

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

16d.
10/19/2021

COUNCIL MEETING DATE: 10/05/2021		SUBMITTED BY: Captain Tim Melvin	
AGENDA ITEM:	CONSENT AGENDA <input type="checkbox"/>	SPECIAL PRESENTATION <input type="checkbox"/>	
LIQUOR LICENSE <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>	PUBLIC HEARING <input type="checkbox"/>	
RESOLUTION <input type="checkbox"/>	CURRENT BUSINESS <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>	

SUBJECT:

Approve proposal from Midwest Storage Solutions for evidence storage unit

SYNOPSIS/BACKGROUND:

The evidence vault in the police department is running out of storage space due to an increase in crimes that require us to keep evidence indefinitely. Midwest Storage Solutions will remove a bike rack, that is rarely used, and replace it with shelving that can accommodate our evidence for several years.

FISCAL IMPACT: 29,870.00 BUDGETED FUNDS?: YES GRANT/MATCHING FUNDS?: NO

TRACKING INFORMATION FOR CONTRACTS AND PROJECTS:

IS THIS A CONTRACT?: NO	COUNTER-PARTY:	INTERLOCAL AGREEMENT: NO
CONTRACT DESCRIPTION:		
CONTRACT EFFECTIVE DATE:	CONTRACT TERM:	CONTRACT END DATE:
PROJECT NAME: Moveable Storage for Evidence Room		
START DATE:	END DATE:	PAYMENT DATE: INSURANCE REQUIRED: NO
CIP PROJECT NAME: Moveable Storage	CIP PROJECT NUMBER: PO 22(2)	
STREET DISTRICT NAME (S):	STREET DISTRICT NUMBER (S):	
ACCOUNTING DISTRIBUTION CODE: 10-20	ACCOUNT NUMBER: 7150	

RECOMMENDATION:

Approve the proposal from Midwest Storage Solutions for \$29,870.00

ATTACHMENTS:

1. Proposal	2.	3.
4.	5.	6.

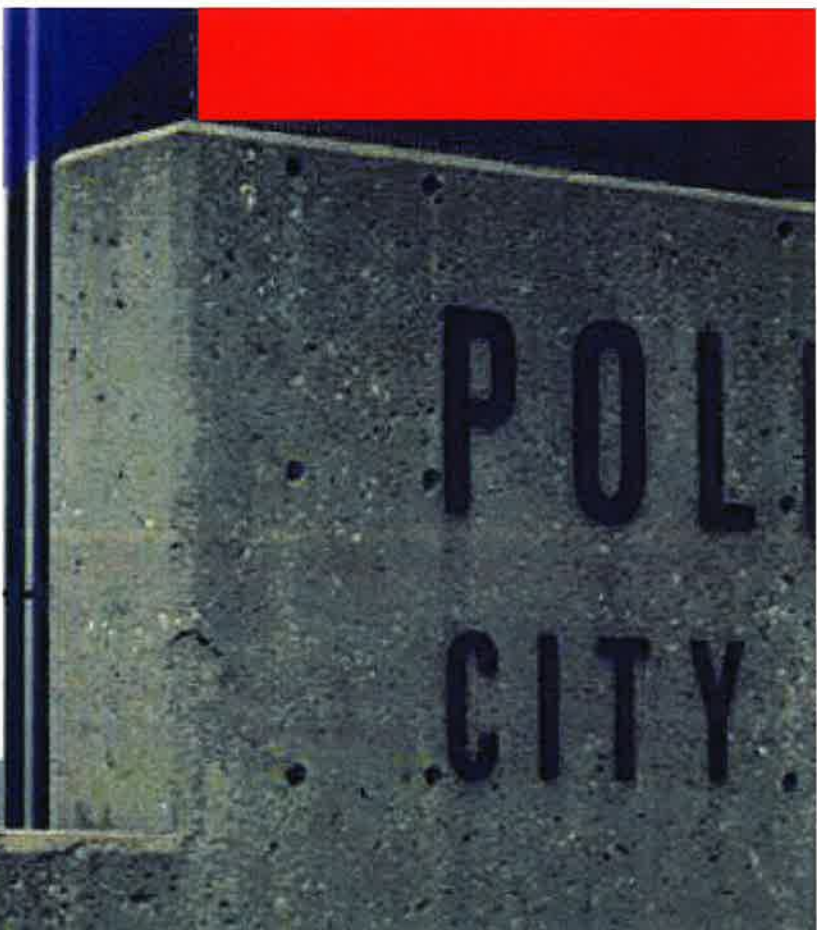
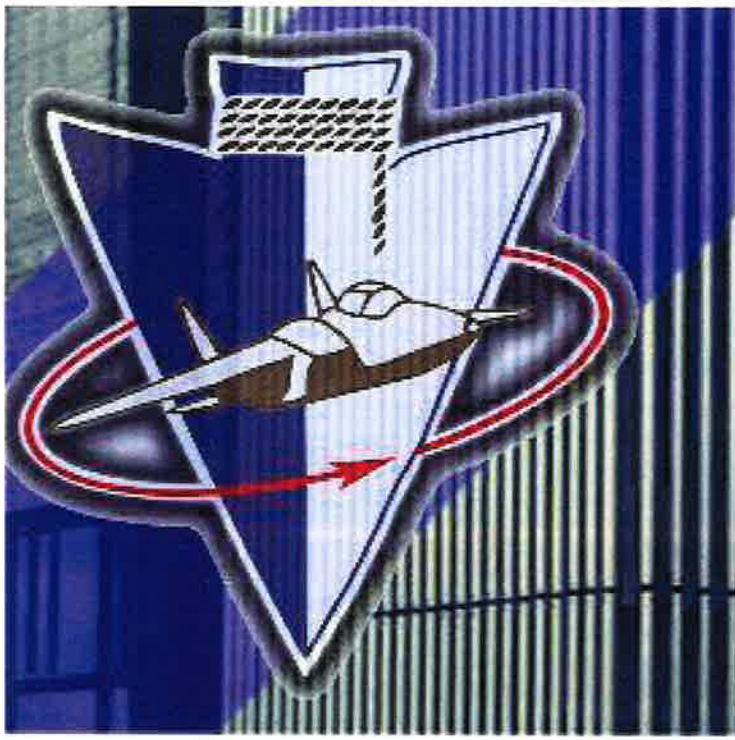
SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL AS TO FORM:

