

**Arlington Public Schools’
Board of Education Regular Meeting Minutes
November 14, 2016, 7:00 p.m.
HS Conference Room**

1. OPENING PROCEDURES

1.1. Call Meeting to Order: President Matt O’Daniel called the meeting to order at 7 p.m.

1.2. Roll Call

Board Members Present: Micheal Dwyer, Matt O’Daniel, Teri O’Flaherty, Bruce Scheer, Greg Sampson, Luanne Sundberg. Also present was Superintendent Lynn Johnson, Secondary Principal Aaron Pfingsten, Elementary Principal Jacque Morgan, Assistant Principal/AD James Shada and Cheryl Keeler, recording secretary.

1.3. Pledge of Allegiance

1.4. Approval of Regular Meeting Agenda

Motion Passed: Motion to approve the regular meeting agenda as presented passed 6-0 with a motion by Greg Sampson and a second by Micheal Dwyer.

2. WELCOME TO GUESTS AND PUBLIC FORUM

President Matt O’Daniel welcomed and congratulated the two new board members Shanon Willmott and Jessi Scheer.

3. CURRICULUM/INSTRUCTION REPORTS

The NeSA review for this month is postponed until next month because the data has not been released from the state at this time. This will also delay the district’s annual report as well as the district newsletter in which we distribute the annual report.

4. REVIEW OF ANNUAL DISTRICT PLAN

Mrs. Johnson presented the updates as presented by program directors and administrators and asked the board for their input and updates. It was noted that at the February board retreat the board will review and revise the annual goals.

5. PRINCIPALS' REPORTS

5.1. Mr. Pfingsten's Report

Mr. Pfingsten reported on parent-teacher conference attendance, 8th grade Inventure Day, Veterans Day program, and Teen in the Driver Seat event.

5.2. Mr. Shada's Report

Mr. Shada reported on Teen in the Driver Seat and other driving related programs, recap of fall activities, highlight of individual student activity accomplishments and recognition, and information associated with playoff games.

5.3. Mrs. Morgan's Report

Mrs. Morgan reported on fire safety day, outdoor education, AEF Trunk or Treat event, building fundraiser, and the Minute to Win It competition.

6. SUPERINTENDENT'S REPORT

6.1. Annual Report

6.2. Enrollment Figures: PS-6 335; 7-12 318 Total 653

Mr. O'Daniel indicated that a few years ago we made a concerted effort to market the district. Discussion arose about enrollment and the concentration of enrollment which has many of the classes at capacity. It was mentioned that any and all opportunities to have persons on our campus is a marketing experience. Questions were answered about how and when capacity numbers for option enrollment are established.

6.3. Update on Staffing

Mrs. Johnson provided information on a new resignation and hire and also summarized the number of paraeducators over the past two academic years.

6.4. Superintendent Evaluation

Mr. O'Daniel reviewed the timeline with the board and suggested that the job description may be useful to them in completing the evaluation.

7. COMMITTEE AND REPRESENTATIVE REPORTS

7.1. Americanism/Education Evaluation

7.2. Buildings and Grounds Committee

Chairman Bruce Scheer highlighted the meeting notes and indicated that much of the committee business is captured in upcoming agenda items. Matt O'Daniel asked for an update on the playground fill and Principal Morgan informed the board that in January a grant application would be submitted to DEQ.

7.3. Finance Committee

Chairman Matt O'Daniel asked if the board would like to have Ric Ortmeier present the annual audit or if they would prefer for the committee to review the audit. The board expressed that they were comfortable with committee review.

7.4. Negotiations Committee

Chairman Greg Sampson shared that there has been two meetings thus far and that negotiations are on-going.

7.5. NASB Legislative Representative

Micheal Dwyer congratulated the new board members and expressed that with the anticipated \$900 million shortfall in state funding it is important to stay involved and abreast of what is happening. The elections at the federal level will impact the playing field and bear continued attention. Matt indicated that the board will miss Micheal's thoroughness of information in this area.

