

**CENTRAL COMMUNITY COLLEGE**  
**Board of Governors' Meeting Minutes**  
**June 15, 2023**

Public notice of the time and place of the Central Community College Board of Governors' meeting was given in advance to the board members, college administrators and the five daily newspapers within the 25-county area. The agenda was available to the public in the college president's office and on the CCC website, [www.cccneb.edu](http://www.cccneb.edu). The college adheres to the Open Meetings Act, a copy of which is available in the college president's office.

The meeting was held in the Administration Office Board Room at Central Community College, 3134 W. Highway 34, Grand Island, Nebraska.

All supplemental documents from this meeting are available at:  
<https://meeting.sparqdata.com/Public/Organization/CCC>.

Chair Rita Skiles called the June 15, 2023, meeting to order at 1 p.m., with eight board members present.

**ROLL CALL**

|                  |                   |
|------------------|-------------------|
| Aerni – present  | Keller – present  |
| Borden – present | Novotny – present |
| Cowan – present  | Pirnie – present  |
| Davis – absent   | Quick – present   |
| Heiden – absent  | Skiles – present  |

**POLICY ITEMS**

The Board Search Committee of Sam Cowan, Diane Keller, Tom Pirnie, Dan Quick and Rita Skiles recommended Jason Buss be approved as the replacement for the remainder of the term for the vacant District 1 position on the Board of Governors previously held by Michelle Broekemier.

MOVED BY PIRNIE, SECONDED BY NOVOTNY to approve Jason Buss to fill the vacant District 1 position on the board.

|                 |               |
|-----------------|---------------|
| Aerni – aye     | Keller – aye  |
| Borden – aye    | Novotny – aye |
| Cowan – aye     | Pirnie – aye  |
| Davis – absent  | Quick – aye   |
| Heiden – absent | Skiles – aye  |

**INTRODUCTION OF GUESTS**

Skiles asked college representatives to introduce guests and staff members.

**PUBLIC PARTICIPATION**

Skiles requested that members of the audience register with Scott Miller if they wanted to address the board during the Public Participation segment.

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**REVIEWING CLAIMS FOR NEXT MEETING**

Diane Keller will review the claims prior to the Aug. 17, 2023, board meeting in Grand Island.

**REQUEST FOR DISCUSSION OF CONSENT ITEMS**

Skiles asked board members for items in the consent agenda they would like to move to discussion of consent/action items.

**CONSENT ITEMS**

Consent items included:

1. Agenda for June 15, 2023.
2. Minutes of the May 18, 2023, Board of Governors meeting.
3. Claims for the period from May 1 through May 31, 2023.
4. Financial report as of May 31, 2023.
5. Purchases:

**Online Facilities Services:** The College President recommends acceptance of the bid from Arc Facilities Company of San Ramon, California for \$84,526 to provide online facilities services on all Central Community College campuses.

**Community Education Brochure Printing:** The College President recommends acceptance of the quote from Midwest Connect in the amount of \$93,776.00 for the printing and mailing of the Community Education brochures.

**Board Approval of Grant Fund Usage, \$20,000 and Over:** The College President recommends approval of equipment purchased for grants CCC has received.

6. Personnel:

**Jeff Buescher:** The College President recommends that Jeff Buescher be offered the position of Agricultural Sciences Instructor in Hastings, effective August 1, 2023.

**Mikalsh Brown:** The College President recommends that Mikalah Brown be offered the position of Biology Instructor in Hastings, effective August 1, 2023.

**Bobbi Gustason:** The College President recommends that Bobbi Gustason be offered the position of Nursing Instructor in Kearney, effective August 1, 2023.

**Osmar Depablos:** The College President recommends that Osmar Depablos be offered the position of Chemistry Instructor in Columbus, effective August 1, 2023.

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**Abbey Fox:** The College President recommends that Abbey Fox be offered the position of Nursing Instructor in Columbus, effective August 1, 2023.

7. Policies and Procedures Updates.

8. CCC Foundation Contract: The College President seeks authorization to enter into a funding agreement with the CCC Foundation. The college agrees to pay to the foundation an amount equal to \$5.20 per audited credit hour of CCC students, to assist the foundation in providing alumni activities and other services.

MOVED BY AERNI, SECONDED BY NOVOTNY to approve the claims, with the exception of payments to themselves, and also to approve the other consent items.

