

Library Board Meeting Minutes
January 10th, 2023 12:00 PM
Crete Community Room
1515 Forest Ave.

1. Open Meeting

The Library has posted a copy of the Open Meetings Act, Laws of the State of Nebraska, in the back of the meeting room. Additional copies are available to read, if anyone wishes one during this meeting, please advise. As each agenda item is considered, if there are any questions concerning the agenda item please advise. The Board may consider items listed on the agenda in random order. This meeting was posted at the Crete News.

2. Roll Call—Tom King, President, called the meeting to order at 12:00pm. Other board members present were Jim Crouse, Jan Sears, and Jared List. Also present were Joy Stevenson (Library Director), Tom Ourada (City Administrator) and Carrie Wilsman (President of the Friends of the Crete Public Library). Absent: Fabiola Dimas

3. Consent Agenda—Board will consider approval for the following items. Explanation may occur for each item and the council approves and/or amends the items listed.

A. Minutes of Previous Meeting. Members reviewed and approved the minutes of the December 13th, 2022 meeting. Sears motioned to accept the minutes, seconded by Crouse. Crouse, King, Sears and List all voted to approve the minutes.

4. Reports—

A. Friends of the Library— Wilsman shared the following with the board:

1. There are currently 219 children receiving books from the Imagination Library. Thirty-six children have graduated from the program. USPS Returned/undeliverable books are given to the Cardinal Zone at the Middle School.
2. The new Crete Speaker Series has several volunteers from the Friends who will join the committee.
3. The next Friends meeting is Thursday, Jan. 12 at 5:30pm. Shay Smith will help lead the meeting to begin the by-laws revision process.
4. Julie Kent has officially signed on as co-treasurer along with Eunice McArdle.

B. City Administrator— Ourada discussed the following with the board:

1. The Crete Carrier Community Room reservation policy has changed to include the kitchen with the weekend rental of the Crete Carrier Community Room. Upon Council approval, rental will now always include kitchen access and the rental amount will be adjusted accordingly.
2. A wage Comparability study will be completed as well as market-based wage comparability study. By state statute, Police Departments must undergo a comparability study, a market based

study is optional. The frequency is negotiated, but since we have gone six years and are now about to enter negotiations along with the economic and labor conditions we are seeing, Tom recommended now to be a prudent time for these studies to be done.

3. Vending machines are being installed at several locations in city buildings, and items are in or being stocked in vending machines. The building staff, with city approval, will have the ability to choose items to be vended, since the City owns the machines.
4. At this time, the city attorney vacancy will not be filled in the near future. The City has contracted with Cline Williams for various legal needs.
5. Tom King asked about a CPL Advisory Board opportunity to learn more about the Open Meetings Act, either through library resources/contacts or through Cline Williams. Ourada responded he prefers education through Cline Williams given their expertise in legal matters. He noted that Cline Williams attorneys also regularly provide training at Municipal Conferences several times a year.
6. Meeting agendas must specify action items with descriptions, meaning that the CPL Advisory Board cannot make a motion to approve or reject an actionable business item unless it is in the proper section and designated as such. An actionable item should be included under the section of special order of business. The section of reports is simply for officer reports or informational items.
7. While alcohol is permitted in the Crete Carrier Room, the City has discussed the topic of alcohol in the library. Technically, alcohol is prohibited on city property unless specifically approved through established processes and procedures. There are cameras in the Crete Carrier Community Room whereas the library does not have cameras, which is why the Council is comfortable with alcohol there as opposed to the library proper. The difference becomes a question of liability and enforcement of policies and law.

C. Director— Stevenson discussed the following with the board:

1. The library is increasing their programs at the library.
2. In collaboration with the Friends of the Library, the Library will be hosting a speaker every quarter in 2023. From the Nebraska Humanities Council, Karen Shoemaker will come to the library on March 26, Sunday at 2pm and talk about the background behind her novel, *The Meaning of Names*. The Nebraska Library Commission is loaning ten copies until the first week of April. Snacks that complement the speaker's topic will be served at the event.
3. The library is starting a new book club named Kaleidoscope. The initial interest has been positive. The book club will meet at noon and 5:30pm starting in February on the third Thursday of each month.
4. Assistant Director Laura Renker will be leading "Toddler Time" programming and hold it in the Teen Room during the same time as Story Time.
5. The library will host a Lego party on Jan 28th from 10-2pm.
6. CreteReads! Committee has created a long list of books. The library is reaching out to publishers to find out about print availability and translated editions. On February 1st, the committee will share the short list of three possibilities for the CreteReads! 2023 book.
7. The library will be hosting its blind date with a book program in February for ages 8 and up.

8. The library must complete the Nebraska Libraries survey by February 17th to maintain its accreditation. Looking at preliminary circulation data, circulation increased by an overall 30% compared to the year before.

D. President: — King discussed the following with the board:

1. No report at this time

5. Special Order of Business—

A. **Personnel:** NA

B. **Building and Equipment concerns:** NA

C. **Board Duties:** NA

D. Administrative:

1. As a result of Ourada's clarification about the rules dictating meeting agendas, reports, and action items (see Section B, #6), List made a motion to rescind the vote from the Nov. 8th meeting related to recommendations to the change in collections policy, since it was listed under the reports section of the agenda rather than being designated as an action item. Sears seconded the motion. Crouse, King, List, and Sears all voted in favor to rescind the vote from the Nov. 8th CPL Advisory Board meeting. List then made a motion to accept the amended November 8th CPL Advisory Board minutes. Crouse seconded the motion. Crouse, King, List, and Sears all voted in favor to amend the minutes.

6. Petitions-Communication- Citizen concern-

1. List recognized the success of the Grinchmas event. There were nearly 200 people in attendance.
2. Wilsman received an inquiry about Tech Tuesday to see how that program is going. Stevenson shared that they have had two people attend.

7. Adjournment—Meeting adjourned at 1:07pm motioned by Crouse, seconded by List, and Crouse, Sears, King, and List voted to approve adjournment. The next meeting will be the second Tuesday of the month: Tuesday, February 14th, 2023, at 12pm in the Crete Carrier Community Room.