

CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
November 17, 2022

Public notice of the time and place of the Central Community College Board of Governors' meeting was given in advance to the board members, college administrators and the five daily newspapers within the 25-county area. The agenda was available to the public in the college president's office and on the CCC website, www.cccneb.edu. The college adheres to the Open Meetings Act, a copy of which is available in the college president's office.

The meeting was held in Rooms 210/211/212 at Central Community College, 3134 W. Highway 34, Grand Island, Nebraska.

All supplemental documents from this meeting are available at:
<https://meeting.sparqdata.com/Public/Organization/CCC>.

Chair John Novotny called the Nov. 17, 2022, meeting to order at 1 p.m., with 10 board members present.

ROLL CALL

Aerni – present	Keller – present
Borden – present	Miller – present
Broekemier – absent	Novotny – present
Cowan – present	Pirnie – present
Davis – present	Skiles – present
Heiden – present	

INTRODUCTION OF GUESTS

Novotny asked college representatives to introduce guests and staff members.

REVIEWING CLAIMS FOR NEXT MEETING

Linda Aerni will review the claims prior to the Jan. 19, 2023, board meeting in Grand Island.

REQUEST FOR DISCUSSION OF CONSENT ITEMS

Novotny asked board members for items in the consent agenda they would like to move to discussion of consent/action items.

CONSENT ITEMS

Consent items included:

1. Agenda for Nov. 17, 2022.
2. Minutes of the Oct. 20, 2022, Board of Governors meeting.
3. Claims for the period from Oct. 1 through Oct. 31, 2022.
4. Financial report as of Oct. 31, 2022.
5. Purchases: None.

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6. Personnel:

Kimberly Milovac: The College President recommends that Kimberly Milovac be offered the position of hospitality management faculty in Hastings, effective Jan. 1, 2023.

7. Claims Reviewers for 2023.

MOVED BY SKILES, SECONDED BY DAVIS to approve the claims, with the exception of payments to themselves, and also to approve the other consent items.

Aerni – aye	Keller – aye
Borden – aye	Miller – aye
Broekemier – absent	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

PARNERSHIP/OWNERSHIP

Grand Island Campus Report

Campus President Dr. Marcie Kemnitz talked about the inaugural Big Idea Grand Island competition in October 2022. She said the event was a resounding success thanks to the efforts of entrepreneurship director Sara Bennett. Nineteen people submitted proposals online, of which 10 were invited to pitch their business ideas before a panel of judges. Kemnitz said the event drew an audience of about 140, far more than the 75 the college was expecting. The competition winner was Hayley Royle for her web design business, 29th Design. She and the other top two winners received cash prizes and coaching services.

Kerri Dey, pharmacy technician instructor, and Hailey Morrow, medical assisting instructor, spoke about the Health Sciences Expo, which has been held on the Grand Island Campus for the last two years of its five-year existence. The event gives area high school students an opportunity to explore various health careers and immerse themselves in special activities so they really know what the job is like. At the end of the expo, participants complete a survey and CCC personnel meet to discuss the successes and opportunities in preparation for the next year. Kylie Neppl of Cairo first attended the expo as a high school student who didn't know what she wanted to do. She told the board that the event led her to enroll in the pharmacy technician program at CCC. This year she worked at the expo where she had fun answering the high school students' questions. Neppl's plans are to work at a retail pharmacy after she graduates.

DISCUSSION OF CONSENT/ACTION ITEMS

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Financial Audit Report

Kim Pearson from Dana F. Cole & Company, LLP, shared the opinion from the independent audit: "In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of Central Community College Area, as of June 30, 2022 and 2021, and the respective changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America."

MOVED BY BORDEN, SECONDED BY DAVIS to approve the audit report.

Aerni – aye	Keller – aye
Borden – aye	Miller – aye
Broekemier – absent	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS "AYE" VOTE – MOTION CARRIED

Authorization for College President to Approve Actions in December 2022

Since the Board of Governors doesn't meet in December, Joel King asked for this authorization so Dr. Gotschall could address an issue if it might arise during the month.

MOVED BY SKILES, SECONDED BY DAVIS to authorize the College President to approve actions during December 2022.

Aerni – aye	Keller – aye
Borden – aye	Miller – aye
Broekemier – absent	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS "AYE" VOTE – MOTION CARRIED

REPORTS

Student Success Report

Pennie Morgan gave an overview of Leading with Excellence, a leadership program CCC has offered to its employees since 2016. Through the nine-month program, participants identify areas for growth or advancement, visit every CCC location where they learn about college operations and departments, and meet with CCC leadership. They also complete a class project they believe is needed by and will benefit the college, build relationships throughout the college and gain from personal and professional development activities. Sixty-four employees have completed the

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program since its inception, 46 of whom are still employed by the college. Of these, 25 are in the same positions and 21 are in new positions. Sixteen of these moved into positions with more responsibility or scope, one moved from staff to faculty, two moved into lateral positions and two moved into positions with less responsibility.

