ADD TO WAYNE COMMUNITY SCHOOLS POLICIES

**Policy 2011**

**ADMINISTRATION**

**Consultants**

The Board encourages the use of consultants as a means of providing the District with specialized services that will enhance the instructional program. All consultants shall be approved by the Superintendent (or designee) prior to the invitation and arrangements for visitation by such person(s) to the District.

Professional consultants could be drawn from the State Department of Education, from Educational Service Units, from colleges, universities, or other sources. However, the use of consultants who promote a particular commercial product is discouraged. When such consultants are used, it should be made clear to them that they are to perform as consultants and not as salespersons.

Consultative services in the following areas are also utilized by the administrative team or Board:

Legal Counsel – The Board shall retain a local legal firm to advise it in legal matters. The legal firm selected will provide an attorney to serve the District continuously on a part-time basis who will

generally attend all meeting of the Board. The legal firm will be responsible to the Board and to

the Superintendent for legal opinions or legal advice on request. With regards to District business

members of the District staff may have access to the District’s legal counsel only at the specific

direction of the Superintendent.

At times it may become necessary for the District to obtain additional legal assistance. The

Superintendent or Board president is authorized to make appropriate arrangements for

Additional legal services.

The amount of the retainer paid the District’s legal firm shall be set annually by the Board.

Additional amounts over and above the retainer may be charged to the District by the District’s

legal firm when the District requires additional legal services.

Architectural Services – An architect shall be appointed separately for each construction project

as necessary.

Auditing Services – An auditing firm shall be appointed on an annual basis.

Management Consultation – Management consultation may be sought on an ad hoc rather than

continuous basis, as needed.