

## 2022-23 Back To School Workday Schedule

\*Full time staff includes staff that work 8 hours per day, Counselor, and Transportation Director.

### Tuesday, August 2, 2022

Start Time	Meeting Description	Meeting Location	Staff required to participate
9:00 am - 12:00 pm	PowerSchool Training	ESU #11-Holdrege	New Teachers
12:00 pm - 1:00 pm	Lunch will be provided by the ESU		
1:00 pm - 3:00 pm	Entry Year #1 Training	ESU #11-Holdrege	New Teachers & Mentors
**Complete the Request for pay for work performed outside of contracted day Form located in AptaFund - My Documents OR the Teachers Lounge**			

### Wednesday, August 3, 2022

Start Time	Meeting Description	Meeting Location	Staff required to participate
9:00 am - 3:00 pm	Intro to APL	ESU #11-Holdrege	New Teachers
Lunch on your own or provided by ESU...checking?			
**Complete the Request for pay for work performed outside of contracted day Form located in AptaFund - My Documents OR the Teachers Lounge**			

### Thursday, August 4, 2022

Start Time	Meeting Description	Meeting Location	Staff required to participate
8:00 am - 12:00 pm	New Teacher Orientation	Conference Room	New Teachers
12:00 pm - 1:00 pm	Lunch on your own		

1:00 pm - 3:30 pm	New Teacher Orientation	Conference Room	New Teachers
**Complete the Request for pay for work performed outside of contracted day Form located in AptaFund - My Documents OR the Teachers Lounge**			

**Friday, August 5, 2022 Report by 8:00 am; You may leave by 3:30 pm**

Start Time	Meeting Description	Meeting Location	Staff required to participate
8:00 am - 12:00 pm	Required Online Training, due by end of day 8/5.	N/A	All teachers if online has not yet been completed
12:00 pm - 1:00 pm	Lunch on your own		
1:00 pm - 3:30 pm	Required Online Training, due by end of day 8/5.	N/A	All teachers if online has not yet been completed
5:30 pm - 6:00 pm	Social	Cunninghams	Optional
6:00 pm - ?	Supper	Cunninghams	Optional

**Monday, August 8, 2022 Report by 8:00 am; You may leave by 4:00 pm**

Start Time	Meeting Description	Meeting Location	Staff required
8:00 am - 8:15 am	Work-Time on your own		
8:15 am - 8:45 am	Aflac	Commons	All full time staff; Optional for part time staff

8:45 am - 9:00 am	SPED Para Training  Work-Time on your own	Distance Learning  Your Room	All Paras  All Other Staff
9:00 am - 10:00 am	SAT Training  SPED Para Training  Work-Time on your own	Commons  Distance Learning  Your Room	All Teachers  All Paras  All Other Staff
10:00 am - 10:15 am	SPED Para Training  Work-Time on your own	Distance Learning  Your Room	All Paras  All Other Staff
10:15 am - 11:00 am	Transportation	Commons	All full time staff, bus drivers and community coaches
11:00 am - 12:00 pm	Lunch on your own		
12:00 pm - 12:30 pm	Work-Time on your own		
12:30 pm - 1:15 pm	EHA / BCBS	Commons	All full time staff
1:15 pm - 1:30 pm	Work-Time on your own		
1:30 pm - 2:30 pm	SPED Training w/ Lona from ESU #11 (Testing & Accommodations)	Commons	All Teachers; All Paras; Jenny Schutz; Katie Sisson; Katie Andrews
2:30 pm - 3:30 pm	SPED Training w/ Lona from ESU #11 (Classroom Modifications & Adaptations)	Commons	All Teachers; All Paras; Jenny Schutz; Katie Sisson; Katie Andrews
3:30 pm - 4:00 pm	Work-Time on your own		

1:15 pm - 2:15 pm	403b	Commons	All full time staff and interested part time staff that can contribute a minimum of \$200/yr or \$25/mo.
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**Tuesday, August 9, 2022 Report by 8:00 am; You may leave by 4:00 pm**

Start Time	Meeting Description	Meeting Location	Staff required
8:00 am - 9:00 am	CIS Revised Mission Statement	Commons	All Teachers
	ParaEducator Self Study	Distance Learning	All New Paras
	Work-Time on your own	Room	
		Your Room	All Other Staff
9:00 am - 10:00 am	Jody Bauer-Digital Citizenship / Tech	Commons	All Teachers
	Para Educator Self Study	Distance Learning	All New Paras
	Work-Time on your own		
		Your Room	All Other Staff
10:00 am - 11:00 am	Para Educator Self Study	Distance Learning	All New Paras
	PowerSchool (Wayne)		
	Work-Time on your own	Commons	All Teachers
		Your Room	All Other Staff
11:00 am - 12:00 pm	Para Educator Self Study	Distance Learning	All New Paras
	Work-Time on your own		
		Your Room	All Other Staff
12:00 pm - 1:00 pm	Lunch on your own		

1:45 pm - 2:45 pm	ELL Training	Commons	Gen Ed Teachers
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**\*\*\* Highlighted areas are confirmed. Will need to add Canvas Training on Tuesday so the staff has an understanding of what Canvas is and what it does.**