

CITY OF IMPERIAL CITY COUNCIL

August 3, 2026

A Regular meeting of the Mayor and City Council of the City of Imperial was held in the Council Chambers, City Council Chambers, 740 Court Street, Imperial, NE 69033 on August 3, 2026.

Notice of this meeting was given in advance thereof by notice of meeting being published in the Imperial Republican and posted at the Imperial Lied Library, City Office and Imperial Post Office and on the City of Imperial's website at <http://www.Imperial-NE.com>.

Notice of this meeting was communicated in advance notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Mayor Craig Loeffler called the meeting to order at 6:03 P.M. and instructed the Interim City Administrator to call the roll, with the following results:

Present: Nick Colton, Jan Elliott, Julie Gockley, John Miller, and Mayor Craig Loeffler.

A quorum was declared present, and the meeting continued.

Others Present: Edward Dunn - Interim City Administrator
Chris Peterson - Utility Billing Clerk
Chad Ostmeyer –Police Chief
Josh Wendell - City Attorney

The pledge of allegiance was recited.

CONSENT AGENDA

Review and Accept the Minutes of the July 14, 2026 Special Council Meeting

Review and Accept the Minutes of the July 20, 2026 City Council Meeting

Review and Ratify the City of Imperial General Checks from the July 20, 2026 City Council Meeting

Motion by John Miller: To approve the consent agenda as presented, second by Nick Colton. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

PETITIONS AND COMMUNICATIONS

None.

PUBLIC HEARING FOR THE PURPOSE OF CONSIDERING APPROVAL OF A REQUEST BY CYNDI LANGENFELD FOR A CONDITIONAL USE PERMIT TO OPERATE A DAY CARE FACILITY AT THE RAINBOW PROMISE PRESCHOOL IN THE METHODIST CHURCH, AT 420 HOLLAND ST, IMPERIAL, NE

Mayor Loeffler opened the Public Hearing for the Purpose of Considering a Request by Cyndi Langenfeld for a Conditional Use Permit to Operate a Day Care Facility at The Rainbow Promise Preschool in The Methodist Church, at 420 Holland St, Imperial, NE at 6:05 P.M.

Mayor Loeffler closed the Public Hearing for the Purpose of Considering a Request by Cyndi Langenfeld for a Conditional Use Permit to Operate a Day Care Facility at The Rainbow Promise Preschool in The Methodist Church, at 420 Holland St, Imperial, NE at 6:20 P.M.

UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

Discussion and Update on Prairie Sage Trail Project

Elizabeth Haarberg provided the Council and public with a synopsis of the events that have occurred regarding the Prairie Sage Trail project. Discussion and coordination needs to be had regarding the remaining funds dedicated to the Prairie Sage Trail project.

NEW BUSINESS

Discussion and Action on a Resolution 26-08-01 A Resolution by the City Of Imperial, Nebraska Pursuant to City of Imperial Zoning Code §1305 and §507 to Issue a Conditional Use Permit to Cyndi Langenfeld to Operate a Day Care Center on Property at 420 Holland Street, Imperial, Nebraska 69033 and Legally Described as Section 4, Township, 5, Range 38 West, Lots 8-9, 16-21, Schroeder Addition to The City Of Imperial, Chase County, Nebraska

Motion by Julie Gockley: To Introduce and Move for Adoption of Resolution 26-08-01 A Resolution by the City Of Imperial, Nebraska Pursuant to City of Imperial Zoning Code §1305 and §507 to Issue a Conditional Use Permit to Cyndi Langenfeld to Operate a Day Care Center on Property at 420 Holland Street, Imperial, Nebraska 69033 and Legally Described as Section 4, Township, 5, Range 38 West, Lots 8-9, 16-21, Schroeder Addition to The City Of Imperial, Chase County, Nebraska, second by Jan Elliott. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Understanding of Services Between AMGL, P.C. and the City of Imperial, Nebraska for Audit Services for the Fiscal Year Ending September 30, 2026

Motion by Julie Gockley: To Approve the Understanding of Services Letter Between AMGL, P.C. and the City of Imperial, Nebraska for Audit Services for the Fiscal Year Ending September 30, 2026, and Authorize the Mayor to Sign, second by Nick Colton. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Understanding of Services Between Dohman, Akerlund, & Eddy, LLC. (DA&E) and the Imperial Manor for Audit Services for the Fiscal Year Ending June 30, 2026

