

MINUTES OF A WAVERLY CITY COUNCIL MEETING HELD ON MARCH 24, 2026

CALL TO ORDER

Mayor Abbey Pascoe called the meeting to order at 6:00 p.m. and led those in attendance in reciting the Pledge of Allegiance. Pascoe acknowledged the Open Meetings Act Poster located on the south wall of the Council Chambers. Mayor Abbey Pascoe and Council Members David Jespersen, Aaron Delahoyde, Dave Nielson, and Brook Ruhter-Engelhardt were in attendance. Other City Officials present were City Administrator Stephanie Fisher, City Attorney Mark Fahleson, and City Clerk Megan Frye. Others present were Fire Chief Robin Hoffman, Mark Patton, and Lancaster Sheriff Deputy Jason Brownell. Notice of the Meeting and Agenda were given to the Mayor and all Members of the City Council prior to the Meeting. Notice of the Meeting was posted at Russ's Market Express, the US Post Office, the City Office, and the City website (citywaverly.com).

ADOPTION OF AGENDA

Council Member Jespersen moved to adopt the Agenda as presented. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Jespersen, Nielson, Delahoyde, and Ruhter-Engelhardt. The following Council Members voted "NAY": None. Motion Carried. 4-0.

APPROVAL OF CONSENT AGENDA

Minutes of the March 10, 2026 City Council Meeting

Council Member Jespersen moved to approve the Consent Agenda. Council Member Nielson seconded the motion.

The following Council Members voted "YEA": Nielson, Delahoyde, Ruhter-Engelhardt, and Jespersen. The following Council Members voted "NAY": None. Motion Carried. 4-0.

PROCLAMATIONS AND PRESENTATIONS

None.

PUBLIC HEARINGS

None.

SHERIFF'S REPORT

Deputy Brownell reported on the April shift bid, noting staffing will include Brownell, Jones, and Deputy Allen, with Lavene returning to patrol. LSO is working with the City on parking and nuisance violations; Attorney Fahleson noted housing and nuisance properties remain common issues among communities.

PUBLIC COMMENTS

Mark Patton addressed the Council, stating intent to run for one of two director positions on the Lower Platte South NRD board. Patton shared background information, including 31 years in the Navy and 10 years with NASA in environmental management, and noted ties to Cass County. Patton shared goal is to provide a stronger rural voice on the NRD and to learn from local communities, including Waverly. Patton advised Our Water Our Future and efforts related to the Lincoln Water 2.0 project, offering to present more information at a future meeting. Attorney Fahleson noted the City's largest project with the NRD was the dry dam project, which enabled development but was not without controversy. Patton added the NRD's role includes managing stormwater, flood control, and groundwater, and emphasized the importance of representation. Mayor Pascoe thanked Patton for his comments and service.

APPROVAL OF MINUTES

Minutes of the March 10, 2026 City Council Meeting

Consent Agenda.

