

CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
January 21, 2021

Public notice of the time and place of the Central Community College Board of Governors' meeting was given in advance to the board members, college administrators and the five daily newspapers within the 25-county area. The agenda was available to the public in the college president's office and on the CCC website, www.cccneb.edu. The college adheres to the Open Meetings Act, a copy of which is available in the college president's office.

The meeting was held in the Central Community College Administration Board Room, 3134 W. Highway 34, Grand Island, Nebraska.

All supplemental documents from this meeting are available at:
<https://meeting.sparqdata.com/Public/Organization/CCC>.

Chair Sam Cowan called the January 21, 2021, meeting to order at 1 p.m., with 11 board members present. Members attending via teleconference from their home or office were Linda Aerni, Sandra Borden, Roger Davis, Linda Heiden, Diane Keller, John Novotny, Tom Pirnie and Rita Skiles.

ROLL CALL

Aerni – present	Keller – present
Borden – present	Miller – present
Broekemier – present	Novotny – present
Cowan – present	Pirnie – present
Davis – present	Skiles – present
Heiden – present	

POLICY ITEMS

Cowan announced the slate of officers for 2021. They are as follows:

- Sandra Borden, Chair
- John A. Novotny, Vice Chair
- Rita Skiles, Secretary
- Tom Pirnie, Treasurer
- Diane Keller, NCCA Representative
- Austin Miller, NCCA Representative
- Sandra Borden, NCCA Representative Alternate

MOVED BY DAVIS, SECONDED BY MILLER to accept the slate of officers.

Aerni – aye	Keller – aye
Borden – aye	Miller – aye
Broekemier – aye	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

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UNANIMOUS "AYE" VOTE – MOTION CARRIED

Elizabeth Lay, legal counsel, administered the Oath of Office to newly elected member Michelle Broekemier and reelected members Sandra Borden, Sam Cowan, Linda Heiden, John Novotny and Tom Pirnie as well as to the 2021 officers and NCCA representatives.

College President Dr. Matt Gotschall presented outgoing chair, Sam Cowan, with an appreciation plaque for his service, dedication and leadership to the board.

REVIEWING CLAIMS FOR NEXT MEETING

Sam Cowan will review the claims prior to the February 18, 2021, board meeting in Hastings.

REQUEST FOR DISCUSSION OF CONSENT ITEMS

Borden asked board members for items in the consent agenda they would like to move to discussion of consent/action items.

CONSENT ITEMS

Heiden reviewed the claims prior to the meeting and stated everything was in order.

1. Agenda for January 21, 2021.
2. Minutes of the November 19, 2020, Board of Governors meeting.
3. Claims for the period from Nov. 1 through Nov. 30, 2020, totaling \$4,582,875.60 and from Dec. 1 through Dec. 31, 2020, totaling \$5,860,410.87.
4. Financial reports as of Nov. 30, 2020, and Dec. 31, 2020.
5. Purchases:

Gausman Building boiler replacement, Hastings Campus: The College President recommends acceptance of the low acceptable bid from Johnson Controls for \$224,550.00 to provide all labor and material to replace the Gausman boiler on the Hastings Campus.

6. Personnel:

Sarah Kort: The College President recommends that Sarah Kort be offered the position of Dean of Instruction for Health Sciences in Grand Island, effective February 1, 2021.

7. Motion to Accept the Nebraska Career Scholarships: As allowed by the Nebraska Legislature and the Nebraska Department of Economic Development, Central Community College is legally eligible to apply for the new Nebraska Career Scholarship Program. Therefore, the Board of Governors of the Central Community College

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authorizes the president to file the application for the Nebraska Career Scholarships including all understanding and assurances contained in the documentation of the Nebraska Career Scholarship Requirements and Conditions.

8. Board Meetings Video Recordings: The College President recommends approval of the following retention policy for the video recordings of our available scheduled meetings:

The Board Meetings Video Recordings Retention Policy states: "The College is not required to video all scheduled meetings, but as much as possible does so as a public service, communication, and transparency function. When recordings are made, the College shall maintain video recordings of the board meetings for the duration of 60 months. After that point the College may destroy the copies in the manner appropriate to the current technology."

The Board of Governors accepts the concept of having board meetings videoed for viewing by constituents; recognizes that retention of the video recording is not specifically addressed within Schedule 155 and is attempting to remedy this with specific direction; and further recognizes that video recordings best fits the definition of the category labeled "Board sub-team minutes and board support material" within schedule 155.

Therefore; it is the intent of the CCC Board of Governors to place into a policy the same standard as is reflected in Schedule 155 for clarity of the matter.

MOVED BY DAVIS, SECONDED BY PIRNIE "to approve the claims with the exception of payments to myself and also to approve the other consent items."

