

**CENTRAL COMMUNITY COLLEGE**  
**Board of Governors' Meeting Minutes**  
**March 16, 2023**

Public notice of the time and place of the Central Community College Board of Governors' meeting was given in advance to the board members, college administrators and the five daily newspapers within the 25-county area. The agenda was available to the public in the college president's office and on the CCC website, [www.cccneb.edu](http://www.cccneb.edu). The college adheres to the Open Meetings Act, a copy of which is available in the college president's office.

The meeting was held in Rooms 210/211/212 at Central Community College, 3134 W. Highway 34, Grand Island, Nebraska.

All supplemental documents from this meeting are available at:  
<https://meeting.sparqdata.com/Public/Organization/CCC>.

Chair Rita Skiles called the March 16, 2023, meeting to order at 1 p.m., with four board members present in the meeting room and, because of weather concerns, four board members attending via WebEx.

**ROLL CALL**

Aerni – absent	Keller – present
Borden – absent	Novotny – present
Broekemier – present	Pirnie – present
Cowan – present	Quick – present
Davis – present	Skiles – present
Heiden – absent	

**REVIEWING CLAIMS FOR NEXT MEETING**

Sam Cowan will review the claims prior to the April 13, 2023, board meeting in Grand Island.

**REQUEST FOR DISCUSSION OF CONSENT ITEMS**

Skiles asked board members for items in the consent agenda they would like to move to discussion of consent/action items.

**CONSENT ITEMS**

Consent items included:

1. Agenda for March 16, 2023.
2. Minutes of the Feb. 16, 2023, Board of Governors meeting.
3. Claims for the period from Feb. 1 through Feb. 28, 2023.
4. Financial report as of Feb. 28, 2023.
5. Purchases:

**Printer Leasing:** The College President recommends the leasing of copiers/printers from

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Capital Business Systems for \$9,787.74 per month.

6. Personnel:

**Kayla Svoboda:** The College President recommends that Kayla Svoboda be offered the position of math faculty in Hastings, effective Aug. 1, 2023.

**Sean McDonald:** The College President recommends that Sean McDonald be offered the position of speech faculty in Columbus, effective Aug. 1, 2023.

**Marni Danhauer:** The College President recommends that Marni Danhauer be offered the position of dean of Community and Workforce Education in Grand Island, effective April 1, 2023.

7. Policies and Procedures Updates.

MOVED BY BROEKEMIER; SECONDED BY DAVIS to approve the claims, with the exception of payments to themselves, and also to approve the other consent items.

Aerni – absent	Keller – aye
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – absent	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**DISCUSSION OF CONSENT/ACTION ITEMS**

**HVAC Remodel for Valley, Boone and Colfax Residence Halls**

The College President recommends acceptance of the low acceptable bid from Rutt’s Heating and AC Inc. for \$4,066,000 to provide all labor and material to replace the HVAC on the Tri Plex dorms on the Hastings Campus.

MOVED BY DAVIS, SECONDED BY KELLER to accept the bid from Rutt’s Heating and AC Inc. for \$4,066,000 to replace the HVAC in three residence halls.

Aerni – absent	Keller – aye
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye

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Heiden – absent

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**Wages and Benefits for Employees**

The wage and benefit recommendation for FY 2023-24 are as follows:

- A. Full time classified and contracted employees retained for the 2023-24 year will be eligible to receive a wage increase. An amount up to the equivalent of 3.0% of total wages will be set aside for compensation.
- B. Employees hired after April 1, 2023, or salaried employees who exceed the current maximum rate for their grade will not be eligible for an increase. Salaried employees who will exceed the maximum rate as a result of the increase will be adjusted to the maximum rate. Hourly employees who have exceed their maximum rate for their grade will still be eligible for an increase of 1.5% of their current rate.
- C. Employees eligible to receive additional vacation days due to longevity may have the opportunity to get those additional days cashed out on the month after their anniversary month.
- D. Health & Dental insurance premiums are estimated to increase 6.87% over the next year. This equates to an increase of approximately \$621,347.
- E. Salary and Classified staff will have vision insurance included into their benefits package. The costs will be approximately \$53,000 / fiscal year.
- F. Retirement match for all full-time staff is increased from 8.5% to 9%. If all full-time staff take the increase the cost will be approximately \$93,339.00 / fiscal year.
- G. All other benefits will remain in place without change.

KELLER MOVED to accept the proposal with two changes: In paragraph A, an increase from 3.0% to 5.0%, and in paragraph B, an increase from 1.5% to 2.5%. PIRNIE SECONDED the motion.

Aerni – absent	Keller – aye
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – abstain	Quick – aye
Davis – aye	Skiles – aye
Heiden – absent	

SEVEN “AYE” VOTES; ONE ABSTENTION – MOTION CARRIED

**Kearney E-Ship Center Lease**

The Board authorizes the College President to negotiate an agreement to lease space for the Entrepreneurial Program in Kearney. The Board recognizes the space at west 11th Street in

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Kearney, Nebraska. The plans presented to the board are suitable for the planned use of the space. The Board further understands that the price for the negotiation will be no more than \$48.00/square foot a year; paid 1/12 monthly and no less than \$12.00/square foot a year; paid 1/12 monthly.

MOVED BY DAVIS, SECONDED BY PIRNIE to authorize the College President to negotiate an agreement to lease space for the Entrepreneurial Program in Kearney.

