



City Hall - 243 East 13th Street, Crete NE 68333

Case #

**Land Development, Planning and Zoning Application**

	QTY	TOTAL	
<b>Subdivision Development</b>			Crete Municipal Code Article 3 Subdivisions
Application Fee	\$100		
Preliminary Plat (plus City Attorney Fees)	\$200		Crete Municipal Code 11-306.01
Final Plat	\$200		Crete Municipal Code 11-306.02
Other Plats	\$200		
Subdivision Review and Inspections	\$250		City Engineer fees are in addition to listed fees
Recording Fee	\$25		
<b>Administrative Subdivision</b>			City Municipal Code 11-306.03 Administrative Subdivisions
Application Fee	\$100		
Subdivision Review and Inspections	\$250		
Recording Fee	\$25		
<b>Zoning Change</b>	\$200	1 200.00	Crete municipal Code Chapter 11 Article 2
<b>Special Exception</b>	\$200		Crete municipal Code Chapter 11-230
<b>Variance Request</b>	\$300		Crete Municipal Code 11-213
<b>Comprehensive Plan Amendment</b>	\$200		Future Land Use Map, Existing Land Use Map
<b>Total Fees</b>			City Attorney fees are in addition to listed fees

**Owner Information**

Name	Sack Lumber	Phone	402-806-0727	Email	sackrone@aol.com
Street Address	220 E 11 <sup>th</sup>	City	Crete	State	Ne
				Zip	68333
Signature	[Signature]		Application Date	10/31/25	

**Applicant Information**

Name	Ron Sack	Phone	402-806-0727	Email	Sackrone@aol.com
Street Address	220 E 11 <sup>th</sup>	City	Crete	State	NE
				Zip	68333
Signature	[Signature]		Application Date	10/31/25	

**Description**

Change zoning from C-2 to C-1  
 PID 760141282

**Subdivision Development Checklist**

Pre Application Meeting Date \_\_\_\_\_ Time \_\_\_\_\_

Planning Commission Meeting Date \_\_\_\_\_ Time \_\_\_\_\_  Application Fee

City Council Meeting Date \_\_\_\_\_ Time \_\_\_\_\_

- Preliminary Plat physical and digital copies
- Name, Location, Legal description, Date
- Names of Adjoining Properties
- North Point and Graphics Scale
- Roads
- Existing Utilities and sizes
- Name, Location, Legal description, Date
- Proposed Utility System
- Contours at intervals 2' or 5'
- Proposed improvement or grading
- Location of existing buildings
- Proposed Easements, Dedications
- Filing Fees
- Improvement schedule and restrictive covenants
- Notification of County Planning Commission
- Notification of School Board
- Final Plat one original and two mylar copies
- Date, title, Name, Location of Subdivision
- Graphics Scale and North Arrow
- Monuments 1" diameter maximum 30" length
- Dimensions, angles and bearings, legal description of the property
- Names of Adjoining Properties
- Location and dimensions of easements
- Purpose for which sites are dedicated or reserved
- Surveyor Certification as to the accuracy of plat
- Certification signed and acknowledged by all parties holding title
- Certification recording the approval of the Planning Commission
- Certification recording the approval of the City Council
- Detailed Construction plans of all required public improvements approved by and engineer
- Posted bond or certified check to the City of Crete in sufficient amount to complete the required improvements as approved by and engineer

**Administrative Subdivision Checklist**

Pre Application Meeting Date \_\_\_\_\_ Time \_\_\_\_\_

City Council Meeting Date \_\_\_\_\_ Time \_\_\_\_\_  Application Fee

- Name
- Date
- Title
- Location
- Names of abutting streets
- New lots, block numbers, setback lines
- Graphic Scale and true North Point
- Monuments
- Dimensions
- Legal description
- Certification
- Signed by all parties holding Title
- Protective covenants
- Have owners requested annexation
- Utility easements shown
- Final Plat Original & 2 Mylar's

**Zoning Change or Comprehensive Plan Amendment**

Pre Application Meeting Date 10/31/25 Time 9:30 am  Scaled Survey Drawing

Publish and Post Date 11/12/25 Time 8:30 am  Application Fee

Planning Commission Meeting Date 11/24/25 Time 7:00 pm

City Council Meeting Date \_\_\_\_\_ Time \_\_\_\_\_

Parcel # and Current Zoning 760141282 C-2 Requested Zoning C-1

**Special Exception Request**

Pre Application Meeting Date \_\_\_\_\_ Time \_\_\_\_\_  Application Fee

City Council Meeting Date \_\_\_\_\_ Time \_\_\_\_\_