CONSIDERATION OF CLAIMS AND FINANCIAL REPORTS

Claims for Payment

Claims for Payment: March 11th – 24th, 2026		
Group A		
Vendor	Description	Amount
ADP Fees	Payroll Fees	\$ 401.69
ADP Payroll	Payroll	\$ 41,258.74
ADP Payroll	Payroll	\$ 645.91
Badger Body & Truck Equipment	Supplies	\$ 188.00
Bauer Built	F-350 & skid loader repairs	\$ 380.95
Black Hills Energy	Natural gas	\$ 882.94
Blue Cross Blue Shield NE	Health Insurance	\$ 16,939.76
Bowman Consulting Group	Canongate Road Roadway Design	\$ 9,599.61
Carquest Auto Parts	Supplies	\$ 344.58
Guardian	Life & Vision Insurance	\$ 550.22
Holiday Inn Kearney	Room charges - conference	\$ 159.95
Hometown Leasing	FD Copier	\$ 71.48
Huber Technology, Inc.	Rebuild valve kit, nozzle, edge protection profile	\$ 2,815.61
Hy-Electric	Wayne 1 electrical box repair	\$ 5,250.00
Interstate Power Systems	Air compressor parts	\$ 1,283.00
JEO Consulting Group, Inc.	New Fire Station, New Well Siting, Comp. Safety Action Plan, Generator Replacement	\$ 19,441.50
John Deere Financial	Cutting edges	\$ 1,340.52
John Hancock USA	Retirement	\$ 3,804.81
Jolean Piitz	Baseball / softball uniforms	\$ 3,442.00
Lincoln Electric System	Electricity	\$ 16,968.07
Lincoln Electric System	Lighting N 148, Heywood to I-80	\$ 46,158.91
MacQueen Equipment	Axe & helmet fronts	\$ 760.33
Mark Cordes	Tree removal cost share	\$ 940.00
Matheson Tri-Gas, Inc.	Oxygen bottle rental	\$ 114.67
Menards-Lincoln North	Supplies	\$ 286.63
Nadezhda Koval	Cleaning Service	\$ 452.41
Nebraska Dept Of Revenue	License Fee	\$ 100.00
NE Public Health Environ.Lab	Lab Fees	\$ 93.00
Newcastle Construction	Refund - Permit 250106	\$ 800.00
One Billing Solutions	February 2026 Billing - EMS	\$ 1,434.70
Pioneer Overhead Door	Commercial door repair	\$ 840.00
Point C	Health Reimbursement Account	\$ 85.25
Quik Dump Refuse	Garbage Service	\$ 671.66
Rembolt Ludtke LLP	Legal Fees	\$ 3,000.00
SE Neb.Girls Softball League	Girls Softball League Fee	\$ 450.00
SEND D Lincoln Office	Safe Streets For All Contract	\$ 7,500.00
Shaffer Communications	Mobile radio installation	\$ 1,233.44
Siteone Landscape Supply LLC	Supplies	\$ 68.21
Small Engine Specialists	Supplies	\$ 163.33
U.S. Postmaster	Stamps/Postage	\$ 314.96
Union Bank & Trust Co.	HSA Accounts	\$ 2,750.00

Verizon Wireless	Phone Service	\$ 488.81
Rixstine Recognition	Fire Dept. Recognition awards	\$ 520.45
Storage Ninjas - Waverly	Storage for Engine 34	\$ 148.00
RecDesk	Baseball, softball & soccer coach reimbursements	\$ 555.00
RecDesk	Soccer refund - Kelsie Bard	\$ 75.00
Claims Group A Total		\$ 195,774.10

Council Member Jespersen moved to approve the claims in the amount of \$195,774.10. Council Member Nielson seconded the motion.

The following Council Members voted “YEA”: Delahoyde, Ruhter-Engelhardt, Jespersen, and Nielson.

The following Council Members voted “NAY”: None. Motion Carried. 4-0.

Keno & Sales Tax Reports

Keno & Sales Tax Reports provided for information.

INTRODUCTION OF RESOLUTIONS

Consideration of Resolution 26-06 Approving an Interlocal Cooperation Act Agreement Providing for the Creation, Organization, and Operation of the Lancaster County Rural Fire District Agency

Council Member Jespersen moved to approve Resolution 26-06 Approving an Interlocal Cooperation Act Agreement Providing for the Creation, Organization, and Operation of the Lancaster County Rural Fire District Agency. Council Member Nielson seconded the motion.

City Administrator Fisher reported that rural fire departments have been working for several years to improve their radio communication system. An interlocal agreement would allow agencies in Lancaster County to work together on upgrading radios and possibly towers. Fire Chief Hoffman noted there are 13 fire districts involved.

Fisher explained the City of Waverly is included due to its taxing authority as part of Waverly Fire/Rescue, along with the Suburban Fire District. The group will first seek funding support from the Lancaster County Board of Commissioners. Hoffman added that a unified effort strengthens the request for county funding; if not approved, the agreement allows the group to pursue bonding for necessary upgrades.

Fisher also noted the City will need to designate a director and alternate under the agreement. Attorney Fahleson stated appointments can be made at a future meeting by the Mayor. Council Member Delahoyde asked about the scope of the agreement, and Hoffman confirmed it also allows for the purchase of firefighting equipment.

The following Council Members voted “YEA”: Ruhter-Engelhardt, Jespersen, Nielson, and Delahoyde.

The following Council Members voted “NAY”: None. Motion Carried. 4-0.

