

Communication and Counsel to the Board

With respect to providing information and counsel to the Board, the District Superintendent will give the Board as much the information as necessary to allow Board members to execute its duties be adequately informed.

Accordingly, the District Superintendent will:

General

1. ~~Will a~~ Advise the Board in a timely manner of relevant trends, facts, and information, including:
 - (a) ~~The Rationale and monitoring assurance for any consent agenda behind any~~ District Superintendent recommendation;
 - (b) ~~Supplying for the consent agenda all items delegated to the Superintendent that are required by law or by contract for Board approval along with the necessary supporting data and the rationale for the superintendent's decision;~~
 - (c) ~~Implications of any alternative consent agenda items presented by the Superintendent;~~
 - (d) ~~Information regarding any serious student discipline or safety matter or crisis situation;~~
 - (e) ~~Information regarding the cancellation of school or any important event;~~
 - (f) ~~Best practices and reform trends in K-12 education;~~
 - (g) ~~Information regarding any matter that may expose the district to legal liability;~~
 - (h) ~~The District Superintendent's unavailability out of town travel;~~
2. ~~Will p~~ Present information in language that is easy to understand; ~~able.~~
3. ~~Will a~~ Advise the Board of changes in assumptions upon which Board policy has been established; ~~and:~~
- ~~Will p~~ Provide for the Board as many staff with internal and external points of view and opinions as needed for fully informed Board choices. ~~decisions including alternatives and their implications.~~

Financial Condition

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4. ~~Will a~~ Advise the Board of significant transfers of moneys within funds, any single non-budgeted purchase or expenditure of greater than \$25,000 and any other change substantially affecting the ~~d~~District's financial condition or the ~~d~~District's ability to achieve its mission, or that which is in violation of the Board's policies. ~~The superintendent will not transfer unencumbered moneys from one fund to another unless authorized by the Board.~~ ¶

Media Coverage

- ~~Will a~~ 1. Advise the Board of anticipated or potential adverse media coverage or significant negative citizen or employee reaction to actual, proposed, or anticipated decisions, circumstances, policies, procedures, or practices; ~~and:~~
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5. ~~Will a~~ 2. Advise the Board of anticipated positive media coverage when knowledge of the coverage occurs within sufficient time to include in the District Superintendent's regular communications with the Board.

Monitoring

6. ~~Will~~ Submit ~~written~~ monitoring data required by the Board in a timely, accurate, and understandable fashion, **directly addressing provisions of the Board policies being monitored**;
7. ~~Will~~, ~~w~~ With the understanding that it is primarily the Board's responsibility to monitor its own compliance, advise the Board if, in the **District** Superintendent's opinion, the Board is not in compliance with its policies on *Governance Process* and *Board-Superintendent Relationship*; **and**
8. ~~Will~~ Report in a timely manner any actual or anticipated noncompliance with Board ~~Results~~ **Ends** or *Executive Limitations* **policy or policies**.

Board communications

9. ~~Will~~ ~~p~~ Provide a mechanism for official Board, officer, or committee communications; **and**
10. ~~Will~~ ~~w~~ Work with the Board as a whole **on Board policy issues** except when:
 - a) Fulfilling individual requests for information as long as such requests do not require a material amount of staff time **or** resources, or are not disruptive;
 - b) Working with officers or committees duly charged by the Board;
 - c) Communicating with the ~~P~~resident ~~and Vice President~~.

Consent Agenda

Supply for the consent agenda all items delegated to the District Superintendent that are required by law or contract to be Board-approved, along with the minimum amount of supporting data necessary to keep the Board informed and a rationale for the superintendent's decision.

State reporting

11. ~~Will~~ ~~inform the Board about attracting and retaining top quality staff~~.
12. ~~Will~~ ~~p~~ Provide a summary to the Board of any significant data submitted to the State Board of Education regarding accreditation, accountability, or safety.

Personnel decisions

13. ~~Will~~ **As permitted by law**, provide, as soon as possible after ~~personnel~~ decisions are made, information to the Board regarding the nature of and the reason for the **personnel** decision and information regarding how the decision impacts the ~~d~~District's ability to operate and to achieve the Board's ~~Result~~ **Ends**.

Latest Revision: **2025**
 September 26, 2023
 Revised: August 18, 2008
 Adopted: March 7, 2005

Legal References:

C.R.S. 22-11-101 et seq. (state accreditation)
C.R.S. 24-6-201 et seq. (Colorado Sunshine Act - public disclosure law)

Cross Reference: B/SR-5 Monitoring District Superintendent Performance

Monitoring Method: Internal report

Monitoring Frequency: September
~~Monitored and Reviewed: May 22, 2017~~

Revisions to policy created for Board to review March 2025 based on sample policy provided by CASB.

Reviewed at Board Workshop April 8. Additional changes made as related to formatting. Board will go through the process of first and second reading for all EL policies in 2025.