PENDER PUBLIC SCHOOL BOARD OF EDUCATION MEETING MINUTES

**Pender Public Schools – Room #306**

# June 12, 2017 – 8:00 p.m.

The Pender Public School Board of Education met in regular session in Room 306 on Monday, June 12, 2017. President Matt Peters called the meeting to order at 8:05 p.m. with the following members present: Jason Roth, Dan Wichman, Matt Peters, Jean Karlen, J.J. Maise and Matt Heineman. Absent: None. Also present were Superintendent Jason Dolliver, Secondary Principal Eric Miller, Elementary Principal/SPED Director Kelly Ballinger, Recording Secretary Barb Preston and Administrative Assistant Deanna Hansen.

As required by Nebraska Statute 84-1412(8), President Peters drew the attention of those present to the location of information regarding the Open Meetings Act posted in the meeting room and accessible to all members of the public.

President Peters reviewed the agenda as presented, affirmed that every board member had received notice of the meeting, and confirmed that the time and place of the meeting had been published or posted as required by Board Policy 8342.

A motion was made by Wichman, and seconded by Heineman to approve the agenda as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Motion to approve the minutes of the regular Board meeting held on May 15, 2017 amended to include Deanna Hansen as present at the meeting was made by Heineman and seconded by Maise. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion to approve financial reports as presented and payment of bills as follows: General Fund - $335,625.94; School Nutrition Fund - $13,640.41; Activity Fund - $33,775.24; and Payroll - $177,408.67 was made by Wichman, seconded by Roth. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Secondary Principal Eric Miller, Elementary Principal/Special Education Director Kelly Ballinger and Superintendent Jason Dolliver presented their administrative reports. These reports can be seen in their entirety by logging on to the Pender School website (<http://www.penderschools.org>), clicking on the Board of Education tab and selecting the eMeeting link. A printed copy can be obtained at the school. Some of the topics covered in the reports include:

 Superintendent Secondary Principal Elementary Principal

 Mission Statement Mission Statement Mission Statement

 Workshops/Meetings Past Events/Meetings Workshops/Meetings

 Wireless Infrastructure Graduation 2018 Projected Classes/Splits

 Apptegy Summer Activities Summer School

 Food Service-Little Sprouts New Secondary Staff Jump Start School

 Sparq Handbook Changes Elementary Field Day

 Softball - 2017 Upcoming Events Preschool Graduation

 2018-19 Budget Welsh’s Battle of Books

 Alumni Omelet Feed NeSA Achievement

 Last Day of School

 Handbook Changes/Updates

 Elementary PRIDE

President Peters implemented the Procedures for Public Comment. No one took advantage of the opportunity to address the Board.

Superintendent Dolliver presented a list of items identified as surplus. Using Board Policy 3090, Board members reviewed the list as presented. Mr. Dolliver recommended declaring the list as surplus and authorizing the sale or disposition of those items.

A motion was made by Roth, and seconded by Maise to declare the list of items presented as surplus and authorize their disposition as provided through Board Policy 3090. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Mr. Dolliver presented a revised signature card from Frontier Bank for the Activity Fund. The revisions are necessary to include a new signature because Andy Welsh was named the Activities Director. Mr. Dolliver recommended approval of the revised signature card as presented.

A motion was made by Wichman, and seconded by Roth to approve the revised Frontier Bank signature card for the Activity Fund as presented. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

An amended contract with ESU #1 deleting psychology services on the 2017-2018 agreement was unavailable during Monday night’s meeting. Mr. Dolliver shared information he gathered while in contact with ESU #1 administration regarding the possible change, and stated that ESU #1 administration fully supported this change and plan to work with district personnel to assure success. Mr. Dolliver recommended approval of this amended contract. Board members discussed how to proceed when no formal document was available for consideration of approval. Consensus was to approve the change deleting psychology services and to authorize Superintendent Dolliver to execute the formal document when available.

A motion was made by Wichman, and seconded by Roth to approve the amended 2017-2018 contract with ESU #1 for SPED services deleting all psychology services, and to authorize Superintendent Dolliver to execute the formal document on behalf of the district when available. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Superintendent Dolliver reported that Mandy Baker was offered and accepted a work agreement to provide part time summer custodial services. Additional custodial time was requested by Maintenance Supervisor Tony Crippen, and Mr. Dolliver shared his support of the identified need. Board members discussed the work agreement. Mr. Dolliver recommended approval.

A motion was made by Maise, and seconded by Karlen to approve the work agreement with Mandy Baker to serve as a part-time summer custodian. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Extended contracts for additional days beyond a regular 185-day teaching contract were considered for the FFA advisor, guidance counselor and media instructor. Board members discussed the length of each extended contract and benefits provided through the additional days. Mr. Dolliver recommended that the board approve the 2017-2018 extended contracts for the FFA advisor, guidance counselor and media instructor.