Aerni – aye

Borden – aye

Cowan – aye

Davis – absent

Heiden – absent

Keller – aye

Novotny – aye

Pirnie – aye

Quick – aye

Skiles – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**PARNERSHIP/OWNERSHIP**

**Student Success and Enrollment Management Report**

Dr. Beth Klitz introduced Becca Dobry, areawide financial aid director, who shared updates to federal and state financial aid.

Legislation is bringing an end to the student loan repayment pause, affecting 2,174 CCC students who have graduated or withdrawn since fall 2019. The potential impact on CCC could be a steep increase to its cohort default rate. The Biden administration's effort to provide student debt forgiveness has been challenged and is now before the Supreme Court. A decision is expected soon. If it's enacted, a good portion of those 2,174 students will have most or all their debt forgiven.

On the FAFSA application, updates are affecting the estimated cost of attendance, special and unusual circumstances, and Pell Grant calculation and amounts. In addition, small businesses and family farm assets must now be included in the calculation and consent must be given for data sharing.

**Health Sciences Report**

Dr. Sarah Kort introduced Program director Hailey Morrow and adjunct instructor Chris Page who gave a report on the medical laboratory technician program.

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Medical lab technicians fill a valuable position in a clinical laboratory, delivering laboratory results that provide the diagnostic information vital for quality patient care. The U.S. Bureau of Labor and Statistics says that job openings are projected to increase by 20% by 2030 because of an aging population with an increased need for health care. Retirements also are increasing attrition. Currently, 31 medical lab technician jobs are open in the CCC area.

CCC's MEDT program benefits area employers by increasing their potential employee pool. Employers also increase retention by sponsoring professional growth. The program is offering a new three-week hybrid phlebotomy course what will help fill another critically needed role and provide foundational skills for many health care careers as well as a potential ladder for professional growth.

**PUBLIC PARTICIPATION**

Scott Miller stated no one had signed in for Public Participation.

**EXECUTIVE SESSION**

Skiles requested an executive session to discuss personnel and legal issues at 1:56 p.m.

MOVED BY NOVOTNY, SECONDED BY QUICK that the Board of Governors recess the regular meeting to go into executive session to discuss personnel and legal issues.

|                 |               |
|-----------------|---------------|
| Aerni – aye     | Keller – aye  |
| Borden – aye    | Novotny – aye |
| Cowan – aye     | Pirnie – aye  |
| Davis – absent  | Quick – aye   |
| Heiden – absent | Skiles – aye  |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Skiles reconvened the regular session of the Board of Governors meeting at 2:04 p.m.

**DISCUSSION OF CONSENT/ACTION ITEMS**

**College President Permission for July Purchases**

Because the CCC Board of Governors won't meet in July 2023, the board hereby authorizes Dr. Matthew Gotschall to approve any needed action items from June 16 through Aug. 16, 2023. He will provide the board with a summary of all actions taken under this authority at the Aug. 17, 2023, board meeting.

MOVED BY QUICK, SECONDED BY KELLER to authorize actions by the College President to approve any needed action items from June 16 through Aug. 16, 2023.

|              |               |
|--------------|---------------|
| Aerni – aye  | Keller – aye  |
| Borden – aye | Novotny – aye |

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|-----------------|--------------|
| Cowan – aye     | Pirnie – aye |
| Davis – absent  | Quick – aye  |
| Heiden – absent | Skiles – aye |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**General Operational Budget Tentative Approval**

Tentative approval is requested for the operational budget of \$65,023,525. Final approval for this budget will be acted upon on at the September 2023 meeting, following a public hearing.

MOVED BY KELLER, SECONDED BY NOVOTNY to give tentative approval for the \$65,023,525 operational budget.

|                 |               |
|-----------------|---------------|
| Aerni – aye     | Keller – aye  |
| Borden – aye    | Novotny – aye |
| Cowan – aye     | Pirnie – aye  |
| Davis – absent  | Quick – aye   |
| Heiden – absent | Skiles – aye  |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**Renewable Energy Certificates**

The College President requests authorization to sell available renewable energy credits once Usource has secured at least a minimum offer of \$1.50 per REC from a client.

