

CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
June 16, 2022

Public notice of the time and place of the Central Community College Board of Governors' meeting was given in advance to the board members, college administrators and the five daily newspapers within the 25-county area. The agenda was available to the public in the college president's office and on the CCC website, www.cccneb.edu. The college adheres to the Open Meetings Act, a copy of which is available in the college president's office.

The meeting was held in the Central Community College Administration Board Room, 3134 W. Highway 34, Grand Island, Nebraska.

All supplemental documents from this meeting are available at:
<https://meeting.sparqdata.com/Public/Organization/CCC>.

Chair John Novotny called the June 16, 2022, meeting to order at 1 p.m., with nine board members present.

ROLL CALL

Aerni – present	Keller – absent
Borden – present	Miller – absent
Broekemier – present	Novotny – present
Cowan – present	Pirnie – present
Davis – present	Skiles – present
Heiden – present	

INTRODUCTION OF GUESTS

Novotny asked college representatives to introduce guests and staff members.

PUBLIC PARTICIPATION

Novotny requested that members of the audience register with Scott Miller if they wanted to address the board during the Public Participation segment.

REVIEWING CLAIMS FOR NEXT MEETING

Diane Keller will review the claims prior to the Aug. 18, 2022, board meeting in Grand Island.

REQUEST FOR DISCUSSION OF CONSENT ITEMS

Novotny asked board members for items in the consent agenda they would like to move to discussion of consent/action items.

CONSENT ITEMS

Consent items included:

1. Agenda for June 16, 2022.
2. Minutes of the May 19, 2022, Board of Governors meeting.

CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
June 16, 2022

3. Claims for the period from May 1 through May 31, 2022, totaling \$3,926,540.39.
4. Financial report as of May 31, 2022.
5. Purchases: None
6. Personnel: None

MOVED BY HEIDEN, SECONDED BY SKILES to approve the claims, with the exception of payments to themselves, and also to approve the other consent items.

Aerni – aye	Keller – absent
Borden – aye	Miller – absent
Broekemier – aye	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

PARNERSHIP/OWNERSHIP

Student Success and Enrollment Management Report

Dr. Beth Klitz, dean of student success, introduced the Career and Employment Services directors to talk about their division.

Joan McCarthy, who is responsible for the Grand Island Campus and Kearney Center, gave an overview of the services geared for students and alumni. These include individualized career advising, occupational and job market information, experiential learning, employment-readiness services, and connections to local and regional employers and jobs and to student success resources. She also covered services for employers such as no-cost advertising, job and career fairs, program advisory council meetings, and referrals to CCC apprenticeships and programs.

Andrea Hays from the Hastings Campus demonstrated the online job board, which gives students, alumni and employers 24/7 access from any location. She shared the following numbers:

- 3,324 active jobs were posted this past academic year, and 1,423 new jobs have been posted since January 2022.
- 572 active employers used the site this past academic year, and 188 new employers have used it since January 2022.
- More than 5,000 students were preregistered as a bulk upload and were invited to set up their accounts this spring; 430 students used their accounts this year; and 83 students posted resumes on the job board.

CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
June 16, 2022

- 1,162 alumni have accounts to utilize the job board services.

Brenda Preister from the Columbus Campus focused on CES' collaborations. She noted that the 33rd annual Job Fair for Nurses was held at the Grand Island Campus this year, drawing 65 employers and 151 students. She also described the Columbus Campus Career Opportunity Fair, which was offered in association with ESU #7 and Vocational Rehab. More than 120 students with disabilities took the opportunity to connect with employers in the Columbus area, making it the largest student event for Vocational Rehab.

Generations of Impact

Dean Moors, executive director of the CCC Foundation, gave an overview of Generations of Impact, a planned giving campaign. He said that of the people they have talked to about designating a planned gift to the CCC Foundation in their estate, 94 percent have indicated an interest in doing so. The campaign has raised more than \$10 million of its \$25 million goal.

PUBLIC PARTICIPATION

Scott Miller stated no one had signed in for Public Participation.

EXECUTIVE SESSION

Novotny requested an executive session to discuss personnel and legal issues.

MOVED BY AERNI, SECONDED BY DAVIS that the Board of Governors recess the regular meeting to go into executive session to discuss personnel and legal issues after a five-minute break. (Time: 1:46 p.m.)

Aerni – aye	Keller – absent
Borden – aye	Miller – absent
Broekemier – aye	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

MOVED BY DAVIS, SECONDED BY AERNI to return to the regular session of the Board of Governors meeting. (Time: 2:09 p.m.)

Aerni – aye	Keller – absent
Borden – aye	Miller – absent
Broekemier – aye	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

**CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
June 16, 2022**

UNANIMOUS "AYE" VOTE – MOTION CARRIED

DISCUSSION OF CONSENT/ACTION ITEMS

Snack Bar Remodel

The approximate 3,000-square-foot interior remodel of the snack bar on the Grand Island Campus will include demolition of existing finishes, metal stud framed walls, masonry walls and associated mechanical, plumbing, and electrical devices and equipment. The new construction will include cast in place concrete floor patching, metal stud framing, drywall, terrazzo flooring, wall tile, ceilings, casework, food service equipment and finishes, doors and frames, aluminum storefront, plumbing fixtures, mechanical equipment, LED light fixtures, audio/visual equipment, and associated mechanical and electrical equipment and devices.