[Handwritten signatures]



PROPOSAL

PREPARED BY:

Midwest Storage Solutions, Inc.

PREPARED FOR:

Bellevue Police Department

DATE:

7-28-2021

Homicide Storage
Attn: Sgt. Matt Hoffman

5845 S. 118th Circle
Omaha, NE. 68137
1-800-209-5137
www.midweststoragesolutions.com



OUR TEAM:

Each member of our Midwest Storage Solution's team is carefully screened. We hire only the most conscientious and professional candidates. Each service technician is thoroughly trained in our systems, processes, safety standards, and are fully bonded and insured.



Key Project Contacts:

- **Isaac Ortega** (Installation Supervisor)= Qualifications: Spacesaver® Factory Authorized, COSS, OSHA510, OSHA 30 Construction, and OSHA General Industry
- **Todd Hartmann** (Project Manager) =Qualifications: 6 years with Midwest Storage Solutions, Inc. Authorized by Spacesaver® Corporation for Level-2 Electrical Shelving Installations, CAD, Configura®, and OSHA Certified.
- **Perry Haubenschild** (Vice President)= Qualifications: Employed at Midwest Storage for 8 years, Perry is certified from Spacesaver® Corporation in both Installation & Service, Electrical, and Configura® / CAD.
- **Kyle Patrick** (Operations Manager)= Qualifications = LEED AP and 20 + years of manufacturing and engineering management.
- **Matt Jones** (Iowa Manager) = Qualifications = 6 years with Midwest Storage Solutions, Inc. Matt offices out of our Des Moines facility and oversees Iowa operations for MSS.
- **Taylor Gilbreath** (CEO)= Owner & Operator. 21 years with Midwest Storage Solutions, Inc.



PRICING:

LINE	DESCRIPTION	PRICING
OPTION 1	Midwest Storage Solutions, will deliver and install the Spacesaver - Mechanical Assist High-Density storage system as shown on the attached drawings & shelving elevations. Note - we are re-using existing shelving as color-coded on the plan and removing and re-using the remaining existing shelving in the garage.	\$29,870.00
OPTION 2	Midwest Storage Solutions, will deliver and install the Spacesaver - Mechanical Assist High-Density storage system as shown on the attached drawings & shelving elevations. Option 2 includes ALL NEW shelving and allows for a 7th opening for boxes, thus increasing storage capacity by 102 more boxes.	\$32,527.00
NOTES	Pricing includes all freight, current steel surcharges, complete installation, and a two year ALL inclusive warranty + an additional 3 years on all parts.	

All pricing is per the terms of our Spacesaver GSA contract #GS-07F-022BA.

