

CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
May 18, 2023

Public notice of the time and place of the Central Community College Board of Governors' meeting was given in advance to the board members, college administrators and the five daily newspapers within the 25-county area. The agenda was available to the public in the college president's office and on the CCC website, www.cccneb.edu. The college adheres to the Open Meetings Act, a copy of which is available in the college president's office.

The meeting was held at Central Community College's Ord Learning Center, 1514 K St., Ord, Nebraska.

All supplemental documents from this meeting are available at:
<https://meeting.sparqdata.com/Public/Organization/CCC>.

Chair Rita Skiles called the May 18, 2023, meeting to order at 1 p.m., with eight board members present.

ROLL CALL

Aerni – absent	Keller – absent
Borden – absent	Novotny – present
Broekemier – present	Pirnie – present
Cowan – present	Quick – present
Davis – present	Skiles – present
Heiden – present	

INTRODUCTION OF GUESTS

Skiles asked college representatives to introduce guests and staff members.

PUBLIC PARTICIPATION

Skiles requested that members of the audience register with Scott Miller if they wanted to address the board during the Public Participation segment.

REVIEWING CLAIMS FOR NEXT MEETING

Linda Heiden will review the claims prior to the June 15, 2023, board meeting in Grand Island.

REQUEST FOR DISCUSSION OF CONSENT ITEMS

Skiles asked board members for items in the consent agenda they would like to move to discussion of consent/action items.

CONSENT ITEMS

Consent items included:

1. Agenda for May 18, 2023.
2. Minutes of the April 20, 2023, Board of Governors meeting.

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3. Claims for the period from April 1 through April 30, 2023.
4. Financial report as of April 30, 2023.
5. Purchases:

Heavy Equipment Operator Technician Program Lease: The College President recommends acceptance of the bids to lease units from NMC, Murphy Tractor & Equipment Co., Road Builders Machinery & Supply Co. Inc., and Bobcat of Omaha for the Hastings Campus for the HEOT program.

Late Model Van/Minivan: The College President recommends the search and purchase of this vehicle, meeting the designated specifications, in an amount not to exceed, \$25,000 for a used vehicle, meeting the needs of the facilities department.

Platte Parking Lot Change Order: The College President recommends acceptance of the proposed change order from Cloudburst Landscaping covers the cost of a miscalculation during bidding. If approved this vendor would still be the low bid on the Platte landscaping project. The amount of proposed change is \$47,850.00.

Board Approval of Grant Fund Usage, \$20,000 and Over: The College President recommends approval of equipment purchased for grants CCC has received.

6. Personnel:

Matt Strampher: The College President recommends that Matt Strampher be offered the position of Quality Technology Faculty in Hastings, effective August 1, 2023.

Bobbi Gustason: The College President recommends that Bobbi Gustason be offered the position of Nursing Faculty in Kearney, effective August 1, 2023.

7. Policies and Procedures Updates.

MOVED BY DAVIS, SECONDED BY NOVOTNY to approve the claims, with the exception of payments to themselves, and also to approve the other consent items.

Aerni – absent	Keller – absent
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

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PARNERSHIP/OWNERSHIP

Community and Workforce Education Report

Dr. Kelly Christensen, vice president of community and workforce education (CWE), introduced the following presenters:

- Regional Director Dr. Crystal Ramm gave an overview of the Ord Learning Center, which offers college courses, health care classes, GED assessment, academic and career advising, community education, student programs and customized training. She highlighted the center's area partners; the Gardening in the Valley community education event; the \$500 Ord Center Scholarship, which has been awarded to 16 students since 2015; kids camps and summer interns; and expansion of the Ord Pollinator Garden, which received a Community Landscape Award from the Nebraska Arboretum.
- Director Becky Fausett gave a report on the adult education program, which offers free in-person, online and remote English as a Second Language (ESL) and GED classes through its offices in Arapahoe, Columbus, Grand Island, Hastings, Holdrege, Kearney, Lexington, Ord and Schuyler. CCC has the largest adult education program in the state with 47 paid instructors, nine administrative staff members, six site coordinators and 71 volunteers whose combined efforts served 1,732 students last year. These students came from 54 countries and spoke 34 languages. She highlighted Yilian Ricardo, a Cuban immigrant, who took ESL, GED and certified nursing assistant classes from CCC and is now employed by Grand Island Regional Hospital.
- Early College Director Jamey Peterson-Jones said students enrolling at CCC for the 2022 fall semester included graduates from 75 of Nebraska's 93 counties, 24 of CCC's 25 counties, 10 states and one foreign country. Of the high school graduates inside CCC's service area, 58% were early college students. Of CCC's early college students, 2.3% completed an award from CCC before their high school graduation; 2,380 completed 91% of their credit hours taken in high school; 17% enrolled at CCC in Fall 2022; and 81% continued to postsecondary education in Fall 2022.
- CWE Dean Marni Danhauer, dean of CWE, wrapped up with this: In 2020-21, 3,171 people took their first class at CCC through the CWE department. In 2021-22, 1,408 of them returned to CCC to enroll in additional course. Of these returning students, 889 enrolled in at least one on-campus or online credit course.