RESOLUTION 26-06

A RESOLUTION APPROVING AN INTERLOCAL COOPERATION ACT AGREEMENT PROVIDING FOR THE CREATION, ORGANIZATION, AND OPERATION OF THE LANCASTER COUNTY RURAL FIRE DISTRICT AGENCY

WHEREAS: the City of Waverly, Nebraska, a municipal corporation (the “City”), finds it to be desirable and in the best interest of the City and its residents to improve public safety through

cooperative efforts with Lancaster County rural, suburban, and municipal fire departments;
and

WHEREAS: the City has reviewed and supports the Interlocal Cooperation Act Agreement providing for the creation, organization, and operation of the Lancaster County Rural Fire District Agency, attached hereto as Attachment “A” and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WAVERLY, NEBRASKA:

The City supports and approves the Interlocal Cooperation Act Agreement providing for the creation, organization, and operation of the Lancaster County Rural Fire District Agency.

PASSED AND APPROVED THIS 24TH DAY OF MARCH, 2026.

Consideration of Resolution 26-07 to Employ Joint Counsel for the Creation of the Interlocal Cooperation Act Joint Entity

Council Member Jespersen moved to approve Resolution 26-07 to Employ Joint Counsel for the Creation of the Interlocal Cooperation Act Joint Entity. Council Member Nielson seconded the motion.

Attorney Fahleson noted the City of Waverly and the Suburban Fire District would typically share costs and should be one shared unit. City Administrator Fisher stated the mutual aid association will cover the attorney fees, resulting in no cost to either entity at this time, with adequate funding available, up to \$20,000.

The following Council Members voted “YEA”: Jespersen, Nielson, Delahoyde, and Ruhter-Engelhardt. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

**RESOLUTION 26-07
RESOLUTION TO EMPLOY JOINT COUNSEL**

BE IT RESOLVED by the governing boards of the undersigned rural and/or suburban fire districts and municipalities, that:

1. The law firm of Perry, Guthery, Haase & Gessford, P.C., L.L.O. (“Perry Firm”), should be and is hereby hired and retained as joint counsel for all of the undersigned parties to assist in the creating of an Interlocal Cooperation Act joint entity for purposes of a joint undertaking to acquire new public safety communication system and equipment, and for other purposes; and that each party agrees to and shall pay such firm a reasonable fee based upon the value of the services rendered, but not less than the firm's customary hourly rates for each attorney, in effect at the time the services are rendered, plus costs and out-of-pocket expenses incurred during the handling of these matters; and that all actions heretofore taken by such firm in regard to these matters, should be and are hereby approved and ratified, and shall be paid for by the rural fire districts according to this resolution.
2. All fees, costs, and expenses related to this engagement shall be billed, split and paid equally by each party on a monthly basis.
3. The parties agree that the firm may dispose of all files pertaining to any of the matters described above at any time after five (5) years since the last date of services performed, without further notice from the firm; and understand and agree that they may request copies of any materials contained in such files at any time before such disposal.

4. The parties acknowledge that the Perry Firm has (i) fully explained to the parties the implications of the Perry Firm's common representation of the parties regarding the above-described matter; (ii) advised the parties to seek independent legal counsel regarding common representations; and (iii) explained that in the event an actual conflict arises regarding the above-described matter; or on other issues incident or related thereto and it is necessary for any party to take action against another party, then it will be necessary for each party to obtain independent separate legal counsel to represent such party and the other parties, at which time the Perry Firm would withdraw from representing all parties regarding the above-described matter; and on all issues incident or related thereto in the absence of a further express waiver of conflict by all parties affected by such a conflict. The parties understand the implications of common representation and conflicts. The parties agree and consent to the common representation as provided herein.

THE UNDERSIGNED hereby certify that the above resolution was duly approved by the governing board of the undersigned parties on the day and year hereafter shown.
CITY OF WAVERLY, NEBRASKA, a Nebraska municipal corporation;

INTRODUCTION OF ORDINANCES

None.

INTRODUCTION OF BUSINESS AND COMMUNICATIONS

Consideration of a bid from Nebraska Generator Service LLC for an 80 kw Diesel Backup Generator and Automatic Transfer Switch for Well #9 in an amount not to exceed \$48,080.00.

Council Member Jespersen moved to approve a bid from Nebraska Generator Service LLC for an 80 kw Diesel Backup Generator and Automatic Transfer Switch for Well #9 in an amount not to exceed \$48,080.00. Council Member Nielson seconded the motion.

Mayor Pascoe stated the project was budgeted at \$60,000 and noted that additional electrical work will be required at a later date, likely resulting in full utilization of the budget. Administrator Fisher stated this was the only bid received and is a favorable bid.

