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## CRETE HISTORIC PRESERVATION COMMISSION

July 23<sup>rd</sup>, 2024 at 7:00 PM

Crete City Hall, 243 East 13<sup>th</sup> Street

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### MINUTES

#### 1. Open Meeting

Agenda Item Type: Procedural Item - Chairperson

Rationale:

- In accordance with Nebraska law, a copy of the Open Meetings Act can be found in the back of the Council Chambers.
- Items listed on the agenda may be considered in any order.

#### 2. Roll Call

Agenda Item Type: Procedural Item - Chairperson

Rationale:

- Attendance of members will be recorded to determine the presence of a quorum for official actions.

Janet Jeffries	Present
Jennifer Robison	Present
Kendra Ordia	Present
Scott Kuncel	Present
Tom King	Present

Also present: Tom Ourada, City Administrator and Director of the Historic Preservation Commission

Anna Burge, City Attorney and Commission Attorney

Wendy Thomas, Finance Director and Commission Treasurer

Nancy Tellez, City Clerk and Commission Secretary

#### 3. Items of Business

Agenda Item Type:

Group Rationale:

- The Committee may discuss or limit discussion on, hear testimony in favor

of or in opposition to, or take action on any matter presented under this title.

### **3.A. Approve June 25<sup>th</sup>, Minutes**

Agenda Item Type: Consent Item

Attachments: (1)

- Historic Preservation Commission Minutes June 25th, 2024

Scott Kuncel motioned to approve the minutes as corrected and a second by Jennifer Robison. Janet Jeffries: Aye; Jennifer Robison: Aye; Kendra Ordia: Aye; Scott Kuncel: Aye; Tom King: Aye

### **3.B. Discussion and planning of certification**

Agenda Item Type: Consent Item

Commission Chairperson Janet Jeffries passed out copies of a draft of the request for Historic Designation Form and provided some suggestions such as providing an address where people can mail the forms to or email address.

Commission member Tom King asked if there is a published list of properties and Jeffries stated that there is and also the survey. Jeffries added that there were 315 sites identified.

Jeffries stated that she would like to have a session where she presents a slide show of the current sites, talk about Crete houses and added that Crete has interesting diverse architecture.

Commission member Kendra Ordia stated that they could discuss Step #3 (Make a plan for what the city wants to locally landmark) from the Steps to Become a Certified Local Government.

There was discussion on how overwhelming all the information can be and how it will take time to go through all the requirements and resources available. Ourada mentioned that it is up to the commission to discuss and decide as a Certified Local Government what requirements they would like people to meet. As a CLG they can help provide grants and tax incentives to property owners.

There was discussion on what information the commission would like to have people provide when filling out the Request for Historic Property Designation Form. It was mentioned that the forms would go to the commission secretary. Ourada mentioned to the commission that it would be good to establish meeting at least quarterly but for now until they are established monthly meetings would be beneficial.

Ourada stated that if the commission would like to be a CLG they need to back up and go through the steps. King added that they could all start by providing their resume or curriculum vitae to the commission secretary. Ourada mentioned that they will get examples of statements of purpose from other CLGs.

Wendy Thomas, Finance Director and Commission Treasurer left the meeting at 7:54

The next Historic Preservation Commission meeting will be on Tuesday, August 27<sup>th</sup> 2024 at 7:00 p.m. Ourada mentioned that Zoom is an option.

Tom King adjourned the meeting at 8:02 p.m. seconded by Jennifer Robison. Janet Jeffries: Aye; Jennifer Robison: Aye; Kendra Ordia: Aye; Scott Kunch: Aye; Tom King: Aye