

CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
May 13, 2021

Public notice of the time and place of the Central Community College Board of Governors' meeting was given in advance to the board members, college administrators and the five daily newspapers within the 25-county area. The agenda was available to the public in the college president's office and on the CCC website, www.cccneb.edu. The college adheres to the Open Meetings Act, a copy of which is available in the college president's office.

The meeting was held in the Central Community College Administration Board Room, 3134 W. Highway 34, Grand Island, Nebraska.

All supplemental documents from this meeting are available at:
<https://meeting.sparqdata.com/Public/Organization/CCC>.

Chair Sandra Borden called the May 13, 2021, meeting to order at 1 p.m., with nine board members present.

ROLL CALL

| | |
|----------------------|---|
| Aerni – present | Keller – present (arrived at 1:05 p.m.) |
| Borden – present | Miller – present |
| Broekemier – present | Novotny – present |
| Cowan – present | Pirnie – absent |
| Davis – present | Skiles – present |
| Heiden – absent | |

REVIEWING CLAIMS FOR NEXT MEETING

Austin Miller will review the claims prior to the June 17, 2021, board meeting in Holdrege.

REQUEST FOR DISCUSSION OF CONSENT ITEMS

Borden asked board members for items in the consent agenda they would like to move to discussion of consent/action items.

CONSENT ITEMS

Consent items included:

1. Agenda for May 13, 2021.
2. Minutes of the April 15, 2021, Board of Governors meeting.
3. Claims for the period from April 1 through April 30, 2021, totaling \$7,035,191.27.
4. Financial report as of April 30, 2021.
5. Purchases:

Administration and 100 Wing Roof Replacement: The College President recommends acceptance of the low bid from White Castle Roofing in Lincoln, Nebraska, for

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\$406,100.00 to provide the labor and material for the Administration and 100 wing roof replacement on the Grand Island Campus.

Exterior Monument Signs and Wayfinding: The College President recommends acceptance of the low bid from B-D Construction Inc. in Columbus, Nebraska, for \$213,702.00 to provide the labor and material for the exterior monument signs and wayfinding on the Columbus Campus.

6. Personnel: None.

MOVED BY AERNI, SECONDED BY MILLER to approve the claims, with the exception of payments to themselves, and also to approve the other consent items.

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| Aerni – aye | Keller – absent |
| Borden – aye | Miller – aye |
| Broekemier – aye | Novotny – aye |
| Cowan – aye | Pirnie – absent |
| Davis – aye | Skiles – aye |
| Heiden – absent | |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

PARNERSHIP/OWNERSHIP

Student Success Report

Dr. Beth Przymus, dean of student success, and Chelsa Thompson, director of counseling and prevention education services, presented information about mental health services for CCC students.

CCC began offering individualized counseling sessions in 2014, using an external provider, started developing a framework for an on-campus counseling department in 2019 and launched CCC Counseling Services in 2020. Here's what happened this past year in the four areas that comprise the department:

- Prevention education: Activities included a mental health overview, Love your Selfie (self-care tips), substance use awareness bean bag toss, alcohol and drug simulation activity and Relationship/Consent Jeopardy.
- Consultation and collaborative services: Activities included explaining the counseling process, providing guidance in mental health-related situations, providing a team approach with other institutional departments and connecting students to the community resources they need.
- Outreach and training: Activities included developing materials and guides for employees, resident assistant training, athletic training, and Covid-19 and mental health support for employees.

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- Counseling services: Activities included group counseling and crisis intervention.

During 2020-21, 638 individual counseling sessions were held at CCC – 333 during the 2020 fall semester and 305 during the 2021 spring semester. The most prevalent diagnoses were depression, anxiety and adjustment/stress. A recent PBS survey found that 80% percent of college students reported COVID has had a negative impact on their mental health, spiritual health and career aspirations.

DISCUSSION OF CONSENT/ACTION ITEMS

Audit Committee

Michelle Broekemier and Roger Davis were appointed to the audit committee.

Bereavement Policy

Dr. Waddle presented the following changes to the bereavement leave policy and procedure:

Bereavement Leave Policy

Full-time employees are eligible for bereavement leave in the case of death in the ~~immediate~~ family.

Bereavement Leave Procedure

“Immediate family” shall include the following relationships: ~~spouse, children, parents, siblings, father, mother, spouse, sons and daughters, brothers and sisters,~~ grandparents, and grandchildren. This includes the employee’s family, family of spouse, and step-families. ~~The relationship of the deceased must be identified on the leave request.~~ Bereavement leave shall not exceed five (5) days for a death in the “immediate family”.

“Extended family” shall include the following relationships: uncles, aunts, and cousins. This includes the employee’s family only (not family of spouses). Bereavement leave shall not exceed one (1) day for a death in the “extended family”.

Furthermore, bereavement leave may be granted for attendance at the funeral service of an ~~active~~ ~~coworker~~ employee at the College where there has been a personal friendship. The granting of this bereavement leave is subject to the supervisor's determination that the absence shall not create an interruption in essential work flow or services.

