

February 3, 2026

Nebraska Department of Economic Development
Attn: Chelsea Egenberger, Program Manager
245 Fallbrook Blvd, Suite 002
Lincoln, NE 68521

**Re: Contract Amendment Request — Budget/Sources & Uses Only
CDBG Grant No. 24PWI004 | City of Crete | Street Improvements (03K)**

Dear Ms. Egenberger:

On behalf of the City of Crete, I am requesting approval of a Budget/Sources & Uses amendment to CDBG Grant 24PWI004. This request corrects the project budget to reflect a street-improvement-only scope for the CDBG-assisted activity and adjusts the local match accordingly. No changes are proposed to the award amount, national objective, performance goals, or time of performance.

The City Council approved submission of this amendment at its meeting on February 3, 2026. The City certifies that this action was duly noticed and adopted. Supporting documentation is maintained in the City's records and available to the Department upon request.

The City is aligning the contract budget to reflect an update to the original cost documentation that was estimated to cost \$658,450 for the "Street Improvements (03K)" project budget category. Following a favorable procurement using a sealed bid process as described in 2 CFR Part 200, the actual CDBG funded project costs are contracted for \$587,726.84. The City is requesting a budget amendment to reflect the updated project budget and reduce their match burden.

We respectfully request a budget amendment to the current Subrecipient agreement.

As the Mayor of Crete, Nebraska, I certify the following:

1. This amendment request was approved at the meeting on February 3, 2026.
2. No additional matching funds are required for the proposed amendment.

3. The proposed amendment does not include a new activity.
4. All other terms and conditions of the CDBG contract remain unchanged and in full force and effect.

Thank you for your consideration of this request.

Respectfully,

David Bauer
Mayor
City of Crete