- Please see attachment

Sales tax is NOT included

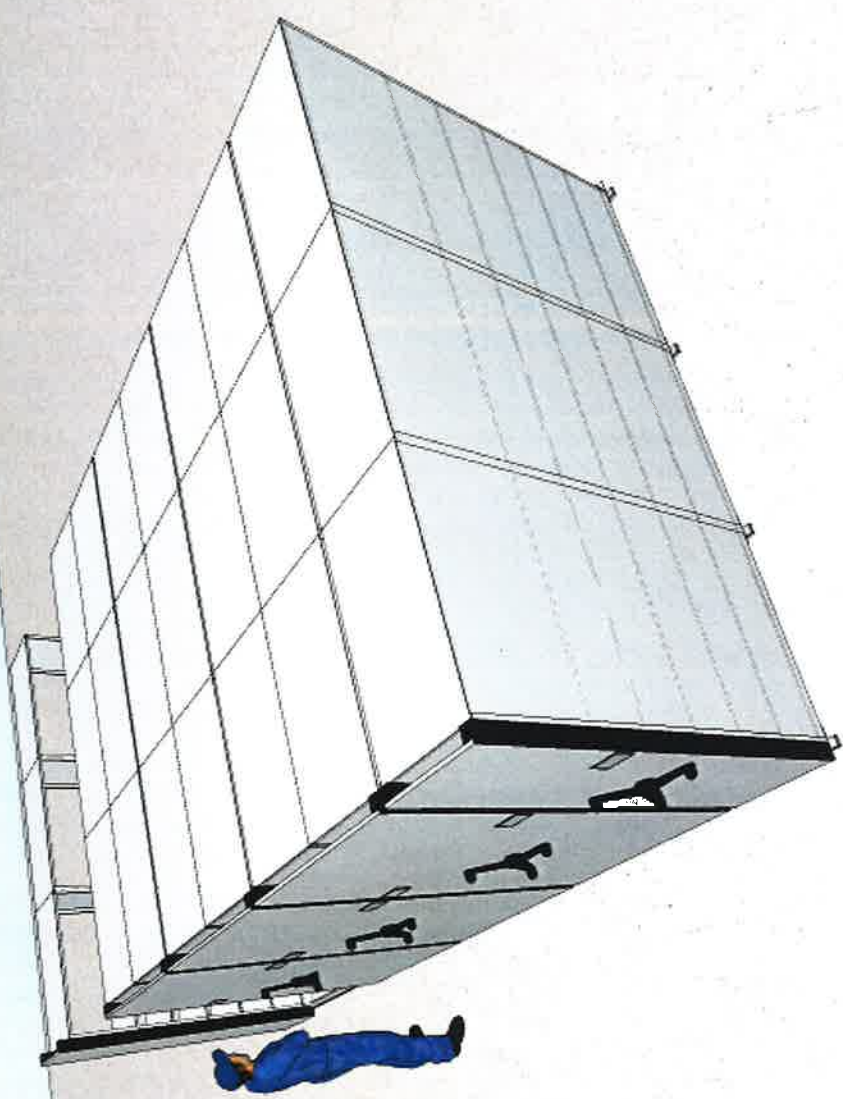
Lead times from the factory are currently 16 weeks ARO

Authorized Signature

Date

Print Name





ORDER COMPLETION DOCUMENTS:

Orders will not be processed until all the items below are provided.

- ▶ Signed Total Investment Sheet
- ▶ Signed Terms and Conditions Sheet
- ▶ Signed Drawings (Overhead & Elevation), Approved for Production
- ▶ Billing Information
- ▶ Delivery & Installation Information
- ▶ All Color Selections
- ▶ Customer Purchase Order (Required for GPO and contract orders)

BILLING INFORMATION

- ▶ Billing Contact _____
 - ▶ Contact Phone _____
 - ▶ Contact Email _____
 - ▶ Location Name _____
 - ▶ Street Address _____
 - ▶ City _____ State _____ Zip Code _____
- ▶ Please list any other billing requirements below (AIA form, online submission, etc.).
Invoices will be emailed unless noted.
- _____



ORDER COMPLETION DOCUMENTS:

DELIVERY INFORMATION

- ▶ Freight Elevator Available (YES/NO)_____
- ▶ Dock Available (YES/NO)_____
- ▶ Delivery Hours_____
- ▶ Installation Floor (Basement, 1st, 2nd, etc.)_____

INSTALLATION INFORMATION

- ▶ Installation Contact_____
- ▶ Contact Phone_____
- ▶ Contact Email_____
- ▶ Location Name_____
- ▶ Street Address_____
- ▶ City_____County_____State_____Zip Code_____
- ▶ PREFERRED INSTALLATION DATE_____

- ▶ Changes to scope of project at time of install: All changes to plans or fabrication of material must be approved by salesperson or the installation manager. **Installers are not authorized to make changes**
- ▶ Work Site: Area free and clear of all obstacles prior to start of installation. Electricity & water available.
- ▶ Must have a working elevator at time of unload or additional charges may incur for material handling of equipment up or down stairs.