PUBLIC PARTICIPATION

Scott Miller stated no one had signed in for Public Participation.

DISCUSSION OF CONSENT/ACTION ITEMS

Program Reviews

Program reviews were presented by Dr. Amy Mancini, dean of arts, sciences and business, for the business administration/accounting program, and Dr. Nate Allen, dean of career and technical sciences, for the criminal justice, drafting and design technology, environmental health

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and safety, hospitality management and culinary arts, mechatronics, and quality control programs. Upon board approval, these programs will be submitted to the Nebraska Coordinating Commission on Postsecondary Education.

MOVED BY NOVOTNY, SECONDED BY DAVIS to approve the program reviews for the business administration/accounting, criminal justice, drafting and design technology, environmental health and safety, hospitality management and culinary arts, mechatronics, and quality control programs without monitoring.

Aerni – absent	Keller – absent
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Architectural Services

In April, the college requested proposals for a five-year architectural service agreement. Scope of work would include plans, specifications, bidding, assisting in the selection of a contractor, construction administration, and project close out for projects ranging in range in cost less than \$100,000 to no greater than \$2,000,000. The College President recommends acceptance of Wilkins ADP with the high score of 315 to provide college-wide architectural services.

MOVED BY NOVOTNY, SECONDED BY DAVIS to approve Wilkins ADP to provide college-wide architectural services.

Aerni – absent	Keller – absent
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Platte Building Remodel

This project consists of an interior remodel of about 8,400 square-feet of the Platte Building at the Hastings Campus. The College President recommends acceptance of the low acceptable bid from Carmichael Construction for \$1,895,000 to provide all labor and material for the remodel.

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MOVED BY QUICK, SECONDED BY HEIDEN to accept the low acceptable bid from Carmichael Construction for \$1,895,000 to provide all labor and material to remodel the Platte Building.

Aerni – absent	Keller – absent
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

200 Wing Remodel

This project consists of a 7,700-square-foot interior remodel and some exterior site work of the business program area at the Grand Island Campus. The College President recommends acceptance of the low acceptable bid from Mid Plains Construction Company of Grand Island for \$2,134,000.00 to provide the labor and materials for the remodel.

MOVED BY PIRNIE, SECONDED BY NOVOTNY to accept the low acceptable bid from Mid Plains Construction Company of Grand Island for \$2,134,000.00 to provide the labor and materials to remodel the 200 wing.

Aerni – absent	Keller – absent
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

REPORTS

Dr. Gotschall's Report

Dr. Gotschall reported the following:

- Participated in three successful commencements! Thanks to the board members who were able to participate this year. Suggestions for next year are always welcome from your perspective.
- Several meetings this past month regard pending legislation at the state level. We remain supportive of the amendment regarding tax levy changes and additional state funding for community colleges.

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- Conducted an open forum in Hastings at which time Heartwell Renewables announced a \$100,000 gift of scholarships to CCC.
- Attended the Postsecondary International Network (PIN) conference that was held in conjunction with College Institutes of Canada (CICAN) and World Federation of Colleges & Polytechnics (WFCP) in Montreal, Canada. Sessions included transformational leadership in higher education, international student programming, AI and cybersecurity crisis response planning. I continue to serve as treasurer for PIN, serve on the executive council and presented a session at the conference on our change from mandatory to recommended academic assessment and placement.
- Participated in several state SkillsUSA events in Grand Island, including as a judge for one event, and also hosted the Nebraska Manufacturing Advisory Council at CCC-Grand Island.
- Hosted spring President's Quality Action Council meeting with CCC representatives from administration, faculty, staff, contract staff and students. Updates were presented on college initiatives.
- Participated virtually in the NCCA quarterly meeting and had regular communication with NCCA presidents regarding a variety of legislative and operational issues.
- Celebrated the completion of our first registered apprenticeship in welding for the skills portion of the program. The student also graduated in May's ceremony.
- Several meetings were held regarding data governance, cyber risks and assessment reports.
- Attended several faculty retirement events, Faculty Senate and yearend assessment meetings.
- Participated in pre-audit planning meeting, CCC budget training and foundation budget meetings.