7.6. Professional Development Sharing

Superintendent Johnson shared state convention departure plans. The NASB New Member Workshop will be held in LaVista on December 7. Luanne Sundberg indicated she would be attending.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9.1. Discuss, Consider, and Take Action to purchase lawnmowers.

Motion Passed: Motion to purchase a John Deere mower for \$4,500 after trade in and a Torro mower for \$5,986 passed 6-0 with a motion by Bruce Scheer and a second by Micheal Dwyer. Recommendations from the buildings and grounds committee is to trade in the 2004 John Deere for a new John Deere zero turn mower and to purchase a new zero turn Torro mower and to retain the John Deere cab for the snow brush only. That keeps two working mowers in service for the grounds.

9.2. Discuss and Consider purchase of bus cameras.

Mrs. Johnson provided updates to the board that were discussed by the buildings and grounds committee. There has been much information gathered on camera vendors, number of cameras, and recommendations from current users. Greg Sampson shared that in his experience there are certain camera qualities and storage and retrieval elements to consider. The buildings and grounds committee will review additional information and all input and bring this back for board consideration in December.

9.3. Discuss, Consider, and Take Necessary Action to accept a proposal for resurface of track, run ways, and high jump pit.

Superintendent Johnson and Mr. Shada explained the two types of resurfacing (latex and polyurethane) that is being used on tracks and some pros and cons of each. Greg Sampson asked what kind of assurance is there that the condition of the asphalt base will support the resurfacing. Mr. Shada indicated that vendors told him that there are no obvious signs that it won't and the only way to be absolutely sure is to tear off the top layer which is additional expense and could actually damage the asphalt during the process. Based on the information gathered, a latex resurface seems the most responsible option for the district. Industry recommendation for latex is to resurface every ten years. The track was installed in 2007 so next summer is the 10th anniversary and signs of wear on the inside lanes of the back stretch indicate the same.

Motion Passed: Motion to approve the proposal to resurface the track, pits, and runways for \$68,500 with Midwest Tennis and Track passed 6-0 with a motion by Micheal Dwyer and a second by Greg Sampson.

9.4. Discuss, Consider and Take Necessary Action to approve the purchase of a new bus.

The buildings and grounds committee reviewed the quotes obtained from three vendors and indicated that the prices were such that they would support the transportation department recommendations of a Thomas bus.

Motion Passed: Motion to approve the purchase of 2018 Thomas Safe T Liner C2 for \$85,986 passed 6-0 with a motion by Greg Sampson and a second by Teri O'Flaherty.

9.5. Discuss, Consider and Review Policies 5400-5414.

Mrs. Johnson suggested that there were a couple of spelling errors in two policies to be addressed and that Policy 5414 should be pulled for revision and review as the tests identified are no longer being used by the district.

9.6. Discuss and Consider amending Policy 6920 Student-Self-Management of Asthma, Anaphylaxis and/or Diabetes on first reading.

This policy will be tabled until next month to address the need for further clarification.

10. CONSENT AGENDA

Motion Passed: Motion to approve the consent agenda as presented passed 6-0 with a motion by Bruce Scheer and a second by Greg Sampson.

10.1. Minutes of the Previous Board Meeting(s): October 10, 2016 Regular Meeting Minutes

10.2. Monthly Financial Reports

10.3. Claims (Check Register)

10.4. Special Fund Transfers

10.5. Hot Lunch Report

10.6. Activity Report

- 10.7. Resignation of Ann Hoppe as an elementary special education paraeducator.**
- 10.8. Hire Nicki Yager as full-time preschool/elementary SPED paraprofessional.**

11. EXECUTIVE SESSION

12. ACTION ON EXECUTIVE SESSION ITEMS

13. ADJOURNMENT: There being no further business the meeting was adjourned at 8:23 p.m.

Matt O’Daniel, Board President

Lynn Johnson, Board Secretary

Date

Date