MOVED BY QUICK, SECONDED BY COWAN to authorize the College President to sell available renewable energy credits.

|                 |               |
|-----------------|---------------|
| Aerni – aye     | Keller – aye  |
| Borden – aye    | Novotny – aye |
| Cowan – aye     | Pirnie – aye  |
| Davis – absent  | Quick – aye   |
| Heiden – absent | Skiles – aye  |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**Approval of College President's Contract**

MOVED BY AERNI, SECONDED BY BORDEN to allow the board chair to negotiate with the college president and to sign the presidential contract for the 2023-24, 2024-25 and 2025-26 contract years.

|              |               |
|--------------|---------------|
| Aerni – aye  | Keller – aye  |
| Borden – aye | Novotny – aye |

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|                 |              |
|-----------------|--------------|
| Cowan – aye     | Pirnie – aye |
| Davis – absent  | Quick – aye  |
| Heiden – absent | Skiles – aye |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**Updated Comprehensive Master Plan**

The College President requests approval of the updated comprehensive master plan and to make adjustments to the comprehensive master plan due to private or other public funding support.

MOVED BY PIRNIE, SECONDED BY NOVOTNY to approve the updated comprehensive master plan and for the College President to make adjustments due to private or other public funding support.

|                 |               |
|-----------------|---------------|
| Aerni – aye     | Keller – aye  |
| Borden – aye    | Novotny – aye |
| Cowan – aye     | Pirnie – aye  |
| Davis – absent  | Quick – aye   |
| Heiden – absent | Skiles – aye  |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**2024 Board Meeting Dates**

The board voted to accept the 2024 meeting dates with the September meeting moved from Sept. 12 to Sept. 19 to better accommodate the public budget hearings. Because these hearings also will be held this year, the board voted to change the Sept. 14, 2023, meeting to Sept. 21, 2023.

MOVED BY KELLER, SECONDED BY NOVOTNY to approve amending the meeting dates.

|                 |               |
|-----------------|---------------|
| Aerni – aye     | Keller – aye  |
| Borden – aye    | Novotny – aye |
| Cowan – aye     | Pirnie – aye  |
| Davis – absent  | Quick – aye   |
| Heiden – absent | Skiles – aye  |

UNANIMOUS “AYE” VOTE – MOTION CARRIED

MOVED BY QUICK, SECONDED BY KELLER to approve the 2004 meeting dates for the Board of Governors, with the amended dates for September 2024 as well as for September 2023.

|              |               |
|--------------|---------------|
| Aerni – aye  | Keller – aye  |
| Borden – aye | Novotny – aye |
| Cowan – aye  | Pirnie – aye  |

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Davis – absent  
Heiden – absent

Quick – aye  
Skiles – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**REPORTS**

**Dr. Gotschall's Report**

Dr. Gotschall reported the following:

- CCC-Grand Island hosted the Nebraska Postsecondary Coordinating Commission meeting including a tour and broadcasted meeting from our CCC boardroom. They were very complimentary of our facilities and technology.
- Central Community College was honored as the 2023 Nebraska Outstanding Postsecondary Career Technical Education program and was presented with a plaque at the state CTE conference in Kearney. CCC was also represented in presenting two different sessions to statewide teachers and administrators that week.
- Attended the College of St. Mary commencement ceremonies to celebrate with my daughter. It's always interesting to see how other graduations take place.
- Met with a potential donor concerning CCC's space in the new UNMC Rural Health Complex being built at UNK. Visited with Chancellor Gold a couple of times regarding space as well.
- Participated in CCC's Student Success Coaching update training as we look to expand the number of students served and the documentation of multiple coaching opportunities across the system.
- Participated in the Aksarben Annual Meeting as well as a higher education round table discussing the new InternNE-powered by Askarben initiative.
- Attended the UNL Institute of Agriculture and Natural Resources dinner in Lincoln celebrating 150 years of the College of Ag Sciences & Nat Resources and 50 years of the institute.
- Continuing to serve on Heartland United Way Executive and Finance Boards for the upcoming year.
- Met with interim Grand Island Public School superintendent regarding potential future partnerships.
- Participated in the Susan Thompson Buffett Foundation Stakeholders meeting where long-term impacts of scholarship recipients were presented by external researchers.
- Signed the data sharing agreement with NSWERS as part of our efforts to evaluate connections between education in Nebraska and employment. Will share 2022-2023 academic year student data yet this summer.
- Facilitated board vacancy procedure and interview scheduling for Board.
- CCC-Hastings Campus will be hosting the Peter Kiewit Foundation Board this week for their annual retreat and will include a tour of the Hamilton Building remodel/construction.

