

**Arlington Public Schools’
Board of Education Regular Meeting Minutes
January 09, 2017, 7 p.m.
HS Conference Room**

1. OPENING PROCEDURES

1.1. Call Meeting to Order: President Matt O'Daniel called the meeting to order at 7 p.m.

1.2. Roll Call

Board Members Present: Matt O'Daniel, Teri O'Flaherty, Bruce Scheer, Jessica Scheer, Luanne Sundberg, Shanon Willmott. Also present was Superintendent Lynn Johnson, Elementary Principal Jacque Morgan, High School Principal Aaron Pflingsten and Cheryl Keeler, recording secretary.

1.3. Pledge of Allegiance

2. ANNUAL ORGANIZATIONAL MEETING

2.1. Oath of Recently Elected Board Members (Matt O'Daniel, Jessica Scheer, Shanon Willmott)Administer/Collect Oath of Office

Matt O'Daniel, Jessica Scheer, and Shanon Willmott took the oath of office.

2.2. Reorganization of the Board - Election of President, Vice President

President O'Daniel opened nominations.

Nominations for President - Bruce Scheer nominated Matt O'Daniel - Closed nominations.

Written ballots indicate six votes for O'Daniel.

Nominations for Vice President - Jessica Scheer nominated Terri O'Flaherty; Bruce Scheer nominated Luanne Sundberg. Nominations closed.

First ballot resulted in Sundberg three votes and O'Flaherty three votes. The second ballot resulted in Sundberg three votes and O'Flaherty with four votes.

2.3. Reorganization of the Board - Appointment of secretary, treasurer, and recording secretary

Motion Passed: Motion to approve the 2017 appointed officers which includes Lynn Johnson as secretary and Cheryl Keeler as treasurer and recording secretary passed 6-0 with a motion by Teri O'Flaherty and a second by Bruce Scheer.

2.4. Appointment of Board Committees and Representatives

President Matt O'Daniel discussed rationale and made the following board appointments: Shanon Willmott- Finance and Americanism/Educational Evaluation; Jessica Scheer - Negotiations, Buildings and Grounds. All other committee positions remain the same.

2.5. Review Practices and Procedures - Approval of Depository, and Review of School Attorney and Newspaper of Record

The board reviewed the current practice of using Two Rivers Bank for despository, Perry, Guthery, Haase and Gessford and KSB as school law firms, and the Arlington Citizen as the district newspaper of record. There were questions and concerns expressed relative to legal counsel.

Motion Passed: Motion to approve Two Rivers Bank as the school district depository passed 6-0 with a motion by Bruce Scheer and a second by Teri O'Flaherty.

2.6. Disseminate and review conflict of interest policies

President O'Daniel summarized relevance of these policies and expressed that all board members were responsible for knowledge of their content.

2.7. Review the current order of business for board meetings

Bruce Scheer expressed that he questioned the best placement for public comment within the agenda. Several opinions were expressed by board members. Matt O'Daniel asked Mrs. Johnson to research how other boards handle public comments and the board will discuss further during the board retreat.

2.8. Approval of Regular Meeting Agenda

Motion Passed: Motion to approve the regular meeting agenda as presented passed 6-0 with a motion by Teri O'Flaherty and a second by Jessica Scheer.

3. WELCOME TO GUESTS AND PUBLIC FORUM

Matt O'Daniel reviewed the guidelines for public forum outlining time limits, policy on personnel complaints and board response to public comment.

4. CURRICULUM/INSTRUCTION REPORTS

4.1. Business Report

Shawna Koger presented the business report. Highlights included changes and additions to the business program and implementation and success of the Bank In School Program in the elementary.

4.2. 3rd Grade Report

Third grade teachers Mrs. Fedde and Mrs. Fairhead and fourth grade teacher Mrs. Hasenauer presented, answered questions, and expanded on written reports.