TERMS & CONDITIONS:

PAYMENT

Merchandise will be invoiced upon delivery. If there is to be more than one delivery of merchandise, an invoice will be issued upon the first delivery. **Buyer agrees to pay each invoice within thirty days of the invoice date. Midwest Storage Solutions (MSS) will require a deposit of 25% of the total contract at time of order.** No payment shall be withheld on any invoice because partial delivery of the entire order. Any security deposit is non-refundable. If payments are in default, MSS shall have the option of declaring the remaining unpaid purchase price due and payable and may elect to recover merchandise and take judgment for deficiency after public or private sale including interest, collection costs and attorney fees. A 3% convenience fee will be added to any payment made by credit card.

SECURITY INTEREST

Buyer hereby grants Midwest Storage Solutions a security interest in all merchandise sold under this order to secure full payment of the purchase price and all other obligations of Buyer under this agreement. A copy of this agreement may be filed as a financing statement. Buyer's signature hereon authorizes MSS to execute such financing statements on Buyer's behalf as may be required by the State.

INSTALLATION DATE

(a) The installation date is agreed upon for the purpose of specifying delivery dates of merchandise ordered from manufacturers. Although MSS will use its best efforts to expedite timely delivery, it cannot guarantee that merchandise will arrive from manufacturers as specified, and MSS shall not be liable for ordered merchandise not arriving timely.

(b) If for any reason outside the control of MSS the job site is not ready for installation (i.e. elevator access, room finishes, etc.) Buyer shall pay for all storage of ordered merchandise necessary after the Installation Date, and for all costs of moving such merchandise to and from storage after the installation date.

INSTALLATION TERMS

Delivery and Installation shall be made by MSS personnel, or its subcontractor, during normal working hours or at other hours by special arrangement. Buyer shall pay additional labor costs resulting from off-hour or overtime work performed at Buyer's request or from required use of labor other than MSS personnel or its authorized subcontractor. Buyer shall provide, at Buyer's cost, electricity, heat, hoisting and elevator service and adequate facilities for off-loading, staging, moving and handling of merchandise. The job site shall be clean and free of obstruction for installation. Finished floor coverings (i.e. carpet, tile, etc.) must be removed and sub-floor clear and free for grouted mobile rail installation. Buyer shall pay any special packaging or handling costs not contained in the specifications.



TERMS & CONDITIONS:

INSURANCE AND RISK OF LOSS

All risk of loss shall pass from MSS to Buyer upon delivery of merchandise to Buyer or upon delivery of merchandise into storage for the account of Buyer after the installation date, whichever comes first. For the purposes of this paragraph five only, the term "merchandise" shall include any property owned by or under control of MSS delivered to or for the benefit of Buyer, whether purchased by Buyer or delivered to Buyer on approval. Buyer shall carry fire and casualty insurance in an amount enough to insure the value of the merchandise at the delivery site or at the storage site.

TAXES AND FREIGHT

Prices do not include any applicable sales, use, excise, or other taxes which, if applicable, Buyer shall pay, and which shall be added to the sales price at time of invoicing. Buyers exempt from taxes shall furnish certificates of exemption upon execution of this agreement. Freight charges are F.O.B. job site unless otherwise indicated.

CANCELLATION AND CHANGES

This agreement, once executed by MSS and Buyer, cannot be cancelled or modified except by a writing signed by both parties. Changes made in the agreement which result in increased charges shall be for the account of the Buyer. In the event MSS agrees to a return, a cancellation fee equal to 40% of the purchase price will be assessed. No storage products or other specially ordered items can be cancelled or returned after the manufacturer begins production. Prices and quantities of storage products and other items measured from blueprints or otherwise estimated are subject to change upon field measurement at the expense of the Buyer.

FLOORS

BUYER is responsible for the load bearing capacity of the floor upon which the proposed installation shall be constructed. Finished floor coverings are not included unless otherwise noted.

