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## **CRETE AIRPORT ADVISORY BOARD MEETING**

December 14<sup>th</sup>, 2023 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### **MINUTES**

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### **1. Open Meeting**

##### **2. Roll Call**

Kirk Keller: Absent  
Greg Hier: Present  
Howard Nitzel: Present  
Blaine Spanjer: Present  
James Dux: Absent

Present: 3, Absent: 2.

Also present: Airport Manager Will White, City Administrator Tom Ourada, IT Director Mike Kalkwarf, City Attorney Anna Burge, Finance Director Wendy Thomas, City Clerk Nancy Tellez, Chris Corr

##### **3. Items of Business**

### **3.A. Consider a recommendation to the City Council on the selection of an Airport Consultant.**

Interviews were held with Olsson, Kirkham Michael, and Midwest Engineering Inc. The composite score of the votes were the following: Olsson had a 97.2, Kirkham Michael had 91.8 and Midwest had a 70.6.

City Administrator Tom Ourada stated that the federal procurement process was followed. Chris Corr stated that he appreciates the opportunity to continue working with the City.

Howard Nitzel Motioned to accept Olsson as Airport Consultant seconded by Greg Hier

### **3.B. Discuss Hangar #1 repairs**

Blaine Spanjer asked Chris Corr if he has ideas for grants. Chris Corr mentioned that the commission might have funds and he will coordinate with Anna to see if there are available funds.

City Administrator Tom Ourada stated that Will White has prices, but they have not done bids. Chris Corr asked what the threshold for bids is and Ourada informed it is \$30,000. Corr also informed about the NDOT 20-year loan at 0% interest. However, he was not sure if there are funds available and this would be after any grants that may be available.

### **3.C. Consider a recommendation to the City Council on the 2024 Membership Nebraska Association of Airport Officials Dues Statement.**

Howard Nitzel motioned to recommend to the City Council the 2024 Membership Nebraska Association of Airport Officials Dues Statement seconded by Blaine Spanjer.

## **4. Petitions - Communications - Citizen Concerns**

## **5. Officers' Reports**

City Administrator Tom Ourada mentioned moving the Airport Advisory Board meetings back to the 2nd Thursday of the month. The next meeting will be on Thursday, January 11th at 8:15am.

Chris Corr mentioned the upcoming ACIP Data Sheets.

### **5.A. Airport Manager Report**

Airport Manager Will White informed that hangar inspections had been completed. Almost everyone has insurance. There are a couple that didn't have insurance and a couple that the insurance is about to expire. White and Howard informed about the badger problem.

## **6. Adjournment**

8:47 a.m.