A motion was made by Maise, and seconded by Roth to approve extended contracts for the FFA Advisor (15 days), media instructor (10 days), and guidance counselor (10 days) for the 2017-2018 school year. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Mr. Dolliver reviewed a contract offered to and accepted by Leah Clark to serve as the District’s School Psychologist for the 2017-2018 school year. The contract would provide a school psychologist for 114 days per year or .60 FTE at a rate of $450 per day or $51,300 annually. In addition, a full single benefit of $7,970.88 per year ($664.24/month) was included. The total cost to district for this contract would be $68,476.02 for school psychology services 3 days per week. The 2017-2018 contract with ESU #1 for psychology services would cost $49,491 for 2.5 days per week. While this contract represents an additional cost of $18,985.02 we are getting an additional half-day of service per week, and more importantly, the service and support needed to strengthen the district’s autism program.

Mr. Dolliver also explained that the additional expenditure would not impact our already tight budget of expenditures because the cost will be budgeted through SPED services which is outside of the expenditure limit. This cost will be added to the district’s SPED financial claim at the end of the year and will be considered for reimbursement at a rate of approximately 50-55%. Board members discussed the value of the contract and impact on strengthening the district’s autism program. Mr. Dolliver recommended approval of this contract as presented.

A motion was made by Wichman, and seconded by Peters to approve the 2017-2018 contract with Leah Clark to serve as the District’s School Psychologist for .60 FTE or 3 days per week for $51,300 plus a single benefit of $7,970.88 per year. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

Members of the Policy Committee met with Superintendent Dolliver to review new and amended policy provided by legal counsel as a result of the recent legislative session. As a result of the review, Board Policy #1200, 3130, 3131, 3570, 4003, 4028, 5004, 5413, 5418, 6800, 8130, and 9330 were presented for first reading approval. In addition, Administrative Regulations 4001.2, 4001.3, and 5001.4 were presented for consideration. Mr. Dolliver recommended approval of first reading of amended policies, approval of the amended Administrative Regulations, and second reading of amended Policy 4010, 4019, and 4190.

A motion was made by Wichman, and seconded by Maise to approve first reading of Board Policy 1200, 3130, 3131, 3570, 4003, 4028, 5004, 5413, 5418, 6800, 8130, and 9330 as amended. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion was made by Karlen, and seconded by Wichman to approve amended Administrative Regulations 4001.2, 4001.3 and 5001.4. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

A motion was made by Karlen, and seconded by Maise to approve second reading of Board Policy 4010, 4019 and 4190 as amended. President Peters stated the motion and the result of roll call vote being all ayes; motion carried.

President Peters reminded Board members of the Alumni Omelet breakfast scheduled for June 24 from 8-10 a.m. Board members indicated their availability to assist with the Alumni Omelet breakfast. The next regular meeting is scheduled for July 10, beginning at 7:00 p.m. A training opportunity provided by NASB on the Open Meetings Law is scheduled for July 20.

A motion to adjourn was made by Maise and seconded by Roth. President Peters stated the motion and the result of the vote being all ayes the meeting was adjourned at 9:41 p.m.

