

**MINUTES OF THE MEETING OF THE BOARD OF EDUCATION OF ARAPAHOE-HOLBROOK PUBLIC SCHOOLS  
BUILDING & GROUNDS COMMITTEE**

A meeting of the Board of Education of Arapahoe-Holbrook Public Schools Finance Committee was convened on August 11<sup>th</sup>, 2022, at 6:30 am in the Board Room, 610 Walnut Street, Arapahoe, Nebraska.

Board Member(s) Present: Erick Lee, Brad Schutz, and Dan Warner.

Board Member(s) Absent: None.

Staff Present: Bob Drews, Superintendent, and Cassie Hilker, Board Secretary.

Staff Absent: None.

The committee discussed the following items/topics:

- Interior appearance looks great.
- Adequate capacity for students & staff.
- Great location.
- Curb appeal, landscaping needs some work.
- Storage is adequate, but needs some work.
- Location of recycling cardboard trailer.
- Location of garbage containers.
- Update fuel tank or remove.
- Request to adjust new lights on south side of high school down so they are not shining into houses down the street.
- Clean out storage areas (sort/throw/sell).
  - o Request a roll-off dumpster.
- Add an action item to the August meeting - a blanket excess equipment declaration.
- Addition of Industrial Tech Program/Person
  - o Concern – security and students moving to an unattached building.
  - o Work together with local companies for possible assistance with purchasing equipment.
- Buck requested to borrow a gas powered fence post digger to install some French drains to help with drainage.
- Building Fund Balance Update:
  - o Current Balance = \$176,325
  - o Pending Jobs/Expenses = \$135,642
  - o Estimated Remaining Balance = \$40,683
  - o Proposing \$200,000 request in 22-23 budget
- North Gym Floor.
- Advertising
  - o Set Policy first, then move forward with advertising.
  - o Add advertising policy to August board meeting.
- Maintenance & Grounds Staffing
  - o 1.0 FTE
  - o Explore contracting mowing/landscaping, snow removal, HVAC maintenance.
  - o Additional Para help by providing summer contracts.
  - o Don't believe we need another 1.0 FTE, but do need some additional/seasonal help.
  - o Review job description.
- Maintaining building security.

The meeting ended at approximately 7:40 am.

ATTEST:

  
Cassie Hilker, Secretary