

CITY OF IMPERIAL CITY COUNCIL MEETING MINUTES
AUGUST 17, 2026

A Regular meeting of the Mayor and City Council of the City of Imperial was held in the Council Chambers, City Council Chambers, 740 Court Street, Imperial, NE 69033 on August 17, 2026, Beginning no Earlier Than 6:00 P.M.

Notice of this meeting was given in advance thereof by notice of meeting being posted at the Imperial Lied Library, City Office, and Imperial Post Office and on the City of Imperial's website at <http://www.Imperial-NE.com>.

Notice of this meeting was communicated in advance notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Mayor Craig Loeffler called the meeting to order at 6:00 P.M. and instructed the Interim City Administrator to call the roll, with the following results:

Present:

Nick Colton, Jan Elliott, Julie Gockley, John Miller, and Mayor Craig Loeffler.

A quorum was declared present, and the meeting continued.

Others Present:

Edward Dunn	–	Interim City Administrator
Chris Peterson	–	Utility Billing Clerk
Chad Ostmeyer	–	Police Chief
Josh Wendell	–	City Attorney

The pledge of allegiance was recited.

MAYORAL NOTICE TO PUBLIC OF THE OPEN MEETINGS ACT AND ITS AVAILABILITY

The Mayor Announced this Meeting is Being Conducted Pursuant to the Nebraska Open Public Meetings Act and that a Copy of the Open Meetings Act is Posted on the East Wall of the Council Chambers.

CONSENT AGENDA

Review and Approve the Minutes of the August 3, 2026, Regular City Council Meeting

Motion was made by Jan Elliott to Approve the Consent Agenda as Presented, and it was seconded by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

PETITIONS AND COMMUNICATIONS

Interim City Administrator Dunn informed the Council and Public that there would be a Senior Services Board Meeting on August 24, 2026, at 4:30 P.M. at the Manor.

Interim City Administrator Dunn also informed the Council and Public that, due to online access issues, payroll will not be deposited until Wednesday rather than Tuesday of this Week and Profusely Apologized for the one (1) day delay and stated that all issues have been corrected and this cannot and will not happen in the future.

UNFINISHED BUSINESS FROM PREVIOUS MEETINGS

Discussion and Action on Ordinance No. 26-08-01, an Ordinance by the City of Imperial, Nebraska Authorizing Elected Officials to Assist in Day-to-Day Administration Tasks for the City of Imperial Administrative Office (2nd Reading)

Motion was made by Jan Elliott to Waive the Third Reading of Ordinance 26-08-01 by Title so that it may be Adopted at this Meeting and it was seconded by Nick Colton. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Motion was made by Jan Elliott to Adopt Ordinance 26-08-01 and it was seconded by Nick Colton. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Procurement of Nancy Bryan of MMC Consulting, LLC. (Stromsburg, NE) For Training of City of Imperial, Nebraska City Office/Administrative Staff

Motion was made by Jan Elliott to Approve Interim City Administrator Edward Dunn be Authorized to Enter into Negotiations with Nancy Bryan of MMC Consulting, LLC. For Procurement of a Contract for Services in Relation to the Training of City Office/Administrative Staff and it was seconded by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Mayor Loeffler Opened the Public Hearing for Continuation of an Economic Development Program in the City; to Adopt a Proposed Plan for an Economic Development Program; to Order Such Program to Be Presented to the Voters of the City of Imperial for Approval on November 3, 2026; to Specify the Language of the Ballot Question; and Related Matters @ 6:15 P.M.

Mayor Loeffler Closed the Public Hearing for Continuation of an Economic Development Program in the City; to Adopt a Proposed Plan for an Economic Development Program; to Order Such Program to Be Presented to the Voters of the City of Imperial for Approval on November 3, 2026; to Specify the Language of the Ballot Question; and Related Matters @ 6:57 P.M.

Discussion And Action On Resolution R26-08-02, a Resolution of the Mayor and City Council of the City of Imperial, Nebraska, to Provide for Continuation of an Economic Development Program in the City; to Adopt a Proposed Plan for an Economic Development Program; to Order Such Program to Be Presented to the Voters of the City of Imperial for Approval on November 3, 2026; to Specify the Language of the Ballot Question; and Related Matters.

Motion was made by Julie Gockley to Introduce and Approve Resolution R26-08-02, a Resolution of the Mayor and City Council of the City of Imperial, Nebraska, to Provide for Continuation of an Economic Development Program in the City; to Adopt a Proposed Plan for an Economic Development Program; to Order Such Program to Be Presented to the Voters of the City of Imperial for Approval on November 3, 2026; to Specify the Language of the Ballot Question; and Related Matters and it was seconded by John Miller. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on Ordinance No. 26-08-02, an Ordinance to Stipulate Wages for City of Imperial, Nebraska Employees for the 2026-2027 Fiscal Year (First Reading)

Mayor Loeffler Read Ordinance No. 26-08-02 by Title for the First Time.

Discussion and Action on Scheduling a Budget Retreat Meeting Date and Time

Motion was made by Julie Gockley to Approve a Budget Retreat for the City Council and Department Heads be Held on August 31, 2026, at 4:00 P.M. in the Council Chambers located at 740 Court St., Imperial, NE 69033 and it was seconded by John Miller. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

Discussion and Action on a Job Description Manual for the Administrative and City Office Department

DISCUSSION WAS HELD, NO ACTION WAS TAKEN

Discussion and Action on Cemetery Kiosk Options

DISCUSSION WAS HELD, NO ACTION WAS TAKEN

Discussion and Action on Annual Membership with West Central Nebraska Development District (WCNDD)

Motion was made by Julie Gockley to Approve Annual Membership with West Central Nebraska Development District (WCNDD) for the term of July 1, 2026 through June 30, 2027, with Annual Membership Dues Being Paid in the Amount of \$4,200.00 and it was seconded by Nick Colton. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

DEPARTMENT REPORTS

Police: National Night Out was a success with support from multiple agencies, departments, local businesses, etc... Gratitude was conveyed for allowing the additional officer support for the Chase County Fair.

Manor: Census is 28. Marketing is the Primary Focus. Referral Sources have Ticked up, 7 are Open/Pending. The Community BBQ was a Success; Backpacks were Handed out to Preschoolers. Job Fair @ 1324 Broadway, Saturday, 10-Noon. Has a new Facebook Page. Incentives for Joining the Facebook Page with a Drawing on 9/17.

Public Works: Nothing at this time.

PUBLIC COMMENT

Rebecca Berry gave an update on the Collen Williams In-Person Visit Based off of Community Murals. She stated that Imperial was in the top two (2) for its specific gallery and will move to the next round beginning on August 24th. For this Round Specifically, Individuals will Need to hit the HEART Button and the Mural with the most HEART'S will Move on.

ADJOURNMENT

Motion was made by John Miller to Adjourn the meeting at 7:27 P.M. and it was seconded by Julie Gockley. On call for the vote, the following votes were shown on the voting lights: Nick Colton: Yea, Jan Elliott: Yea, Julie Gockley: Yea, John Miller: Yea. Motion Carried.

SEAL:

Mayor – Craig Loeffler

Attest: Interim City Clerk – Edward Dunn

*****THESE MINUTES ARE UNOFFICIAL UNTIL APPROVED, SIGNED, AND SEALED*****