Aerni – aye	Keller – aye
Borden – aye	Miller – aye
Broekemier – aye	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS "AYE" VOTE – MOTION CARRIED

PARNERSHIP/OWNERSHIP

Academic Education Report

Dr. Beverly Clark gave the Academic Education report, which focused on the challenges that instructors faced while teaching through the pandemic as well as the successes they had. He said they had to rethink the way they were serving students, including how they were communicating, sharing information and providing access to resources. He shared videos of the following instructors who spoke about their experiences:

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- Katie Hodges, English instructor at the Grand Island Campus. She said the biggest challenge has been the technology and communication with students. Students are assumed to know technology because they've used laptops and iPads since kindergarten, but this isn't the case. They may know a lot about Facebook, Instagram and Twitter but not so much about Word or Google Docs. Part of her answer was to expand the options students had for communicating with her from email only to include phone calls, texts and a WebEx link.
- Columbus Campus vocal music instructor Jeff Kitson, theater instructor Stephanie Tschetter and instrumental music instructor Anthony Burnham spoke about the special challenges of teaching performing arts while staying safe. Students learned to sing, act and play instruments while wearing face masks and maintaining distance from their fellow performers. The community members in the band have commented that they think it's great CCC still has students coming onto the campus.
- Tanner Jenkins, biological sciences instructor at the Hastings Campus, shared how he used Labster to allow his students to interact in a virtual setting while they learned how to obtain, handle and identify samples. Because they missed hands-on experience, he also had them grow and nurture a sourdough starter at home. They wrote a paper on what they observed and then were challenged to cooks something with their starter such as pizza or bread. Students enjoyed the experience and some of them said they planned to keep their starter and use it again.

Dr. Clark also introduced Kimberly Milovac, who was hired for the new position of area early childhood education coordinator. In addition to connecting with people inside and outside the college, she has been streamlining the background check that early childhood education students must pass. The cost of the background checks, ranging from \$50 to \$100, can also be a barrier to students, one that has now been addressed through funding arranged by the CCC Foundation.

Capital Budget Report

Craig Boroff gave an overview of the 2021-22 capital budget, which will come to the board for tentative approval at the February meeting. The budget includes new projects and maintenance, repair and replacement projects.

DISCUSSION OF CONSENT/ACTION ITEMS

There were no items to be brought to the board.

REPORTS

Student Success Report

Becky Cook, institutional research coordinator, reported on the CARES Act and the Nebraska Workforce Retraining Initiative (NWRI).

The CARES (Coronavirus Aid, Relief, and Economic Security) Act was signed into law on March 27, 2020. CCC sent three surveys to all students registered for credit-bearing courses and

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received 1,304 responses for the spring term, 557 responses for the summer term and 696 responses for the fall term.

Students were asked questions such as:

- I have lost my job or had work hours/wages reduced due to COVID-related issues.
- I am unable to pay for basic needs such as rent, utilities, groceries, etc., due to COVID-related issues.
- I have had to spend additional costs due to childcare coverage issues.
- I have had to spend additional funds on course materials to replicate course assignments at home versus on campus.

Each application was assessed by a team of CCC employees. A total of \$1,201,900 was awarded to 1,263 students: \$717,500 in the spring term, \$151,250 in the summer term, and \$333,150 in the fall term. Students who received funds were ineligible to receive them again but could receive up to \$1,000 total across multiple terms.

The NWRI was administered by the Nebraska Department of Economic Development in partnership with the Nebraska Department of Labor. The initiative was funded by \$16 million from the state's \$1.08 billion federal Coronavirus Relief Fund allocation.

One survey was launched so that anyone in the community could apply. The college received 604 applications. Each applicant was contacted by a team of CCC employees and assessed for eligibility. Most of the applicant questions related to their eligibility based on the state's standards: Were they furloughed or laid off, unemployed because their job was eliminated or working reduced hours? They were asked to select from a list of training/programs that met NWRI qualifications.

Students were eligible to receive up to \$1,100. To date, \$151,437.48 has been awarded to 169 students in the form of:

- Tuition – \$141,260
\$99,635 in the 2020 fall semester
\$41,625 in the 2021 spring semester
- Books – \$10,177.48 in the 2020 fall semester. The 2021 spring data is still being entered.

Other costs included - \$337,613.73 with \$201,936.53 going to administration fees and \$135,677.20 for equipment fees.