Motion by Nick Colton: To Approve the Understanding of Services Letter Between DA&E and the Imperial Manor for Audit Services for the Fiscal Year Ending June 30, 2026, and Authorize the Mayor to Sign, second by Jan Elliott. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Pay Application from Miller Construction Services, LLC

Motion by Nick Colton: To Approve Pay Application #4-Final from Miller Construction Services, LLC in the amount of \$55,260.50 and Authorize the Mayor to Sign, second by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Replacement of Speed Sign at 10th & Broadway

Motion by Nick Colton: To Approve the Quote From Elon City in the Amount of \$9,000 for the Purchase of Three (3) Solar Speed Signs, Authorizing Mayor Loeffler and Chief Ostmeyer to Execute the Necessary Documents, second by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Procurement of a Loan from Adams Bank & Trust for the Police Pick-Up

Motion by Nick Colton: To Approve a Short-Term Loan with a Maturity Date of October 15, 2026 in the Amount of \$29,387. at 5.9% interest from Adams Bank & Trust, Authorizing Mayor Loeffler and Chief Ostmeyer to Execute Said Loan Documents, second by Jan Elliott. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Approval of Additional Police Officer Support During the 2026 Chase County Fair (Kelly Pearson & Spencer Rowley)

Motion by Julie Gockley: To Approve Chief Ostmeyer's request to Hire Additional Police Officer Support (Kelly Pearson and Spencer Rowley) for the 2026 Chase County Fair as Outlined in his Presented Memo, second by John Miller. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Abstain (With Conflict), Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Ordinance No. 26-08-01 An Ordinance by the City of Imperial, Nebraska Authorizing Volunteers to Assist in Day-to-Day Administration Tasks to Include but Not Limited to Elected Officials, Community Members, and Those Authorized by the Mayor and/or City Administrator

The first reading of Ordinance 26-08-01 was read by title by Mayor Loeffler.

Discussion and Action on Administrative Office Hours Effective August 4, 2026

Motion by Jan Elliott: To Approve the City Administrative Office be Closed: All Day on Thursday, August 6, 2026 All Day Friday, August 7, 2026 At 12:30 P.M. on Thursday, August 13, 2026 and All Day on Friday, August 14, 2026, second by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Approval of Appointment of Christina Peterson to City Treasurer by Mayor Loeffler

Motion by Jan Elliott: To Approve the Mayoral Appointment of Christina Peterson to City Treasurer for the City of Imperial, Nebraska effective August 4, 2026., second by John Miller. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Forming a Hiring Committee for the City Administrator Position

Motion by Nick Colton: To Approve that Councilmember Colton and Councilmember Elliott serve with Mayor Loeffler on the Hiring Committee for the City Administrator Position with Councilmember Gockley as an Alternate to the Committee, second by John Miller. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Forming a Hiring Committee for the City Clerk Position

Motion by Nick Colton: To Approve that Councilmember Colton and Councilmember Gockley serve with Mayor Loeffler and Interim City Administrator Edward Dunn on the Hiring Committee for the City Clerk Position with Councilmember Elliott as an Alternate on this Committee, second by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Procurement of Nancy Bryan of MMC Consulting, LLC. (Stromsburg, NE) For Training of City of Imperial, Nebraska City Office/Administrative Staff

Direction was given by Council to allow Interim City Administrator Dunn to inquire if Ms. Bryan would be willing to attend the August 17, 2026, City Council meeting by zoom.

Discussion on Possibility of a Sidewalk Study for the City of Imperial, Nebraska

Direction was given by Council to allow Interim City Administrator Dunn to solicit an engineer's estimate for a Sidewalk Study for the City of Imperil, NE.

Discussion on Proposed Wages for City of Imperial, Nebraska Employees for the 2026-2027 Fiscal Year

Interim City Administrator Dunn provided the Council with 4 options for the annual wage ordinance for their review with further discussion and action to come.

Discussion on Fiscal Year 2026-2027 Budget Worksheets

Interim City Administrator Dunn provided the Council with the preliminary Fiscal Year 2026-2027 Budget Worksheets for their review with further discussion and action to come.

Discussion on Formation of a Job Description Manual for the Administrative and City Office Department

Interim City Administrator Dunn provided the Council with a rough draft of a Job Description Manual for the Administrative and City Office Department with further discussion and possible action to com.

PUBLIC COMMENT

Public Comment was offered and received.

ADJOURNMENT

Motion by Jan Elliott: To Adjourn the August 3, 2026, City Council Meeting at 8:08 P.M., second by John Miller. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

SEAL:

Mayor

Attest:

Interim City Clerk