WARRANTIES AND CLAIMS

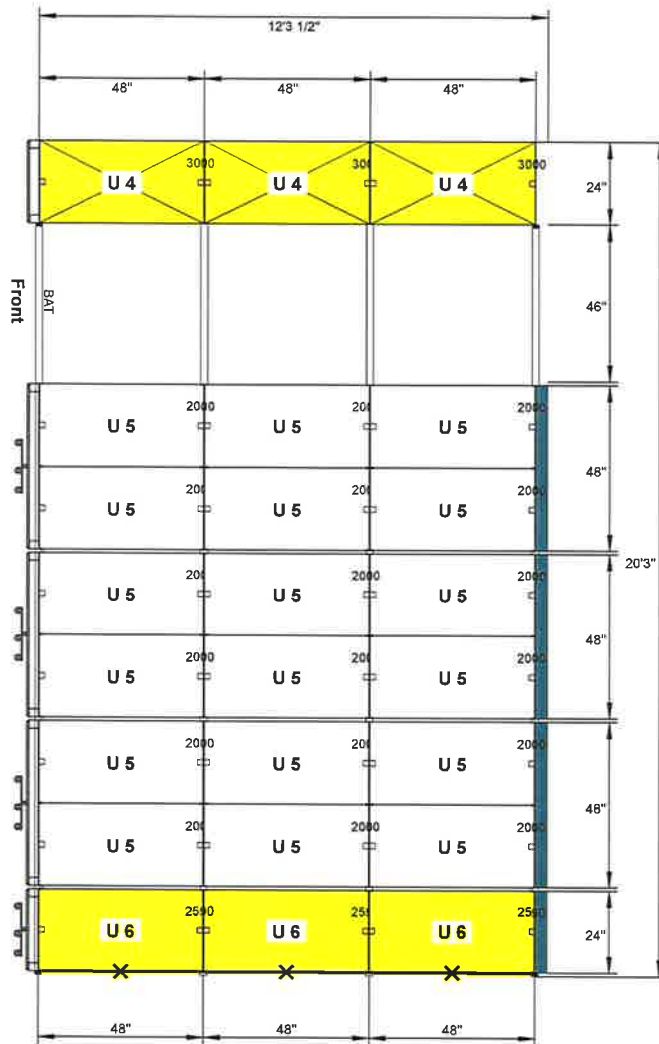
(a) MSS warrants for a period of one year from delivery that the manufacturer is free from defects in workmanship and materials, and that it will repair or replace defective merchandise, at its cost, within a reasonable time, subject to availability of replacement merchandise. No other warranties, expressed or implied, are granted hereunder. No warranty in addition to the foregoing expressed warranties, whether expressed or implied, made by any employee or agent of MSS shall be valid unless reduced to writing and signed by an officer of MSS. TO THE EXTENT ALLOWED BY LAW, ANY IMPLIED WARRANTY, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE, IS LIMITED TO THE PERIOD OF ONE YEAR FROM THE DATE OF DELIVERY.

(b) Buyer shall inspect the merchandise upon delivery. Acceptance of delivery constitutes acceptance of the merchandise as delivered. Any warranty claims for latent defects not discovered upon reasonable inspection must be made in writing within the warranty period.



Shelving in yellow = existing

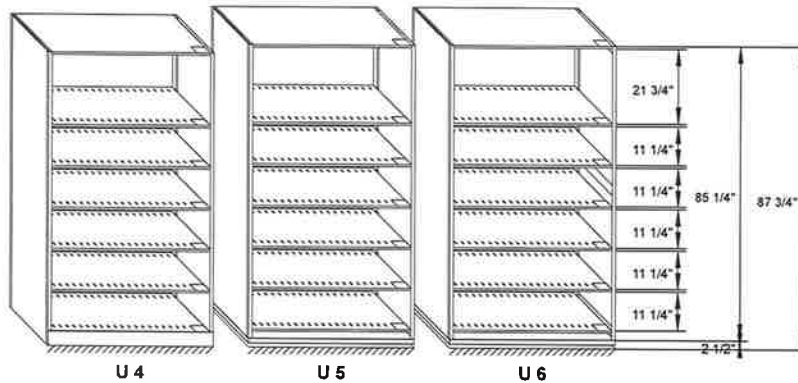
APPROVED: _____



H85 1/4"
85 1/4" x 48" x 24"

H87 3/4"
85 1/4" x 48" x 24"

H87 3/4"
85 1/4" x 48" x 24"



6 openings for storage of banker boxes

Total capacity of Option 1 = 432 boxes