

RAVENNA PUBLIC SCHOOLS

July 2016						
S	M	T	W	T	F	S
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31						
August 2016						
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September 2016						
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November 2016						
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December 2016						
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31						

2016-17	
July 11	Board Meeting
Aug 8	Board Meeting
Aug 11-12	Teacher In-Service/Work Day
Aug 15	First Day of School - Noon Dismissal
Sep 5	Labor Day
Sep 12	Board Meeting
Sep 16	Teacher In-Service
Oct 10	Board Meeting
Oct 14	End of First Quarter
Oct 21	Fall Break, No School
Nov 4	Teacher In-Service
Nov 14	Board Meeting
Nov 23	2:00 Early Dismissal
Nov 24-25	Thanksgiving Vacation
Nov 28	District Play - No School (Tentative)
Dec 2	Wrestling Invite, Noon Dismissal
Dec 12	Board Meeting
Dec 20	End of First Semester, Noon Dismissal
Dec 21 - Jan 3	Christmas Break
Jan 3	Teacher In-Service
Jan 4	School Resumes
Jan 9	Board Meeting
Feb 3	Teacher In-Service
Feb 13	Board Meeting
Mar 9-10	Spring Break
Mar 13	Board Meeting
Mar 17	End of Third Quarter
Apr 10	Board Meeting
Apr 13	Ravenna Track Meet - Noon Dismissal
Apr 14-17	Easter Break
May 8	Board Meeting
May 13	Graduation
May 24	Last Day of School, Noon Dismissal
May 25	Teacher Workday
Jun 12	Board Meeting

January 2017						
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March 2017						
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April 2017						
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May 2017						
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June 2017						
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24	25	26	27	28	29	30

Student and Teacher Days		
1st Qtr	Student: 43	Teacher: 46
2nd Qtr	Student: 42	Teacher: 43
3rd Qtr	Student: 50	Teacher: 52
4th Qtr	Student: 46	Teacher: 47
Totals	Student: 181	Teacher: 188

School Day

School Closed

2:00 Dismissal

Board Meeting

Teacher In-Service (no school for students)

Tentative Non-School Day

Parent Teacher Conferences

First/Last Day of School - Noon Dismissal

Noon Dismissal

Graduation

INSTRUCTIONS

« Choose the year and beginning month

Note: If you choose Monday as the start day, you will need to modify some of the formatting in the calendars (bold vs. non-bold days).

Publishing your calendar. If you want to publish a school calendar, you must ensure that it includes the following note and URL in the footer: Calendar Templates by Vertex42.com - <http://www.vertex42.com/calendars/school-calendar.html>

Converting the calendar to a PDF. To publish a school calendar on your website, you should first convert it to a PDF. The best way to do that is to either print to a PDF driver, or in Excel 2010/2013 you can go to Save As and select PDF.

Changing the color scheme. You can change the color scheme by going to Page Layout > Themes > Colors.

Overwriting formulas. You can overwrite a formula to place an "H" in place of a holiday for example. Be very careful if you copy/paste days so that you don't mess up the formulas. You can copy/paste the formulas for the days *within* the same month, but *not between* months.

View the Print Area. To view the current print area, first view the Print Preview (Ctrl+P) then return to the Home tab. Or, go to View > Page Break Preview. The print area will become highlighted with a dashed line. To choose a new print area, select the cells you want to include and go to Page Layout > Print Area > Set Print Area.

« Make a list of important dates. Enter dates as text by entering an apostrophe before the date, like 'Aug 8

« Use the **Format Painter** to copy the format from one cell to another

« Copy and paste the **Shapes** to highlight specific days