The College President recommends acceptance of the low acceptable bid of \$1,586,000 from Mid Plains Construction Company of Grand Island to provide the labor and materials for the snack bar remodel on the Grand Island Campus.

MOVED BY SKILES, SECONDED BY DAVIS to accept the low acceptable bid of \$1,586,000 from Mid Plains Construction Company in Grand Island to provide the labor and materials for remodeling the Grand Island Campus snack bar.

Aerni – aye	Keller – absent
Borden – aye	Miller – absent
Broekemier – aye	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS "AYE" VOTE – MOTION CARRIED

College President Permission for July Purchases

Because the CCC Board of Governors won't meet in July 2022, the board hereby authorizes Dr. Matthew Gotschall to approve any needed action items from June 17 through Aug. 17, 2022. He will provide the board with a summary of all actions taken under this authority at the Aug. 18, 2022, board meeting.

MOVED BY PIRNIE, SECONDED BY DAVIS to authorize actions by the College President to approve any needed action items from June 17 through Aug. 17, 2022.

Aerni – aye	Keller – absent
Borden – aye	Miller – absent
Broekemier – aye	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye

**CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
June 16, 2022**

Heiden – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

General Operational Budget Tentative Approval

Tentative approval is requested for the operational budget of \$62,528,989.90. Final approval for this budget will be acted upon on Sept. 8, 2022, following a public hearing.

MOVED BY PIRNIE, SECONDED BY AERNI to give tentative approval for the \$62,528,989.90 operational budget.

Aerni – aye

Borden – aye

Broekemier – aye

Cowan – aye

Davis – aye

Heiden – aye

Keller – absent

Miller – absent

Novotny – aye

Pirnie – aye

Skiles – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Approval of College President's Contract

MOVED BY AERNI, SECONDED BY SKILES to allow the board chair to negotiate with the college president and to sign the presidential contract for the 2022-23, 2023-24 and 2024-25 contract years.

Aerni – aye

Borden – aye

Broekemier – aye

Cowan – aye

Davis – aye

Heiden – aye

Keller – absent

Miller – absent

Novotny – aye

Pirnie – aye

Skiles – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

2023 Board Meeting Dates

MOVED BY SKILES, SECONDED BY DAVIS to approve the 2023 meeting dates for the Board of Governors.

Aerni – aye

Borden – aye

Broekemier – aye

Cowan – aye

Keller – absent

Miller – absent

Novotny – aye

Pirnie – aye

**CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
June 16, 2022**

Davis – aye
Heiden – aye

Skiles – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Holiday Policy

MOVED by DAVIS, SECONDED BY COWAN to approve the addition of Juneteenth Day as a recognized holiday at Central Community College.

Aerni – aye
Borden – abstain
Broekemier – aye
Cowan – aye
Davis – aye
Heiden – aye

Keller – absent
Miller – absent
Novotny – aye
Pirnie – aye
Skiles – aye

EIGHT “AYE” VOTES; ONE ABSTENTION – MOTION CARRIED

Hastings Campus Presidency

The board is being asked to approve Dr. Christopher Waddle as president of the Hastings Campus, effective June 24, 2022.

He has worked at CCC since 2003, serving as a history and political science instructor at the Hastings Campus before moving into his current position as vice president of human resources in 2011. He holds an associate of arts degree from Southeast Community College, a bachelor of science degree from Peru State College and a Juris Doctor degree from the University of Nebraska.

MOVED BY AERNI, SECONDED BY HEIDEN to offer the position of Hastings Campus President to Dr. Christopher Waddle, effective June 24, 2022.

Aerni – aye
Borden – aye
Broekemier – aye
Cowan – aye
Davis – aye
Heiden – aye

Keller – absent
Miller – absent
Novotny – aye
Pirnie – aye
Skiles – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

REPORTS

Student Success Report

CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
June 16, 2022

Dr. Klitz presented information on the Success Coach Program, which will begin as a pilot program in the 2022-23 academic year with about 180 randomly selected students. CCC staff and faculty members will serve as the coaches for three or four students each. Their role will be to build rapport with their students and interact with them four to seven times. They also are expected to be aware of the students' academic performance and collaborate with other staff to help ensure their success and to act as a liaison by introducing students to program faculty and referring them to appropriate departments for support services.