Dr. Gotschall's Report

- Over 280 graduate candidates received diplomas and/or associate degrees in December. They were recognized in media releases and those who had RSVPed to attend the canceled in-person receptions received a gift box in the mail with alumni memorabilia.
- We sent a list of 367 employees (out of 597 considered essential: – all full-time and regular part-time plus elected board of governors) who expressed they were ready for

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COVID-19 vaccines to the health departments and the Nebraska National Guard, which is coordinating distribution. CCC's total employment runs around 1,440 each month. The breakdown of those ready for vaccines is 107 in Columbus, 133 in Grand Island; 92 in Hastings; 10 in Holdrege, Lexington and Ord combined; and 25 in Kearney. We're likely looking at another month, or even early March, before getting a green light from the health departments. Note the numbers above do not include several employees and board members who reported they are already on a list or have already been vaccinated due to fitting priority A categories such as health care and first responders.

- Shawn Patsios, the new Veterans Resource Center coordinator for Kearney and Grand Island, held his promotion ceremony at CCC-Kearney on January 15. He was promoted from technical sergeant to E7 master sergeant in the Nebraska Air National Guard and then headed to Washington, D.C., to participate in President-Elect Biden's inauguration.
- CCC will receive \$4,636,930 as part of the latest federal stimulus bill from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) for Higher Education Emergency Relief Funding. At least \$945,227 of that amount will be spent for student grants with the remainder used for other expenses or lost revenue related to COVID. Also passed at that time were significant changes in the FAFSA, the federal needs-based scholarship program, that will be implemented starting in 2023-24. Many more students should qualify due to the simplification of the application form.
- Spring 2021 enrollments are nearly even to last spring 2020, which is encouraging given fall enrollments were down about 5%. Classes started on January 11.
- Ninety-nine employees were recognized in a CCC-first ever areawide service award video that celebrated a collective 1,325 years of service to our students and communities. The video included two 45-year employees, Laura Emde and Deb Payne.
- Several program advisory boards were held November through January to review curriculum, budget needs, enrollment and current trends in the industry. Involved programs included automotive technology, quality, diesel technology, and drafting and design technology.
- Entrepreneurship business coaching continues to expand in the Columbus and Hastings areas with growing interest in Grand Island and Kearney.
- Areawide student activities personnel will host week-long events as part of Holocaust Remembrance Day and include a national speaker, Holocaust survivor and genocide scholar, Peter Stein, who will speak virtually at 6:30 p.m. on January 27.
- Coordinated outreach efforts have yielded positive results for the Veteran Military Resource Centers with an over 98% return rate of fall 2020 veteran students enrolled in spring 2021 classes and overall enrollment growth of 43 veterans in summer 2020, 88 in fall 2020 and 124 in spring 2021. Congratulations to new director, Barry Horner, and his staff.
- Ashley Weets at the Kearney Center has joined the directorate board for the American College Personnel Association Commission on 2-year Colleges.
- CCC and UNK have received an Equity Transfer Initiative grant from the American Association of Community Colleges, American Association of State College and Universities and the Association of Public and Land-grant Universities to develop up to

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seven pathways for completion of associate to bachelor programs. Work will begin immediately on these pathways, which will include targeting completion rates of minority students. The goal is to recruit 100 students by this fall and 350 by next year.

- A transfer agreement has been signed with Hastings College. The agreement allows Hastings College students to take up to six credits from CCC each semester and then transfer those credits back to Hastings College.
- A memorandum of understanding has been signed with the University of Nebraska Medical Center that establishes joint acceptance. Students accepted into CCC programs will be accepted into UNMC's bachelor's degree programs.
- The next board meeting will be held Feb. 18 at the Hastings Campus. The CCC Foundation board will meet in the morning, and a ribbon-cutting ceremony for the welding lab will be held at 11:30 a.m. A board work session will be held at about 12:15 p.m. during lunch.
- Electrical charging stations are being added at CCC's three campuses and the Kearney Center as part of a statewide grant from the Nebraska Environmental Trust. The stations will provide charging for CCC's motor pool vehicles as well as for the public. Other entities involved in the grant include Metropolitan Community College, the University of Nebraska and many cities and towns. The State of Nebraska is collecting data from the stations.

The following reports were also submitted for board review:

- Enrollment Report
- Grants Report
- Purchasing Report

EXECUTIVE SESSION

Borden requested an executive session to discuss personnel.

MOVED BY DAVIS, SECONDED BY HEIDEN that the Board of Governors recess the regular meeting in order to go into executive session to discuss personnel and legal issues. (Time: 241 p.m.)

Aerni – aye	Keller – aye
Borden – aye	Miller – aye
Broekemier – aye	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

MOVED BY COWAN, SECONDED BY SKILES to return to the regular session of the Board of Governors meeting. (Time: 3:36 p.m.)

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Aerni – aye	Keller – aye
Borden – aye	Miller – aye
Broekemier – aye	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

ADJOURNMENT

MOVED BY KELLER, SECONDED BY PIRNIE to adjourn.

Aerni – aye	Keller – aye
Borden – aye	Miller – aye
Broekemier – aye	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Borden declared the meeting adjourned at 3:37 p.m.