4.3. 4th Grade Report

5. PRINCIPALS' REPORTS

5.1. Mr. Pfingsten's Report

Mr. Pfingsten was available to expanded and answered questions from board members on his report.

5.2. Mr. Shada's Report: A written report was submitted by Mr. Shada.

5.3. Mrs. Morgan's Report

Mrs. Morgan was available for questions or expansion on her report.

6. SUPERINTENDENT'S REPORT

6.1. Enrollment Figures: PK-6 337; 7-12 320; Total PS-12 657

Superintendent Johnson presented enrollment figures and answered questions regarding option enrollment numbers.

6.2. Board Retreat

Review of goals and mission statement is scheduled for Wednesday, February 1, at the Fremont Golf Club. Committee functions could also be reviewed.

6.3. Legislative Issues Conference Budget & Finance Workshop - January 22-23, 2017

Highlighted upcoming workshops.

6.4. Teacher Shortage - Survey results from NDE

Superintendent Johnson shared survey results with the board.

6.5. Board Recognition

Superintendent Johnson invited the board to be recognized at the home basketball game on Friday, January 20.

6.6. Update on HVAC

Mrs. Johnson updated the board on the progress of the HVAC project. The HVAC continues to proceed on the timeline established and within the established budget. Currently, we are on the second phase of installation and working on the high school side with elementary classrooms mostly complete.

7. COMMITTEE AND REPRESENTATIVE REPORTS

7.1. Americanism/Education Evaluation: No report

7.2. Buildings and Grounds Committee: No report
Need to meet to update summative needs list.

7.3. Finance Committee: No report

Will meet fairly soon.

7.4. Negotiations Committee

Both sides have presented initial proposals and the AEA has presented a first proposal. Progress will be further outlined in executive session.

7.5. NASB Legislative Representative

Mrs. Johnson shared information. Any recertification of state aid is delayed until July with many initiatives relative to school funding being debated in the legislature.

7.6. Professional Development Sharing

Upcoming opportunities listed.

8. NEW BUSINESS

8.1. Discuss, Consider and Review Policies 6000-6290.

The board discussed making changes to the following:

Policy 6110 School Calendar - Providing better description of calendar development and design.

Policy 6112 School Day for Students - Delete sections A & C and add paragraph in D about types of hardships that could result in shortened days.

Policy 6113 – School Day for Staff - Discussed changing wording to indicate teachers are available to assist students during duty hours.

Policy 6241 Purpose of Homework - Make changes to homework section to be more general statements.

Policy 6270 Field Trips - Change word 'conductor' to 'facilitator'.

Policy 6290 Dedications and Commencement - There was discussion about dedications actually entailed and if this included memorials. The board decided that clarification is needed between dedications and memorials.

9. CONSENT AGENDA

Motion Passed: Motion to approve the consent agenda as presented passed 6-0 with a motion by Teri O'Flaherty and a second by Bruce Scheer.

9.1. Minutes of the Previous Board Meeting(s): December 12, 2016 Regular Meeting Minutes

9.2. Monthly Financial Reports

9.3. Claims (Check Register)

9.4. Special Fund Transfers

9.5. Hot Lunch Report

9.6. Activity Report

10. EXECUTIVE SESSION

Motion Passed: Motion to enter into Executive Session for the protection of public interest on the discussion of collective bargaining passed 6-0 with a motion by Teri O'Flaherty and a second by Shanon Willmott.

10.1. Discussion on collective bargaining

President O'Daniel restated that the board would be entering executive session for the protection of public interest and to only discuss collective bargaining. The board entered executive session at 8:49 p.m.

11. ACTION ON EXECUTIVE SESSION ITEMS

The board exited executive session at 9:36 p.m. There was no action on the executive session agenda item.

12. ADJOURNMENT

There being no further business the meeting was adjourned at 9:37 p.m.

Matt O'Daniel, Board President

Lynn Johnson, Board Secretary

Date

Date