Aerni – absent	Keller – aye
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – absent	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**REPORTS**

**Dr. Gotschall's Report**

Dr. Gotschall reported the following:

- Several meetings this past month on pending legislation at the state level involved hearings, testifying, press conferences and impact meetings with other community college presidents. Sam Cowan and Dan Quick attended the Community College Legislative Day with me and represented CCC well.
- Discussions continue with the University of Nebraska Medical Center and the University of Nebraska-Kearney regarding space for CCC in their new Center for Health Sciences being built in Kearney.
- Met with University Extension about opportunities for joint programming throughout our service area.
- Several meetings with the Heartland United Way regarded the campaign, distribution of funds, and committee meetings as I still serve on the finance and executive committees in addition to the board.
- Participated in the Columbus Campus tour with Congressman Mike Flood and received information regarding his earmark selection process for potential future projects.
- Received continued positive news regarding expansion and positive impact of our Nebraska Math Readiness Project.
- Participated in several of the CCC-Alumni Weekend/Homecoming events in Columbus. The event exceeded my expectations on crowds attending events and positive energy regarding all things CCC.
- Participated in Dean of Community and Workforce Education interviews, which resulted in the promotion of Marni Danhauer into that position beginning April 1.

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- Kelly Christensen, Diana Watson and I attended the Phelps Economic Development Annual Luncheon.
- Participating in a Higher Learning Commission four-year assurance review of another community college in the country.
- Presented an update to the Grand Island City Council, which later approved up to \$500,000 of ARPA funds for the college expansion infrastructure. Details of a contract will be forthcoming.
- Met with representatives of our food service provider Chartwells and discussed future offerings on all three campuses.
- Met with a potential CCC Foundation Board member and CCC graduate.
- Attended webinar regarding updates on reporting out of our federal Covid funds received since 2020.
- Attended the Nebraska Manufacturing Committee meeting with State Chamber.
- Occupational Therapy Assistant student community projects this spring include a case study and class with Methodist College in February, the second annual special needs prom April 22 at the Archway in Kearney, a sensory pathway for the Kearney Children's Museum, and technology seminars at the senior center in Ravenna.
- The paramedic program is working toward implementation for the immersive classroom installation. This \$250,000 grant from DHHS is somewhat of a virtual reality simulation opportunity for our EMS students.
- Dr. Wanda Cloet, dental hygiene director, will attend the American Dental Education Association meeting in Portland, Ore. She represents CCC in the House of Delegates for the American Dental Education Association. She is also chairing the SIG Dental Hygiene Clinical Coordinators for the American Dental Education Association.
- An affiliation meeting was held between UNMC-Kearney and CHI-Good Samaritan hospital. Two Kearney faculty, Bryce Zavadil and Katy Zavadil attended the event with dean Dr. Pam Bales to share updates and strategies for student issues.
- A job fair for nursing and health sciences students on March 15 drew 54 employers and five BSN institutions. An afternoon session gave the students information about applying for graduation and the NCLEX and licensure and schedules for comprehensive predictor.
- Bryan GI Regional has announced a new scholarship opportunity for nursing students that will pay for all tuition and fees for the associate degree with the expectation of the scholarship recipient to work two to three years at one of the Bryan Hospital locations.
- Over 35 students were interviewed as part of the Walter Scott Scholars program in Hastings with the hope of selecting 28 for the upcoming year.
- Columbus TRIO student Hugo Ramon is participating in the Schuyler Police Department internship program this semester. He will be completing 120 hours learning about community policing and experiencing all facets of the criminal justice system.
- From Veterans and Military Services: The Spring 2023 outreach is 65% completed. Over 100 previous students were identified for contact and 68 have been reached. Thirty first-time students were sent an email about the VMRC and its services.
- More than 300 students from 19 high schools were on the Columbus Campus on March 8 for the Career Opportunity Fair where 30 businesses represented their industry.

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- CCC-Grand Island Student Success Associate Dean Ashley Weets attended the United States Hispanic Leadership Institute with 10 students from multiple campuses and two other advisors. They brought back ideas that could potentially be implemented at CCC.
- On February 22, the Kearney Center Student Services staff welcomed 400 Kearney High Students for a tour of the center.
- New eight-week courses have been added in arts, sciences and business this spring with enrollment increasing. Social media promotion appears to be helping.
- Revision has begun on early childhood education's pre-practicum course to include required training by childcare sites (first aid/CPR and Safe with You).
- Dean of Instruction Dr. Amy Mancini will present a webinar, "Motivation Mindset," for the Nebraska Developmental Education Consortium.
- As of the end of February, CCC has officially surpassed the total number of adult education students we enrolled last year. (1,803 vs. 1,732).
- The CCC men's basketball team became region and district champions this past month and will be participating in the NJCAA Division II Championship Tournament in Danville, Ill., this coming week.
- CCC was once again named a top 10 Military Friendly College out of the 95 "small colleges" listed.
- The 2023 Raiders Athletic Hall of Fame event was held on Feb. 25. Inductees were Jack Gutierrez, Lindsay Larson (posthumously), Riley Callan Smith and 1999-2000 men's basketball team. About 195 guests attended the event at the Columbus Innovation Center.
- Since September 2022, there have been over 1,640 visits to the new Virtual Reality/Extended Reality Lab in Columbus.

The following reports were also submitted for board review:

- Enrollment Report
- Grants Report
- Purchasing Report

**EXECUTIVE SESSION**

Skiles requested an executive session to discuss personnel and legal issues at 1:31 p.m.

MOVED BY PIRNIE, SECONDED BY QUICK that the Board of Governors recess the regular meeting in order to go into executive session to discuss personnel and legal issues.

Aerni – absent	Keller – aye
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – absent	

UNANIMOUS "AYE" VOTE – MOTION CARRIED

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Skiles reconvened the regular session of the Board of Governors meeting at 1:40 p.m.

**ADJOURNMENT**

MOVED BY DAVIS, SECONDED BY NOVOTNY to adjourn.

Aerni – absent	Keller – aye
Borden – absent	Novotny – aye
Broekemier – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – absent	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Skiles declared the meeting adjourned at 1:42 p.m.