Reports from area vice presidents include:

- Early childhood education faculty will work this summer on training for CPR and Safe With You in order to be certified trainers in both. These will become part of the pre-practicum course and improve employability of our students while still in college.
- In adult education, Becky Fausett, Sherry Seibert-Bough and Jessica Johnson attended the COABE Conference in Atlanta, Georgia. Keilen Mocencio attended virtually. Many thanks to Hastings Literacy Program for funding Jessica and Keilen. Top takeaways were ideas for building community in the classroom, starting a boot camp for GED students with one test left, and assigning students jobs in the classroom that will build career soft skills.
- The Raiders softball team captured the Nebraska Community College Championship and Coach Simon was named Coach of the Year. CCC also hosted and won the Region IX tournament but lost in Division place to DMACC.
- Raider esports' Call of Duty: Cold War Gunfight 2v2 had an amazing season! The team of Justice Silver and Zack Hollingsworth finished as NJCAAe National Runner-Up.

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- CCC men's basketball player, Tre Deveaux, was selected as a NJCAA Division II First Team All American. He will represent CCC at the National Basketball Coaches Association All Star game in Las Vegas in May.
- Counseling and prevention education had a total number of 922 appointments (completed) during Fall 2022 and Spring 2023. This translates into an increase of 31% in the number of sessions from last year. Director Luz Colon-Rodriguez has been invited to present a workshop regarding mental health at the Siembra Nebraska Conference hosted by the Latino Center for the Midlands on May 31 in Omaha.
- The Veterans Military and Resource Center coordinated a "signing event" on April 20 for Madeline Crome, a Hastings Campus student who signed her National Guard contract and swore her oath. Basic training began on May 5, so she wasn't be able to attend graduation but wanted to have something memorable and that was the "signing event."
- Andrea Hays, Hastings career and employment services director is supervising 24 student internships this summer and working with Brett Wells to support the Scott Scholar interns.
- The health information management systems program submitted their APAR (Annual Program Assessment Report) for CAHIIM (Commission on Accreditation for Health Informatics and Information Management Education) Report on May 15.
- First-year and second-year medical technician students competed in the state-wide Quiz Bowl on April 26 that was put on by ASCLS Student Organization. They competed against several other schools around the state, with one of the four CCC teams placing second. CCC and UNMC were the two largest schools represented with the same number of students participating. This activity was developed to assist in prepping MEDT students for their certification exam.
- Occupational therapy assistant program is full for Fall 2023 with orientation for this cohort scheduled for the end of May.
- The paramedicine program graduated nine students, who will start their internship this summer. Eleven students are on track to move into the second year of the program. There are 20 first-year students registered to begin the program Fall 2023. This is the highest number the program has ever seen. With nearly three more months before classes start, we could see additional enrollees.
- The dental hygiene program saw over 4,000 children during 2022-23 school year, providing access to care they may not otherwise have had. dental hygiene students visit local Head Starts and preschools in our communities.
- Fifteen students in dental assisting are on track to finish by June 23. Students have completed the requirements for radiography and coronal polishing certifications. Spring semester two-day-a-week clinical rotations are completed. Fourteen students are seeking or have already secured employment, and one student is continuing her education. The Fall 2023 cohort is already full.

ANNOUNCEMENT

Michelle Broekemier announced her upcoming resignation from the board. She and her husband have bought a house that's outside of her district.

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The following reports were also submitted for board review:

- Enrollment Report
- Grants Report
- Purchasing Report

EXECUTIVE SESSION

Skiles requested an executive session to discuss personnel and legal issues at 2:18 p.m.

MOVED BY DAVIS, SECONDED BY QUICK that the Board of Governors recess the regular meeting to go into executive session to discuss personnel and legal issues.

Aerni – absent	Keller – absent
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Skiles reconvened the regular session of the Board of Governors meeting at 2:43 p.m.

ADJOURNMENT

MOVED BY QUICK, SECONDED BY PIRNIE to adjourn.

Aerni – absent	Keller – absent
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Skiles declared the meeting adjourned at 2:45 p.m.