

CENTRAL COMMUNITY COLLEGE
FACILITIES
HASTINGS CAMPUS

This detailed request is to Central Community College Board of Governors for the purchase of (1) one late model van/minivan for the Facilities department on the Hastings campus.

This request is for a replacement vehicle after the previous van was deemed a total loss by the insurance company after an accident this winter. The need for this vehicle is to meet the needs of the facilities, grounds, and custodial departments.

The primary use for this vehicle is for the custodial supervisor to distribute supplies to staff, move equipment across the campus and pick up supplies from suppliers in the Hastings area. It may also be utilized to collect parts for the facilities group and used to collect packages from the post office. Transportation of staff on campus is also done during the summer months.

Specifications:

2019 or newer

Van/Mini-van

No more than 75,000 miles

Rear seats must lay flat or be removable

The College President recommends the search and purchase of this vehicle, meeting the specifications designated above, in an amount not to exceed, \$25,000 for a used vehicle, meeting the needs of the Facilities group.