Bereavement leave may be used for pallbearer duties.

~~Bereavement leave shall not exceed three (3) days for any one death, without an extension approved by the President. Extended leave for an additional two (2) days may be approved by the President in cases of extreme need.~~

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Proof of bereavement may be required by the College. Bereavement leave is with pay at the employee's regular rate of pay and shall not exceed more than a total of ~~twelve~~ **ten** (102) days in a fiscal year.

Skiles requested that the word “partner” also be included in the list of immediate family members.

MOVED BY SKILES, SECONDED BY MILLER to approve the changes to the bereavement policy and procedure, with the addition of the word “partner” to the list of immediate family members.

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| Aerni – aye | Keller – aye |
| Borden – aye | Miller – aye |
| Broekemier – aye | Novotny – aye |
| Cowan – aye | Pirnie – absent |
| Davis – aye | Skiles – aye |
| Heiden – absent | |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Program Reviews

Program reviews were presented by Roxann Holliday, dean of business and entrepreneurship, for the agricultural services and information technology and systems programs, and by Sarah Kort, dean of health occupations, for the health information management services. Upon board approval, these programs will be submitted to the Nebraska Coordinating Commission on Postsecondary Education.

MOVED BY AERNI, SECONDED BY KELLER to approve the program reviews for the agricultural services, health information management services, and information technology and systems programs.

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| Aerni – aye | Keller – aye |
| Borden – aye | Miller – aye |
| Broekemier – aye | Novotny – aye |
| Cowan – aye | Pirnie – absent |
| Davis – aye | Skiles – aye |
| Heiden – absent | |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

REPORTS

Dr. Gotschall's Report

Dr. Gotschall reported the following:

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- There were great turnouts for the three commencement ceremonies on Friday, May 7. Over 1,025 students were eligible to participate due to earning a diploma or degree within the past year, and almost 450 chose to participate. I'm very pleased with the celebrations, outstanding alumni recognitions and participation.
- As we finished the 2021 spring semester, we had 140 students reported with COVID-19 concerns (testing, symptoms, quarantines, monitoring, etc.) that resulted in additional interactions with CCC student services staff. This compares to over 800 during the 2020 fall semester, so a positive trend downward.
- On May 10, 2021, Central Community College was named the top community college in the state of Nebraska for online learning by [premiumschools.org](https://www.premiumschools.org/). This was an unsolicited award but one that I feel our faculty, support services, faculty support and IT services do deserve!
- I met with the other community college presidents on May 3 for the NCCA trustee meeting in Lincoln as well as another higher education president's meeting hosted this past week by NU President Ted Carter that included other state college and university administrators.
- Due to delays in the U.S. census and the likely need to redraw and approve our community college district lines, we may need to meet in person or via WebEx in December. Once we get specific deadlines and release of information from the Secretary of State's office, we will know more. We cannot look at our boundaries until the state first confirms state legislative districts. District populations should be equal (generally defined as within 10%).
- Skilled and Technical Sciences "signing days" were held in Grand Island, Columbus and Hastings with over 100 new freshmen participating. We received very positive feedback from students, parents and employer sponsors who assisted with the event. Next year plans are to include business and health programs too.
- We received notice May 11 that our American Recovery Plan funds were awarded so we now have access to another \$4,239,649 minimum to be used for student financial aid assistance and \$3,879,179 in institutional funds for coronavirus relief. The total from this third round equals \$8,118,828. The award notes we have until January 15, 2022, to spend the fund, though no cost extensions are available up to one year which would put it to January 2023. Some initial reports said it would be available through September 2023, but know they are encouraging the dollars be spent sooner rather than later to assist in recovery efforts.

The following reports were also submitted for board review:

- Enrollment Report
- Grants Report
- Purchasing Report

EXECUTIVE SESSION

Borden requested an executive session to discuss personnel.

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MOVED BY KELLER, SECONDED BY COWAN that the Board of Governors recess the regular meeting in order to go into executive session to discuss personnel and legal issues.
(Time: 2:42 p.m.)

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| Aerni – aye | Keller – aye |
| Borden – aye | Miller – aye |
| Broekemier – aye | Novotny – aye |
| Cowan – aye | Pirnie – absent |
| Davis – aye | Skiles – aye |
| Heiden – absent | |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

MOVED BY KELLER, SECONDED BY AERNI to return to the regular session of the Board of Governors meeting. (Time: 3:30 p.m.)

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| Aerni – aye | Keller – aye |
| Borden – aye | Miller – aye |
| Broekemier – aye | Novotny – aye |
| Cowan – aye | Pirnie – absent |
| Davis – aye | Skiles – aye |
| Heiden – absent | |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

ADJOURNMENT

MOVED BY SKILES, SECONDED BY DAVIS to adjourn.

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| Aerni – aye | Keller – aye |
| Borden – aye | Miller – aye |
| Broekemier – aye | Novotny – aye |
| Cowan – aye | Pirnie – absent |
| Davis – aye | Skiles – aye |
| Heiden – absent | |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Borden declared the meeting adjourned at 3:33 p.m.