The following Council Members voted "YEA": Nielson, Delahoyde, Ruhter-Engelhardt, and Jespersen. The following Council Members voted "NAY": None. Motion Carried. 4-0.

COMMITTEE REPORTS

Human Services (Park & Recreation): Council Member Nielson

Council Member Nielson reported we have offered Tea Ilic the Aquatics Manager and Marketing Assistant position and she will be starting on April 6. After turning the water back on for the season at Lawson sprinklers, restrooms, and concession building, we found repairs needed and parts have been ordered; should be fixed this week. Soccer started last Thursday, had to cancel last Tuesday due to cold weather. We held our baseball coaches meeting last Wednesday; most coaches have picked up their equipment bag and will be starting practices within the next couple weeks. They have all started doing the Safe Sport trainings that is required by both baseball and softball leagues. Tee-ball and Blast ball registration is closing Friday. Tee-ball is at 104 registrations and Blast ball is at 57.

Public Works (Utilities & Street): Council Member Jespersen

Council Member Jespersen reported they filled potholes and worked on waste control valve at the wastewater treatment plant to temporarily make repairs until replacement parts arrive in July. They worked on programming settings for the new manure spreader for the rate controls and continued to spread biosolids on an agricultural field. Repaired signs at various areas from wind damage and continued to haul biosolids from the wastewater treatment plant. They refilled and started the south clarifier after

valve repairs were completed. They started street sweeping since winterizing the sweeper last fall and had to have two garage doors repaired at the shop due to broken springs and adjustments. They took water samples from test wells from 6 sites, 2 sites had no formation and where all clay soils; 4 sites remain to be drilled later this week.

Public Health (Fire & Safety): Council Member Delahoyde

Council Member Delahoyde reported over the past 2 weeks, there have been 20 calls for service including 10 medical, 2 mutual aid calls—a grass fire and mass casualty accident where a family was transported to the hospital, 2 commercial fire alarms at the care center—one for a board that kept going off and the other for a broken sprinkler pipe, 2 residential fire alarms, 2 motor vehicle accidents, 1 call for burning leaves in a backyard. The statewide fire ban is still going through March 27, likely to be extended. Fire Chief Hoffman stated if we don't get significant moisture, the burn ban will be extended; people don't seem to understand there's a ban on burning.

Delahoyde reported we are still working on the application for the trade name Waverly Fire/Rescue. Met with JEO on March 17 and continued discussion on the new fire station. They've had reps from civil engineering and mechanical engineering to discuss the property location and HVAC. Waverly 21 had a clutch fan that went out and has since been repaired. Robin attended the 10th annual fire chief leadership symposium in York. It was a very good conference with the focus on retention and recruitment of fire/rescue volunteers. Fire Chief Hoffman is working with John Catsinas on finding farmers with discs that are willing to respond if we have a grass fire as needed. Fire department members had a visit from local Cub Scout Troop 76 regarding fire safety equipment and a demonstration of Lifepak 35.

Fiscal & Economic Development: Council Member Ruhter-Engelhardt

Council Member Ruhter-Engelhardt reported the CRA meeting was just before this meeting where an agreement for preliminary plat engineering the City and CRA parcels on the highway was approved, which is very exciting. Also discussed at the meeting were reports of recent discussions with the county regarding the salt shed and other building at the Oldfield location, discussing the possibility of getting the salt shed moved and what can be done given the historical significance with that building. The chamber is working on 4th of July events to add to the festivities.

City Administrator Fisher

City Administrator Fisher reported a reminder of the year-round water conservation schedule that is enacted 365 days a year: even numbered houses water on Wednesday and Sunday and odd numbered houses water on Tuesday and Saturday; please adhere to those water conservation measures. The fire station bond was secured at 4.3%, generating just over \$3 million in net proceeds, with funds expected around April 16 and to be invested until needed. In the meantime, current project expenses are being paid from the approved \$1 million in sales tax, which is being tracked accordingly.

ADJOURNMENT

Council Member Jespersen moved to adjourn the meeting at 6:23 p.m. Council Member Nielson seconded the motion.

The following Council Members voted “YEA”: Delahoyde, Ruhter-Engelhardt, Jespersen, and Nielson. The following Council Members voted “NAY”: None. Motion Carried. 4-0.

Abbey L. Pascoe
Mayor

Megan K. Frye
City Clerk/Human Resources Assistant