



Civil Design Group, Inc.

PROPOSAL FOR PRELIMINARY PLATTING SERVICES

March 23, 2026

City of Waverly &
Waverly Redevelopment Authority (CRA)
ATTN: Stephanie Fisher
Via email

RE: Proposal for preliminary platting services (site survey & site civil engineering) for the City of Waverly and the CRA, (Client) by Civil Design Group Inc., on land know as Oscar Fiene Addition Lot 2 and Admin Sub of Lot 1 Block 1 of Lancaster Implement Subdivision. (CDG).

SURVEY & PRELIMINARY PLATTING: (\$59,600.00)

- All items below are to be prepared per the City of Waverly Subdivision regulations and Design Standards.
- Prepare boundary & topographic survey for all parcels necessary for prelim platting, final platting and creation of construction plans, including the entire ROW section for abutting Hwy 6 and those parcels abutting the future location of N. 135th Street.
- Prepare initial site plan configurations for the preliminary plat for client review on the City of Waverly site and the CRA site.
- Perform up to two revisions to the site plans to client's feedback.
- Site plans shall include dimensions, setbacks, easements and notes as required.
- Prepare the grading and storm water drainage plan size the storm sewer and detention cells include the potential replacement of the detention cell on the Bauer property.
- Prepare the paving plan & profile based if the future N. 134th St alignment.
- Prepare sanitary sewer and water main plans & profiles based on site plan.
- Prepare the applications (prelim plat, zoning, annexation, etc.) submittal letters for the City of Waverly hearing process.
- Prepare survey exhibits and metes and bounds descriptions for ROW taking.
- Submit plans to Waverly and assist with governmental approvals of the preliminary plat.
- Prepare for and attend all necessary public hearings and clients meeting as requested.
- Make required changes to the prelim plat per staff and council comments, submit final copies for stamped approval.

ASSUMPTION OF CURRENT SITE PLAN

We believe the scope of work outlined is appropriate for the conditions anticipated with the Project as discussed with Client. If the scope changes significantly from conditions outside of CDG’s control or is broken into more than one phase CDG reserves the right to amend the contract to compensate for the changes.

EXCLUSIONS TO CDG SERVICES

- 1. Final Plats.
- 2. Final Construction Documents.
- 3. Geotechnical Investigation/Soils Report.
- 4. Construction Observation & Testing.
- 5. SWPPP Plans.
- 6. Street Lighting Design.
- 7. Payment of contractors.
- 8. Traffic Impact Analysis.
- 9. Retaining wall design, if applicable.
- 10. Gas, cable or other dry utility routing/coordination.
- 11. Contract Administration.
- 12. Environmental assessments.
- 13. Payment of any local, state or federal submittal fees.

Proposed not-to exceed fees for this project are \$59,600.00 (Fifty-Nine Thousand Six Hundred Dollars). CDG will submit invoices for the project to Client on net 30 payment terms. CDG shall provide Client with a certificate of insurance showing general commercial, worker comp and professional liability insurance. If the terms of this letter agreement are acceptable by signing below and returning a copy to our office. Following that a formal Letter Agreement for this scope of work will be prepared for signatures.


_____, Date 3-23-26
By: Mike Eckert, President
Civil Design Group, Inc.

_____, Date _____
By:
Waverly CRA