Matt Heineman, Recording Secretary Barb Preston, Recording Secretary

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| **Pender Public Schools** |
| June 2017 General Fund Check Report |
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| **Check Number** | **Payee** | **Type** | **Amount** |
| 35908 | Ameritas Life Insurance Corp. | June Payroll | $651.46 |
| 35909 | Blue Cross Blue Shield of NE | June Payroll | $49,295.78 |
| 35910 | Colonial Life | June Payroll | $403.91 |
| 35911 | Department of Revenue | June Payroll | $8,231.82 |
| 35912 | Frontier Bank | June Payroll | $60,524.39 |
| 35913 | Madison National Life Ins Co, Inc | June Payroll | $830.45 |
| 35914 | Nebraska School Retirement | June Payroll | $45,066.93 |
| 35915 | Pender/Thurston Community Ed Foundation | June Payroll | $420.20 |
| 35916 | S&H Tax Service | June Payroll | $2,905.89 |
| 35917 | Access Elevator, Inc. | Lift Inspection | $425.00 |
| 35918 | American Broadband | Phone | $296.47 |
| 35919 | Appeara | Mat Rental | $16.73 |
| 35920 | B&H Photo-Video | Classroom Supplies | $109.98 |
| 35921 | Blick Art Materials | Art Supplies | $326.43 |
| 35922 | BSN Sports | First Aid Kit | $12.49 |
| 35923 | Carolina Biological Supply Co | Secondary Science Supplies | $157.91 |
| 35924 | CDW\*G | Inservice/Supplies | $5,796.43 |
| 35925 | Conference Technologies, Inc. | Smart Board Repair | $900.00 |
| 35926 | Cubbys | Fuel/Food | $1,978.30 |
| 35927 | CW Suter Services | AC Repair | $6,986.21 |
| 35928 | Eakes Office Solutions | Custodial Supplies | $909.28 |
| 35929 | Eric Armin Incorporated | Elementary Supplies | $107.45 |
| 35930 | First National Bank | Mntnc/Tech/Novels/Supplies/UPS | $5,796.90 |
| 35931 | Fisher Scientific | Secondary Science Supplies | $362.64 |
| 35932 | Follett School Solutions, Inc. | Software/Books | $1,115.64 |
| 35933 | Forestry Suppliers Inc | Ag Ed Supplies | $293.21 |
| 35934 | Grow Publications | Elementary Supplies | $303.49 |
| 35935 | Houghton Mifflin Harcourt Pub Co | Journeys/Saxon Math | $34,093.91 |
| 35936 | IXL Learning | Software  | $2,500.00 |
| 35937 | Janke Auto Co. | Service | $103.60 |
| 35938 | Kratkes Lawn Service | FB Field | $615.00 |
| 35939 | Lakeshore Learning Materials | Elementary Supplies | $229.93 |
| 35940 | Lamp Auto Parts | Transportation | $26.56 |
| 35941 | Lorensen Lumber & Grain | Mulch | $174.00 |
| 35942 | Madison National Life Ins Co, Inc | June Payroll | $660.29 |
| 35943 | Matheson Tri-Gas, Inc. | Welder/Rental/Supplies | $2,924.20 |
| 35944 | McGraw-Hill | Lang Arts/SS Curr | $16,893.70 |
| 35945 | Menards | Maintenance | $986.92 |
| 35946 | Midwest Technology Products | Ag Ed Supplies | $73.85 |
| 35947 | NASCD | Conf Reg | $165.00 |
| 35948 | Nasco | PE Supplies | $376.75 |
| 35949 | Nebraska Ag Ed Assoc. | Membership | $235.00 |
| 35950 | Overhead Door of Sioux City | Repair | $220.00 |
| 35951 | Paper 101 | Paper | $3,869.27 |
| 35952 | Pender Ace Hardware | Maintenance | $283.78 |
| 35953 | Pender Municipal Utilities | Utilities | $12,542.58 |
| 35954 | Pender School Nutrition Fund | AS/PS/Backpack | $1,467.97 |
| 35955 | Penro Construction Co., Inc. | Lot Clearance | $8,816.20 |
| 35956 | Petty Cash Fund | Transfer | $1,551.41 |
| 35957 | Puckett Florist | NeSA Awards | $59.50 |
| 35958 | Rays Midbell | Inst. Music Supplies | $738.02 |
| 35959 | Really Good Stuff, Inc. | Elementary Supplies | $176.15 |
| 35960 | Sams Club | EOY EE Rec | $15.98 |
| 35961 | School Nurse Supply Inc | Nurse Supplies | $190.08 |
| 35962 | School Specialty, Inc. | Elementary Supplies | $1,747.92 |
| 35963 | Seesaw Learning, Inc. | Software | $1,000.00 |
| 35964 | Sheet Music Plus | Inst Music | $1,219.75 |
| 35965 | Stadium Sports | PRIDE shirts | $168.00 |
| 35966 | Stan Ortmeier & Co. | Water Heater | $53.29 |
| 35967 | Staples Advantage | Classroom Supplies | $406.20 |
| 35968 | Sterling | Chromebooks | $37,448.60 |
| 35969 | Studies Weekly | NE Studies Renewal | $267.75 |
| 35970 | Sturek Media, Inc. | Notice/Proceedings | $167.98 |
| 35971 | Susan Holstedt | Admin Fee | $340.20 |
| 35972 | TLS | Book Covers | $166.21 |
| 35973 | Verizon Wireless | WiFi | $40.03 |
| 35974 | West Music | Recorders | $200.20 |
| 35975 | Wizards Castle Publishing Company | Handwriting Curr | $1,510.00 |
| 35976 | Zaner-Bloser Handwriting | Handwriting Curr | $3,619.70 |
| EFT | HSA Direct Deposit | June Payroll | $3,055.07 |
|   |   | **General Fund Total** |  **$335,625.94**  |
|  |  | **School Nutrition Fund Total** |  **$13,640.31**  |
|  |  | **June Payroll** |  **$177,408.67**  |
|  |  | **Activity Fund Total** |  **$33,775.24**  |