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- Worked with Traci Skalberg on CCC's updated agreement with the CCC Foundation to support the college and numerous projects including alumni relations.
- NCCA director Courtney Witstruck has created a couple of nice summaries of the changes in state funding going forward and the joint public budget hearing requirements.
- Reports from area vice presidents include:
  - Early College high schools were provided with student honors listing and intertwined Dark Green/White cords, program awards, scholarship keepsakes and additional planning items for area honors events. Highlights include: 923 students qualify for the honors cord by completing a CCC course, 13 students were either homeschooled or out of CCC's service area, 99 seniors were awarded the Transition Advantage Scholarship to attend CCC, and 108 CCC certificates earned.
  - Kearney High School and CCC are renewing the dual credit automotive partnership and working to hire a new instructor at the school, but shortages may prevent getting it filled.
  - CCC is working with ESU#7 (Columbus area) to grow career and technical education opportunities with their 18 area high schools and CCC.
  - CCC staff participated in an emergency response exercise with Two-River Public Heath Department. The table-top scenario included a wildfire west of Kearney and approaching the southwest portion of town.
  - CCC-Hastings has been hosting a four-week Verizon Innovation Program promoting appropriate use of technology and robotics for over 60 middle school students.
  - Four adjunct instructor trainings will be held across the area in June and July to support our adjuncts and ensure greater consistency of curriculum and assessment.
  - Sara Bennet will become the new entrepreneurship director in Kearney. She's transferring from the Grand Island center.
  - CCC is now offering access to four Google Career Certificates at no cost with support of a grant from the American Association of Community Colleges. The courses include Google Data Analytics, Google Digital Marketing and E-Commerce, Google Project Management, and Google UX Design. Enrollment caps were reached on three of the four with another session beginning in July. These are offered as vocational/non-credit and taught by Google employees.
  - Parker Hannifin (Baldwin Filters) has awarded \$5,000 to the CCC Kearney career and technical sciences programs to help promote and market their program offerings.
  - The Nebraska-funded GAP assistance grant will help six students enrolled in the summer welder training program in Lexington. Another four students will attend with the support of Orthman Manufacturing. Topics will include welding safety, blueprint reading and MIG welding.



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- After a year, all nursing faculty positions in Kearney are filled, with one vacancy each in Columbus and Grand Island.
- Dr. Nate Allen, Dr. Amy Mancini and Alison Feeney attended the National Council of Instructional Administrators Conference held in Lincoln that drew participants from Washington state to Maryland.
- The Titan Diesel Camp was held on the Hastings Campus June 5-6. Forty-three students participated in the two-day camp. There was one day of on-campus workshops led by CCC's diesel technology, heavy equipment operator, and truck driving instructors and trainers in followed by a day of tours to CNH Industrial and the local Hastings Titan Equipment shop and offices.
- Columbus student Brandon Berger placed 1st in Networking became one of two CCC National SkillsUSA qualifiers. He will attend the national competition in June in Atlanta, Georgia, along with advisor Landon Hunt, welding instructor. Adam Reinhard, a Hastings student, placed 1st in Diesel Equipment Technology and will attend nationals with Raece Paulsen, DSLT instructor.
- Remaining faculty vacancies/reposts for fall include commercial construction, drafting and design technology, automotive, biology and information technology.
- Welding courses are being conducted in Grand Island and Columbus this summer.
- The Hospitality Management and Culinary Arts Club traveled May 21-24 to Las Vegas to tour and experience 4- and 5-star food and hospitality services to learn about their processes. Additionally, HMRM faculty held a summer workshop for 12 high school participants including hands-on training and an industry tour.
- Separate grant funding requests for student scholarships is being submitted for the Gene Haas Foundation for advanced manufacturing and to Caterpillar Machinery for diesel.
- Human Services faculty are working on adding new certificates and courses that will align with training/certifications across the state in the field of social work.
- The dental assisting and dental hygiene programs will have accreditation site visits in September and have submitted reports leading up to that visit.

The following reports were also submitted for board review:

- Enrollment Report
- Grants Report
- Purchasing Report

**ADJOURNMENT**

Skiles declared the meeting adjourned at 2:37 p.m.