Dr. Gotschall's Report

Gotschall presented a plaque to Austin Miller in appreciation of his service to the Board of Governors from 2015 through 2022. He then reported the following:

- Several CCC board members and employees and board candidate Dan Quick participated in the NCCA annual meeting in early November. Over a dozen departmental meetings were held with representatives from the five community colleges.
- Attended the AACC Commission meeting for Small & Rural Colleges, held in Washington, D.C.
- Dr. Kemnitz and I had a positive meeting with representatives from Bellevue University, including President Dr. Mary Hawkin regarding current and future collaborative efforts such as apprenticeship training with area businesses.
- Meetings were held this past week in Ord regarding entrepreneurship and other programming in that community and in Kearney with economic development and chamber representatives about entrepreneurship and collaborative efforts.
- Approved over a dozen staff and faculty for CCC-sponsored individual professional development funding for advanced college coursework or professional development conferences. Approved two innovative mini-grant applications funded by the college.
- Hosted the quarterly President's Quality Action Council meeting with over a dozen CCC employees and four CCC students. Held an open forum on the Columbus Campus.
- Presented to the CCC Leading with Excellence class – an internal professional development program.
- Attended CCC's concert band concert
- Assisted in the judging of the CCC-Hastings Halloween costume contest held over the lunch hour.
- Continued participation in the Heartland United Way board events and Grand Island/Hall County Citizen Police Academy.
- Participated in a NIFA grant update meeting and a U.S. Department of Labor apprenticeship grant meeting.
- Celebrated CCC's recognition by the Nebraska State Arboretum Award – led by Aaron Thiessen of the Hastings Campus.
- Exploring new procedures regarding database governance and use of data collected within our Ellucian collegewide database.
- Attended CCC graduate Todd Williams' art show and sale at the Stuhr Museum.
- Twenty-five new Scott Pathway Scholars have been selected for 2023 spring semester and applications posted for another 25 to begin during the 2023 fall semester. A director also was hired.
- Sixty-six admissions office events were attended or hosted in roughly 21 days.

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- The medical assisting program faculty and Drs. Kort and Kemnitz met with Mary Lanning Hospital and several other medical clinics in Hastings to discuss the profession, program requirements and potential pathways for their staff who wish to seek this degree.
- Joni Schlatz, CCC-Grand Island health information management instructor, presented to the Nebraska State Department of Education on Ethics, Trust, and Leadership through workshops in Omaha on Oct. 19, in Kearney on Oct. 20 and in North Platte on Oct. 26.
- The medical lab technician students are participating in the National Cell Bowl again this year. This is a national competition sponsored by the American Society for Clinical Pathology for medical laboratory students in two-year and four-year programs.
- The medical lab technician faculty are scheduling three to four phlebotomy workshops throughout the spring and summer of 2023.
- In November, occupational therapy assistant faculty will host Dr. Al Bracciano, a nationally recognized and published author from Creighton University, for a two-day seminar with the OTA students. The seminar will cover physical agent modalities.
- The pharmacy technician program held its industry advisory board meeting in November focusing on collaboration and ideas for student recruitment into the program.
- Dental assisting program director Marie Desmarais held a coronal polishing workshop in October for employed dental assistants who did not graduate from an accredited program. This is the 27th time this two-day program has been offered since 1998.
- Second-year CCC-Hastings dental hygiene students provided preventative services at Project Connect held in Grand Island in late October.
- The final report from national nursing accreditor ACEN was received. The program has continued accreditation with conditions including a follow-up report due in November 2023 and a follow-up visit in spring 2024.
- For National Collegiate Alcohol Awareness Week, approximately 200 students and staff participated across the three campus programs.
- CCC-Columbus student success staff members Heidi Wilshusen and Eric Lopez hosted a Majors Fair on Nov. 9 for students wanting to switch majors or explore other program options. Over 70 students attended this first-ever event on the Columbus Campus.
- CCC-Columbus and CCC-Kearney staff members Augie Sanchez and Ruth Kirkland took a group of students from all three campuses to the Phi Theta Kappa Regional Conference in Omaha.
- CCC-Grand Island staff members Maria Lopez and Maria Flores took two students to the Hispanic Association of Colleges & Universities conference in San Diego, Calif.
- Grand Island staff members Joan McCarthy, Maria Lopez, Maria Flores, Emily Klimek and Ashley Weets pulled off a successful Dia de los Muertos event on Nov 5 with 400-500 people attending the event on the Grand Island Campus. The celebration included the Grand Island Senior High Mariachi band, crafts, dances and other activities.
- CCC-Hastings Career and Employment Services director Andrea Hays hosted a fall Career Fair on Oct. 26. It brought a record number of students and employers to the Hastings Campus: 225 CCC students, 51 Hastings High students and 100 employers.
- CCC's veteran association participated in several Veterans Day activities held on CCC locations and virtually.

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- Over 1,000 students were called by over 45 student services and enrollment management staff as part of the college's efforts to reach students reported by faculty as struggling in their classes at two different times during the fall semester.

The following reports were also submitted for board review:

- Enrollment Report
- Grants Report
- Purchasing Report

INFORMATION

Gotschall asked board members to consider serving as board treasurer or as a Nebraska Community College Association (NCCA) representative for 2023. These positions will need to be filled at the January meeting.

EXECUTIVE SESSION

Novotny requested an executive session to discuss personnel and legal issues at 2:23 p.m. after a short break.

MOVED BY DAVIS, SECONDED BY SKILES that the Board of Governors recess the regular meeting in order to go into executive session to discuss personnel and legal issues.

Aerni – aye	Keller – aye
Borden – aye	Miller – aye
Broekemier – absent	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Novotny reconvened the regular session of the Board of Governors meeting at 3:30 p.m.

ADJOURNMENT

MOVED BY BORDEN, SECONDED BY COWAN to adjourn.

Aerni – aye	Keller – aye
Borden – aye	Miller – aye
Broekemier – absent	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

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Novotny declared the meeting adjourned at 3:31 p.m.