



---

## **CRETE AIRPORT ADVISORY BOARD MEETING**

September 14<sup>th</sup>, 2023 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

---

### **MINUTES**

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### **1. Open Meeting**

#### **2. Roll Call**

Greg Hier: Present  
Kirk Keller: Present  
Howard Nitzel: Present  
Blaine Spanjer: Present  
Present: 4, Absent: 0.

Also present: Clerk-Treasurer Jerry Wilcox, IT Director Mike Kalkwarf, City Administrator Tom Ourada, City Attorney Anna Burge, Human Resource Director Wendy Thomas, Pat Reed, Nancy Tellez

#### **3. Petitions - Communications - Citizen Concerns**

#### **4. Items of Business**

##### **4.A. Plane washing logistics and rates**

Will White suggested having a fee for people who would like to wash their own planes. White looked at the fees other airports charge for allowing people to wash their planes. City Administrator Tom Ourada stated that City Attorney Anna Burge would be looking at the contract to have the proper language. Burge stated the liability release wouldn't have to be long since people will be washing their own planes. Ourada stated this would be on the Council agenda to consider adding this to the fee schedule.

Approved making a recommendation to the City Council on adding rates to the fee schedule with a motion by Kirk Keller and a second by Greg Hier.

Greg Hier: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye  
Aye: 5, No: 0

#### **4.B. Hangar rate review**

Airport Manager Will White stated that he called around to review hangar rates from surrounding airports. He mentioned learning that Beatrice charges about \$75, Seward charged between \$85-150, York \$75-\$140 and he would be calling to ask about Lincoln.

Pat Reed mentioned that there are many other things to think about at the Crete Municipal Airport. He mentioned that planes have to be moving, looking at the guidelines and obligations, and that only maintenance such as oil change and changing tires should be happening in the hangars. Having a contract for liability purposes where it states that only routine maintenance is allowed.

Reed stated that there could be phases to complete things such as cleaning up the hangars, getting maintenance back, and then raising the rent of the hangars.

#### **4.C. Airport policy review and discussion**

City Administrator Tom Ourada stated that creating a climate where people want to come to the airport is like community economic development in reverse. Community economic development in reverse. Creating the business for mechanic or FBO and enforcing policy. Having phases for this would be a good approach.

Blaine Spanjer mentioned that starting with inspections. Ourada mentioned that having a plan for what is found with the inspections.

Airport Manager Will White mentioned possibly having the inspections in October or November.

Spanjer stated that there would be dual purposes for the inspections. To learn what is in there and also to see how solid the hangars are.

Ourada explained that everyone would get a letter letting them know about the inspections.

#### **4.D. Consider moving the Airport Advisory Board Meeting to the third Thursday of the month.**

Approved moving the Airport Advisory Board Meeting to the third Thursday of the month with a motion by Howard Nitzel and a second by Kirk Keller.

Greg Hier: Aye, Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye  
Aye: 5, No: 0

### **5. Officers' Reports**

#### **5.A. Airport Manager Report**

Airport Manager Will White asked what the time period is to be able to get another aircraft under the rules and regulations. Blaine Spanjer mentioned that he thinks it might be 60 days but it might be longer.

City Administrator Tom Ourada stated that there needs to be a conversation with Air Methods about a new hangar door. The City can get the new door and Air Methods would pay for it over the years.

White mentioned that the lobby area needs some updating. He asked if it would be possible to have a TV in there and maybe a keurig coffee machine.

Ourada mentioned that Allo is trenching into the airport and dog park.

## **6. Adjournment**

9:21 a.m.