

Blair Airport Authority Regular Meeting
May 20, 2025

Agenda #1 – The Blair Airport Authority met in regular session in the City Council Chambers on May 20, 2025 at 7:00 PM and called to order by Vice Chairman Hunt.

Vice Chairperson Hunt publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held. Notice of the meeting was given in advance thereof by publication in the Enterprise or the Pilot -Tribune as shown by the affidavit of publication filed in the City Clerk's office. Notice of the meeting was simultaneously given to all members of the Blair Airport Authority, and a copy of their acknowledgement of receipt of notice and the agenda is filed in the City Clerk's office. Availability of the agenda was communicated in the advance notice and in the notice to the Blair Airport Authority of this meeting. All proceedings shown hereafter were taken while the convened meeting was open to the attendance of the public.

Agenda #2 - Roll call of members - The following were present: Wes Baedke, Faye Jones, Dan Hunt. Absent: Mary Rump, Dave Johnson. Also present were City Administrator Green, Assistant City Administrator Barrow, Non-Lawyer Assistant Ferrari, and Heather Olsen, Olsson.

Agenda #3 - Approval of minutes from the April 15, 2025 Regular Meeting – Motion Baedke, seconded by Jones to approve the minutes from the April 15, 2025 meeting as presented. Authority members voted as follows: Baedke: Yea, Hunt: Yea, Jones: Yea, Rump: Absent, Johnson: Absent. All members voted: Yea: 3, Nay: 0, Absent: 2

Agenda #4 - Financial Reports for April, 2025 - Motion by Jones, second by Baedke to approve the financial reports for April 2025 as presented. Authority members voted as follows: Baedke: Yea, Hunt: Yea, Jones: Yea, Rump: Absent, Johnson: Absent. All members voted: Yea: 3, Nay: 0, Absent: 2

Agenda #5 - Consider Resolution 2025-8 approving the Negotiations for Engineering Services with Olsson and Authorizing the Vice-Chairperson to sign the Design Grant and Engineering Agreement for the Runway 13 Extension contingent upon FAA and NDOT approvals
City Administrator Green opened discussion on Resolution 2025-8 with the Record of Negotiations. This document lays out a detailed record of the design project for the runway beginning in March 2023 through today. The FAA is providing grant money for the project, and they want to ensure the Authority did their due diligence and the work is being completed at the most efficient cost. In March, 2025, Olsen from Olsson submitted an estimate for costs of products and services to the FAA and they compared it with an Independent Fee Evaluation (IFE). Olsson's estimate was \$591,455 and the IFE was \$725,000. There are many reasons for the significant cost difference including the cost of living in Nebraska and the relationship between Olsson and the Blair Airport which has developed through previous projects. City Administrator Green pointed out the main items that were discussed between the Blair Airport Authority and the consultant included the beacon replacement, asphalt patches, midfield connector, and edge drains. Next, he addressed the Consultant Agreement which describes the projected scope of services by Olsson. To pass Resolution 2025-8, City Administrator Green asked Authority members to 1) Acknowledge the Record of Negotiations has been reviewed and is correct; 2) Acknowledge the

Consultant Agreement has been reviewed and is correct; and 3) Approve Vice Chairperson Hunt to sign both documents. Authority member Jones requested confirmation that the evaluation from NDOT included those items listed in the Record of Negotiations that were noted above. Olson confirmed it did include the design for the edge drain, but she did not include it in Olsson's fee because it has not been determined if it will be required or not. Adjustments will be made and approval requested if the FAA ends up requiring it. If so, Olson did not expect it would create a major completion setback. Authority member Baedke introduced Resolution 2025-8 approving the Negotiations for Engineering Services with Olsson and Authorizing the Vice-Chairperson to sign the Design Grant and Engineering Agreement for the Runway 13 Extension contingent upon FAA and NDOT approvals. Motion by Jones, second by Baedke to adopt Resolution No. 2025-8 as presented. Authority members voted as follows: Baedke: Yea, Hunt: Yea, Jones: Yea, Rump: Absent, Johnson: Absent. All Board members voted: Yea: 3, Nay: 0, Absent: 2. Vice Chairperson Hunt declared the motion carried.

Agenda #6 - Reports:

- 1) SkyWerx – No report
- 2) Maintenance – Assistant City Administrator Barrow reported that three sections of hanger doors were replaced totaling around \$5,900. There was also an annual fuel farm inspection totaling around \$1,400.
- 3) 4 States Airport Conference – Assistant City Administrator Barrow reported that the 4 States Airport Conference will be held in August. Vice Chairperson Hunt confirmed it will be held in Kansas City beginning August 20th through August 22nd.
- 4) Update on Current Construction Projects – Olsen provided the following updates: 1) All ALP documents have been signed, and it has been closed and approved; 2) The county road relocation project is designed and Olsson is waiting on the close-out. The FAA requested to wait until October/November when the land is officially purchased. They will also be working with Olsson and the Authority to move the project from design phase to bidding phase and hopefully building will take place in 2026; 3) The Grading on the southeast hanger expansion project is about 2 weeks out; 4) The contracts for the sewer project in the southeast hanger expansion project have been sent to Henton and Olsson is waiting for their signature. 4) Finally, Olsen stated that wetlands have been confirmed in the area, therefore, mowing is allowed but grading will be minimized.
- 5) Fuel Flowage Fee – Assistant City Administrator Barrow reported the following fuel flowage fees: 1) 100 LL: \$264.30 2) Jet A: \$3,415.43.
- 6) Airport Manager's Report – City Administrator Green introduced the new Assistant Airport Manager, Trevor Corey. Previously, Trevor worked in the City's streets department. He has shown commitment to both the City and the Blair community. Trevor addressed the Authority and believes as the Blair airport manager, he will be a versatile asset. He indicated feedback has been positive, and everyone seems to appreciate having a direct point of contact.

Agenda #7 - Motion and second by Board members to adjourn the meeting – Motion by Baedke, second by Jones to adjourn the meeting at 7:26 p.m. Board members voted as follows: Baedke: Yea, Hunt: Yea, Jones: Yea, Rump: Absent, Johnson: Absent. All members voted: Yea: 3, Nay: 0, Absent: 2

Marty Rump, Secretary

Angel Clements, Recording Secretary