Dr. Gotschall's Report

Dr. Gotschall reported that he:

- Participated in two days of strategic planning with representatives from the NCCA including Rita Skiles and Diane Keller. CCC-Kearney was the host location and provide a tour to visiting board members from other Nebraska community colleges. He also attended Diane's retirement celebration in Aurora.
- Attended the Governor's Legislative Summary meeting in Grand Island and thanked him for his support of community colleges this session as well as over the past eight years.
- Participated as the higher education representative on the Greater Nebraska Workforce Development Board. He has been asked to be part of a panel at the Governor's Workforce Summit this fall.
- Met with a area superintendents about tuition options for Early College students taking CCC classes while in high school and taught by high school (CCC qualified) teachers.
- Attended training organized by CCC but presented by external professionals, one on new budgeting software and the second on enrollment management, emphasizing Gen Z.
- Led a presentation to representatives of the Suzanne and Walter Scott Foundation regarding a possible partnership program.
- Participated in the dean of instruction/nursing interviews. No candidate was selected so the position is being readvertised.
- Invited to participate in a master planning session for the Grand Island Children's Museum that is proposed for the old armory building.
- Attended the Grand Island Economic Development annual meeting/luncheon and the Columbus Chamber of Commerce annual meeting where three of the award winners were CCC graduates.
- Met with ACCT reps regarding the Nebraska Governor's Institute that the college will host in November as part of the NCCA annual meeting.
- Participated in learning from CCC's Leading with Excellence class which presented information and provided recommendations on future LWE experiences.
- Held multiple meetings regarding future changes as we explore reorganization of extended learning services, training, health sciences, nursing and business divisions in addition to changes in reporting of college communications, sustainability, disability services and human resources.
- Is participating in a Higher Learning Commission Assurance Review of another HLC college to keep updated on accreditation processes.

CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
June 16, 2022

He also shared the following reports:

- Grand Island student and veteran Steve Floyd has volunteered to be the keynote speaker and Grand Marshall of the 2022 Nebraska State Fair. This year's theme is honoring service during the Global War on Terror, which started shortly after September 11, 2001, and ended last May. There is an entire generation of veterans who have served 20 or more years since 9/11, and Steve is one of them. As a 20-year retiree of the U.S. Navy, he will talk about what motivated him to join and serve, and what he learned what freedom meant to him.
- The CCC-Grand Island Career and Employment Services Office has registered 23 new employers and 101 jobs have been posted this month. Over 400 CCC students registered to see these updates.
- Fall housing applications as of this week are 134 (out of 150) in Columbus and 226 (out of 390) in Hastings. More new student orientations are planned yet this summer so both numbers will go up prior to August. The first application has been received for the UNK housing opportunity this fall.
- All medical lab technician students are successful in their first three weeks of summer clinicals. New for summer clinical courses is weekly group check-in meetings where they can discuss the cool things they are seeing, how they are applying what they have learned, and areas they felt underprepared for. The students give positive feedback about this addition and feel it provides increased support for them.
- Drs. Amy Mancini and Nate Allen, deans of instruction, attended a conference in Lincoln at the University of Nebraska Innovation campus June 2-4 which was hosted by the National Council of Instructional Administrators. Other national instructional administrators attended and engaged on such topics on diversity, faculty engagement and leadership.
- Several skilled and technical sciences positions remain open after multiple searches. These include quality, commercial construction, associate dean of STS, and adjuncts in advanced manufacturing and mechatronics.
- Columbus welding faculty met with Dr. Coleen Stice regarding the possibility of making portable stoves for use in international mission projects. Instructor Bryce Standley led a workshop for employees from CNH in May on robotic welding through the training and development division as well as a workshop for employees from Camaco. Another training is planned for CNH employees in July.
- Diesel instructor Jeff Bexten has 33 students placed in internships/co-ops across Nebraska this summer.
- Eilers Machine Shop in Lexington has been added as an apprenticeship partner with CCC. The business anticipates sending students to the AMDT program in Kearney for evening classes beginning this fall.
- Associate Dean Michelle Setlik is setting up a July meeting that will include Tim Jares and Bree Dority, dean and associate dean in the business division at UNK, and other TBD College of Business leadership with CCC business administration and business

CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
June 16, 2022

occupations leadership to continue exploring ways for both colleges to work together and possibly add another INFO pathway.

- Lindsay Higel, hospitality management and culinary arts program director, held a cooking class for residents of the Maryland Program. The class will be held monthly until October as part of a program with UNL Extension to teach about food waste; budgeting for food, nutrition and healthier eating/cooking; and basic cooking skills.
- The Grand Island Entrepreneurship Center has rented out its second office (one remaining) and has scheduled a three-part marketing series in collaboration with the Center for Rural Affairs. The speaker will be Julie Wright, owner of Tally Creative. Dates are July 12, 19, and 26.

The following reports were also submitted for board review:

- Enrollment Report
- Grants Report
- Purchasing Report

ADJOURNMENT

MOVED BY BORDEN, SECONDED BY COWAN to adjourn.

Aerni – aye	Keller – absent
Borden – aye	Miller – absent
Broekemier – aye	Novotny – aye
Cowan – aye	Pirnie – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Novotny declared the meeting adjourned at 2:58 p.m.