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## **CITY COUNCIL REGULAR MEETING**

April 19, 2022 at 6:00 PM

Crete City Hall, 243 East 13<sup>th</sup> Street

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### **MINUTES**

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

#### **1. Open Meeting**

##### **2. Roll Call**

Ryan Hinz: Absent

Kyle Frans: Present

Jack Oelschlager: Present

Dan Papik: Present

Travis Sears: Present

Dale Strehle: Present

Present: 5, Absent: 1.

##### **3. Consent Agenda**

Approve consent agenda as presented. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

##### **3.A. Approve Meeting Minutes**

###### **3.A.1. April 5, 2022 City Council meeting**

###### **3.A.2. Public Safety Committee meeting**

**3.B. Accept the City Treasurer's Report**

**3.C. Approve the Payment of Claims Against the City**

**4. Items of Business**

**4.A. Provide a recommendation to the Nebraska Liquor Control Commission on approving a Class C liquor license for Juan Franco Ortiz dba Guanajuato Mexican Restaurant.**

Juan Franco Ortiz was present and introduced himself to the Council. He stated that his wish is to be able to serve customers a drink or a beer with their meal, if desired.

Recommend to the Nebraska Liquor Control Commission to approve a Class C liquor license for Juan Franco Ortiz dba Guanajuato Mexican Restaurant. Carried with a motion by Travis Sears and a second by Dan Papik.

Kyle Frans: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

**4.B. Consider approving the payment of claims to ACE Hardware in the amount of \$1,467.20.**

Approve the payment of claims to ACE Hardware in the amount of \$1,467.20. Carried with a motion by Dale Strehle and a second by Travis Sears.

Dan Papik: Abstain (With Conflict), Kyle Frans: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 4, No: 0, Abstain (With Conflict): 1

**4.C. Consider entering into an agreement with the Nebraska Municipal Power Pool for a financial plan, cost of service, and rate design study for electric rates.**

City Administrator Tom Ourada informed the Council that our wholesale electric rates are due to increase this year. By having NMPP do the rate study, MEAN will pay for half of the costs. The Public Works Committee met on this and recommended the agreement.

Approve entering into an agreement with the Nebraska Municipal Power Pool for a financial plan, cost of service, and rate design study for electric rates. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

**4.D. Consider authorizing the Police Chief to apply for a NDOT Highway Safety grant as part of the national Click It or Ticket campaign from May 23 to June 5.**

Police Chief Steve Hensel stated that this grant is much like the other highway safety grants they have received in the past. The Police Department will be enforcing seatbelts as a secondary offense and other traffic laws as well. The Public Safety Committee met on this and recommended applying for the grant.

Approve authorizing the Police Chief to apply for a NDOT Highway Safety grant as part of the national Click It or Ticket campaign from May 23 to June 5. Carried with a motion by Jack Oelschlager and a second by Kyle Frans.

Kyle Frans: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

**4.E. Consider entering into a contract with Schemmer Associates for up to \$29,723.80 of professional engineering services related to forming a Railroad Transportation Safety District.**

Council member Dale Strehle informed the Council that the Public Works Committee tabled this item in order to have a conversation with county commissioners regarding them possibly taking part in the Railroad Transportation Safety District study.

Table this item until the next council meeting. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

**4.F. Consider enacting Ordinance 2147: An ordinance relating to wages and salaries.**

City Administrator Tom Ourada reported only one position change in this ordinance. The ordinance will bring back the Recreational Coordinator, as the City ended up keeping all of its recreational programs and needs a coordinator. The Personnel Committee met on this and recommended approving and enacting the ordinance.

Introduce Ordinance 2147 and move that the statutory rule requiring three readings be suspended. Carried with a motion by Dan Papik and a second by Travis Sears.

Kyle Frans: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

Enact Ordinance 2147: An ordinance relating to wages and salaries. Carried with a motion by Dan Papik and a second by Travis Sears.

Kyle Frans: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

**4.G. Consider approving Hochstetler Subdivision, a subdivision of a portion of the southeast 1/4 of Section 11, Township 8N, Range 4E.**

City Administrator Tom Ourada informed the Council that this subdivision is simply taking a portion of the property and splitting it into three smaller properties.

Approve Hochstetler Subdivision, a subdivision of a portion of the southeast 1/4 of Section 11, Township 8N, Range 4E. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

**4.H. Consider entering into a contract with Olsson Associates in the amount of \$334,500 for engineering design services on the new substation.**

City Administrator Tom Ourada stated that the substation design is set to cost more than originally projected. However, it includes landscaping and the current high cost of materials. This went to the Public Works Committee and they recommended entering into the contract.

Approve entering into a contract with Olsson Associates in the amount of \$334,500 for engineering design services on the new substation. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

#### **4.I. Consider adopting Personnel Rules and Regulation for part-time, temporary, and volunteer employees.**

City Administrator Tom Ourada explained that these rules and regulations consist of our current employee handbook, but leaves out the sections that do not apply to part-time, temporary, and volunteer employees. The Personnel Committee met on this and recommended adopting the amended rules and regulations for non-full-time employees.

Approve adopting Personnel Rules and Regulation for part-time, temporary, and volunteer employees. Carried with a motion by Dan Papik and a second by Travis Sears.

Kyle Frans: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 5, No: 0

#### **4.J. Mayoral Proclamation to declare April 29, 2022 as Arbor Day.**

Clerk-Treasurer Jerry Wilcox read the Mayoral Proclamation to declare 2022's Arbor Day on April 29.

### **5. Petitions - Communications - Citizen Concerns**

### **6. Officers' Reports**

- Fire Captain Harrison Gaman introduced four new members of the Crete Volunteer Fire Department: Dakota Wells, Jack Haury, Donavin Viger, and Gene Garza
- Police Chief Steve Hensel:
  - Officer Audrey Arbuckle has returned to limited duty, overseeing the FTO program
  - Commented on the tornado sirens going off last week, and that one of our officers observed and had video of a tornado northwest of the highway and Iris Avenue
- HR Coordinator Wendy Thomas introduced Officer William DeHart as a Crete Police Officer, as of April 14, 2022. Officer DeHart took the oath of office and received his badge from Mayor Dave Bauer
- Councilmember Dan Papik stated how grateful he is to live where he does, where a young man who came to Crete to go to school ended up making it his home and becoming our newest police officer
- City Administrator Tom Ourada reported:
  - The Planning Commission will meet on rezoning of the west side of town and will also talk about amending neighborhood design standards; the City Council will meet on the same subjects the following night
  - Had a virtual meeting with JEO on the street improvement districts on the north side of town
  - MyGov is configuring the city's software and will have training starting this week
  - Two more sales tax refunds totaling over \$5,000
  - The budget is generally looking okay, refunds notwithstanding
- Mayor Dave Bauer commented on the Arbor Day proclamation and that Crete was, once again, honored as a Tree City USA

### **7. Adjournment**

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Mayor

(SEAL)

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City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

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City Clerk-Treasurer

(S E A L)