

# MEMORANDUM

TO: Blair Mayor and City Council

From: CJ Heaton, Director of Public Works

Date: 4/22/25

Re: Amphitheater and Pickle Ball Rules, Regulations, and Fees.

Amphitheater Rules and Regulations: Attached is a copy of the rental/usage agreement for those wanting to rent the facility. The agreement spells out what insurance is needed, requirements for any portable restrooms if needed, clean-up requirements, and sound/time limits.

Pickleball Rules and Regulations: Attached is a copy of the pickleball rules and regulations. We are planning on allowing 2 of the 4 courts to be available for either a half-day or full-day rental, and the other courts to be available for open play at all times.

Fees: Based on the length of rental and non-profit status. Community events like Gateway to the West Days will not be charged. Pickleball court rentals would be from 7:00 AM to 12:00 PM and from 12:00 PM until 30 minutes after sunset, or 7:00 AM to 30 minutes after sunset. The amphitheater would be available from 7:00 AM to 2:30 PM and 4:00 PM to 11:00 PM, or 7:00 AM to 11:00 PM. The amphitheater would be inspected by the Park Department staff after each use before returning the deposit.

	Non-profits	All Others
Amphitheater	\$150.00/300.00	\$250.00/\$500.00
Pickleball Courts 3 & 4	\$75.00/\$150.00	\$150.00/\$300.00

Also included is an updated Park Shelter Rental Agreement, which will help us better track usage and give the renter something to use as proof of the reservation. Fees were approved at the last council meeting.

**Staff Recommendation:** Acceptance of resolution 2025-39 as recommended by the Park Board

**Financial Impact:** NA