

Business Office
Scottsbluff Public Schools

Memo

To: Dr. Andrew Dick and Scottsbluff Board of Education
From: Marianne Carlson, Executive Director of Finance
Date: September 8, 2025
Re: SEC Surplus Furniture Sale

Per Board Policy 3090, any sale of school property is contingent on the approval of the Board of Education. The Western Nebraska Regional Airport would like to purchase two four-drawer lateral filing cabinets and four guest chairs with a small side table. An offer of \$500 for those items was made. In addition, Scotts Bluff County has made an offer of \$100 for the purchase of metal shelving. All of these items were surplus furniture from the purchase of the SEC building.

Motion: Approve the sale of the SEC Surplus Furniture as presented to Western Nebraska Regional Airport for \$500 and Scotts Bluff County for \$100.