

**CENTRAL COMMUNITY COLLEGE  
Board of Governors' Meeting Minutes  
September 10, 2020**

Public notice of the time and place of the Central Community College Board of Governors' meeting was given in advance to the board members, college administrators and the five daily newspapers within the 25-county area. The agenda was available to the public in the college president's office and on the CCC website, [www.cccneb.edu](http://www.cccneb.edu). The college adheres to the Open Meetings Act, a copy of which is located in the college president's office.

The meeting was held in the Central Community College Administration Board Room, 3134 W. Highway 34, Grand Island, Nebraska.

A hearing on the 2020-21 budget was held prior to the meeting.

Chair Sam Cowan called the September 10, 2020, meeting to order at 1 p.m., with eight board members present. Elizabeth Lay, legal counsel, was also present. Cowan asked for the roll call.

**ROLL CALL**

Aerni – present	Krieger – absent
Borden – absent	Miller – present
Cowan – present	Novotny – absent
Davis – present	Pirnie – present
Heiden – present	Skiles – present
Keller – present	

**ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES LEADERSHIP CONGRESS**

Roger Davis was appointed as the voting representative for the ACCT Leadership Congress, which will be held virtually Oct. 5-8.

**REVIEWING CLAIMS FOR NEXT MEETING**

Rita Skiles will review the claims prior to the Oct. 22, 2020, board meeting in Columbus.

**REQUEST FOR DISCUSSION OF CONSENT ITEMS**

Cowan asked board members for items in the consent agenda they would like to move to discussion of consent/action items.

**CONSENT ITEMS**

Pirnie reviewed the claims prior to the meeting and stated everything was in order.

1. Agenda for September 10, 2020.
2. Minutes of the August 27, 2020, Board of Governors' meeting.
3. Claims for August 1, 2019, through August 31, 2020, totaling \$5,952,843.33.
4. Financial report as of August 31, 2020.
5. Purchases. There were no purchases to report.

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6. Personnel: The College President recommended acceptance of the noted change in the Definition of Employees Policy:

“Full-time employee” shall mean any employee who works 40 hours per week and whose position description indicates such position is continuous on a fiscal year basis.

“Continuous part-time” employees shall be defined as part-time employees who have worked a minimum of 1,250 hours during the prior fiscal year. A report of part-time hours (run annually in July) will determine who is eligible for the CPT classification for the current fiscal year. From the list of those who are eligible, the college may add or remove employees from this category subject to ongoing need.

“Part-time employee” shall mean any employee who works less than 30 hours per week.

MOVED BY PIRNIE, SECONDED BY MILLER “to approve the claims with the exception of payments to myself and also to approve the other consent items.”

Aerni – aye	Krieger – absent
Borden – absent	Miller – aye
Cowan – aye	Novotny – absent
Davis – aye	Pirnie – aye
Heiden – aye	Skiles – aye
Keller – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**DISCUSSION OF CONSENT/ACTION ITEMS**

Board Action on Budget Items:

MOVED BY SKILES, SECONDED BY MILLER to approve the Hazardous Materials and Accessibility Budget of \$2,528,428.39.

Aerni – aye	Krieger – absent
Borden – absent	Miller – aye
Cowan – aye	Novotny – absent
Davis – aye	Pirnie – aye
Heiden – aye	Skiles – aye
Keller – aye	

UNANIMOUS “AYE” VOTE - MOTION CARRIED

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MOVED BY DAVIS, SECONDED BY SKILES to approve the budget of expenditures and revenues as represented within the State of Nebraska 2020-21 Basic Budget Form.

Aerni – aye	Krieger – absent
Borden – absent	Miller – aye
Cowan – aye	Novotny – absent
Davis – aye	Pirnie – aye
Heiden – aye	Skiles – aye
Keller – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

MOVED BY HEIDEN, SECONDED BY PIRNIE to approve the additional 1% increase of restricted funds as shown on the 2020-21 Budget Form LC-CC.

Aerni – aye	Krieger – absent
Borden – absent	Miller – aye
Cowan – aye	Novotny – absent
Davis – aye	Pirnie – aye
Heiden – aye	Skiles – aye
Keller – aye	

UNANIMOUS “AYE” VOTE - MOTION CARRIED

Property Tax Request: Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Board of Central Community College passes by a majority vote a resolution or ordinance setting the tax request at a different amount.

The request for the 2020-21 property tax is:

General Fund	\$37,685,241.73
Capital Improvement Fund	\$ 9,875,800.26
Haz/Access	<u>\$ 2,528,428.39</u>
Total	\$50,089,470.38

Upon approval of the board, a copy of the resolution will be sent to county clerks in the Central Community College 25-county area.

