

TransportationTransportation – School Related Trips

Field Trips: School transportation will be made available for use in instructional field trips. Arrangements for transportation are made through the building principals. Building principals shall follow procedures established by the district office. Use of transportation vehicles is coordinated through the district office.

The teacher in charge of the field trip is responsible for discipline on the school transportation vehicle and for enforcing established guidelines.

Parents or other adults accompanying students on field trips on school transportation vehicles as sponsors will not be allowed to bring siblings along on the trip. All sponsors should be aware of and expected to enforce supervisor guidelines.

Activity Trips: School transportation will be made available for use in activity trips. Arrangements for transportation are made through the building principals or activity director. Building principals/activity director shall follow procedures established by the district office. Use of transportation vehicles is coordinated through the district office.

The teacher/coach/sponsor in charge of the field trip is responsible for discipline on the bus and for enforcing established guidelines.

Parents or other adults accompanying students on field trips on buses as sponsors will not be allowed to bring siblings along on the trip. All sponsors should be trained and expected to enforce supervisor guidelines.

Private Vehicles: Private vehicles may be used instead of school transportation vehicles if the following provisions are met:

1. The vehicle is driven by a licensed employee approved by the school administrator.
2. Student participation is not mandatory.
3. Student's parents/guardians have authorized in writing transportation by private vehicle.
4. The driver/owner of the vehicle is properly licensed to drive, meets district driving standards, and provides proof of insurance. Such insurance shall meet or exceed the state recommended minimum liability insurance coverage.
5. The vehicle must meet all current Nebraska statutes related to required occupant restraint and occupant restraint equipment and/or systems. The adult driver requires their use.
6. No staff member will transport any individual student in his/her private vehicle without another staff member, adult, or student(s) present, unless, in the estimation of the school personnel, an emergency is present affecting the health and safety of the student.

The form titled Personal Vehicle Use on Trip with Students must be completed and filed with the district office.

Date of Adoption: June 11, 2012

Reviewed: October 12, 2015, September 10, 2018, October 11, 2021