



---

## CRETE AIRPORT ADVISORY BOARD MEETING

September 12<sup>th</sup>, 2024 at 8:15 AM  
Crete City Hall, 243 East 13<sup>th</sup> Street

---

### MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street  
Post Office, 1242 Linden Avenue  
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

#### 1. Open Meeting

#### 2. Roll Call

Greg Hier: Present  
Kirk Keller: Present  
Howard Nitzel: Present  
Blaine Spanjer: Present  
James Dux: Absent  
Present: 4

Also present: City Administrator Tom Ourada, City Attorney Anna Burge, IT Director Mike Kalkwarf, Finance Director Wendy Thomas, City Clerk Nancy Tellez

#### 3. Items of Business

##### 3.A. Approve Minutes

Howard Nitzel motioned to approve the minutes and Kirk Keller seconded the motion.

### **3.B. Consider draft scope of services for engineering to construct a hangar**

City Administrator Tom Ourada stated that Chris Corr would be providing a draft of the scope of services by Friday, September 13<sup>th</sup>, 2024.

### **3.C. Discuss timeline and data for hangar rentals**

City Administrator Tom Ourada discussed redoing the rental rates by the beginning of the year. Getting comps for information and making changes to leases before the next meeting.

### **3.D. Discussion on Amendment to the Lease Agreement between the City of Crete and Air Methods, LLC**

City Administrator Tom Ourada stated that Air Methods, LLC would like to pay for half of the cost of the door and have a 3-year lease extension on their lease. Ourada explained that JEO viewed door and stated that it is structurally okay and just needs some repairs.

There was discussion about making changes to the lease for a lease extension. Ourada mentioned that he would be sending Air Methods, LLC the LB840 Grant Application. Ourada also explained that a grant requirement is to maintain business for 7 years and is addressed as a performance guarantee.

Howard Nitzel motioned to respond with the LB840 Grant Application seconded by Kirk Keller.

## **4. Officers' Reports**

### **4.A. Airport Manager Report**

Airport Manager Will White stated that the Chamber's Pigs Fly event went well. Doane University's event will be in October and they have provided the insurance. All the T-Hangers are full except A6. There are currently 4-5 people on the wait list.

White mentioned about Emrich Aerial Spraying LLC and City Attorney Anna Burge stated that she would be reaching out to Beatrice City Attorney.

Howard Nitzel asked about professional advertising and there was discussion on possibilities such as flight training, private pilot training and corporate operator with an office or two. White mentioned that he will look into where to advertise and will work with Howard on that.

Nitzel also asked about creating a website. City Administrator Tom Ourada stated that Media Specialist Jennifer Lampila could add to the website and she can also take pictures.

Nitzel asked Ourada if they could proceed on the hanger shingles and Ourada stated that he is going to reach out a company that has given the City of Crete good bids on roofing.

Blaine Spanjer stated that he will be having a conversation with James Dux about the Airport Advisory Board.

### **4.B. Crete Fuel Report**

## **5. Adjournment**

9:01 a.m.

## **6. Petitions - Communications - Citizen Concerns**