MOVED BY AERNI, SECONDED BY PIRNIE to approve the property tax request as listed.

Aerni – aye	Krieger – absent
Borden – absent	Miller – aye

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Cowan – aye  
Davis – aye  
Heiden – aye  
Keller – aye

Novotny – absent  
Pirnie – aye  
Skiles – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Center for Science and Technology Naming Opportunity: The College President recommended approval of the external naming opportunity for the Center for Science and Technology in the CCC-Columbus East Education Building be awarded to Columbus Community Hospital in recognition of its financial and community support toward the project.

MOVED BY AERNI, SECONDED BY SKILES to approve awarding the external naming opportunity for the Central for Science and Technology to Columbus Community Hospital.

Aerni – aye  
Borden – absent  
Cowan – aye  
Davis – aye  
Heiden – aye  
Keller – aye

Krieger – absent  
Miller – aye  
Novotny – absent  
Pirnie – aye  
Skiles – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**INFORMATION ITEMS**

There were no information items.

**REPORTS**

**Dr. Gotschall's Report**

Dr. Gotschall gave an overview of the college's 2020-25 strategic planning process, focusing on its current mission, vision, values, initiatives and measures. He requested the board to submit any feedback by the October meeting.

He also shared the following:

- The federal CARES bill included funds for colleges and universities to help with COVID-related expenses. CCC was approved for the full amount of \$1,890,454 with at least 50 percent designated for direct aid to students. Because of additional student needs, CCC moved \$180,000 from the institutional half to the student financial aid portion. All CARES funds should be expended by the end of September 2020.
- Most fall classes started on Aug. 17. Enrollment is down about 5 percent for fall and 3 percent for the entire year (summer and fall). Additional courses will begin in October.

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- All students in the Hastings hotel have moved into available space on campus, but more than 20 students remain in the Columbus hotel. Both campuses have had only one or two individuals in isolation rooms although the CARE team has received more than 100 COVID-related referrals collegewide. The CCC website is updated weekly with the college's known onsite cases.
- I participated in a virtual small group discussion with Sen. Deb Fischer and individuals from central Nebraska about COVID-related responses and other issues of federal legislative interest. I also participated in an invitation-only audio briefing with the U.S. vice president and members of the White House Coronavirus Taskforce about college re-openings and recommendations for campus isolation of students with COVID.
- Oct. 22 will be the groundbreaking ceremony at CCC-Columbus for the new Center for Science and Technology located in the East Education Building. Construction is beginning this week. The groundbreaking will be scheduled between 11 a.m. and noon, which is between the CCC Foundation and CCC Board of Governors meetings that day.
- I have visited all three campuses and three of the four centers during the first four weeks of classes to discuss fall re-engagement with faculty and staff. In Ord, I met the new Chamber of Commerce executive director.
- The CCC Foundation's 30th annual Pro-Am golf tournament will be Sept. 14 at Lockland Country Club in Hastings with a modified awards and social event. More than 36 teams have registered. The Nebraska Open wasn't held this year due to COVID 19 restrictions; however, NPPD secured donations toward community college scholarships and will distribute them to the five community colleges in their service area yet this fall.

The following reports were also submitted for board review:

- Enrollment Report
- Grants Report
- Purchasing Report
- Upcoming Events: No Report

**EXECUTIVE SESSION**

Cowan requested an executive session to discuss personnel and litigation.

MOVED BY MILLER, SECONDED BY SKILES that the Board of Governors recess the regular meeting in order to go into executive session to discuss personnel. (Time: 2:08 p.m.)

Aerni – aye

Borden – absent

Cowan – aye

Davis – aye

Heiden – aye

Keller – aye

Krieger – absent

Miller – aye

Novotny – absent

Pirnie – aye

Skiles – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

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MOVED BY DAVIS, SECONDED BY PIRNIE to return to the regular session of the Board of Governors meeting. (Time: 2:18 p.m.)

Aerni – aye	Krieger – absent
Borden – absent	Miller – aye
Cowan – aye	Novotny – absent
Davis – aye	Pirnie – aye
Heiden – aye	Skiles – aye
Keller – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**ADJOURNMENT**

MOVED BY SKILES, SECONDED BY MILLER to adjourn.

Aerni – aye	Krieger – absent
Borden – absent	Miller – aye
Cowan – aye	Novotny – absent
Davis – aye	Pirnie – aye
Heiden – aye	Skiles – aye
Keller – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Cowan declared the meeting adjourned at 2:19 p.m.