

**Land Development, Planning and Zoning Application**

	QTY	TOTAL	
<b>Subdivision Development</b>			Crete Municipal Code Article 3 Subdivisions
Application Fee	\$100		
Preliminary Plat (plus City Attorney Fees)	\$200		Crete Municipal Code 11-306.01
Final Plat	\$200		Crete Municipal Code 11-306.02
Other Plats	\$200		
Subdivision Review and Inspections	\$250		City Engineer fees are in addition to listed fees
Recording Fee	\$25		
<b>Administrative Subdivision</b>			City Municipal Code 11-306.03 Administrative Subdivisions
Application Fee	\$100		
Subdivision Review and Inspections	\$250		
Recording Fee	\$25		
<b>Zoning Change</b>	\$200		Crete municipal Code Chapter 11 Article 2
<b>Special Exception</b>	\$200	1	\$200 Crete municipal Code Chapter 11-230
<b>Variance Request</b>	\$300		Crete Municipal Code 11-213
<b>Comprehensive Plan Amendment</b>	\$200		Future Land Use Map, Existing Land Use Map
<b>Total Fees</b>			City Attorney fees are in addition to listed fees

**Owner Information**

Name	Andrew + Jenny Beck	Phone	54024184835 A4023145169	Email	jennyb@creteschools.org andrewbebeck@hotmail.com
Street Address	915 Fairway Ct.	City	Crete	State	NE
				Zip	68333
Signature	[Signature]			Application Date	5/7/26

**Applicant Information**

Name	Phone	Email
Street Address	City	State
		Zip
Signature	Application Date	

**Description**

Shouse ordinance passed on May 5 Council Meeting.

Lothrop Lake Estates Lot 2 3.02 Acres

Lothrop Lake Circle

**Subdivision Development Checklist**

Pre Application Meeting Date \_\_\_\_\_ Time \_\_\_\_\_

Planning Commission Meeting Date \_\_\_\_\_ Time \_\_\_\_\_  Application Fee

City Council Meeting Date \_\_\_\_\_ Time \_\_\_\_\_

- Preliminary Plat physical and digital copies
- Name, Location, Legal description, Date
- Names of Adjoining Properties
- North Point and Graphics Scale
- Roads
- Existing Utilities and sizes
- Name, Location, Legal description, Date
- Proposed Utility System
- Contours at intervals 2' or 5'
- Proposed improvement or grading
- Location of existing buildings
- Proposed Easements, Dedications
- Filing Fees
- Improvement schedule and restrictive covenants
- Notification of County Planning Commission
- Notification of School Board
- Final Plat one original and two mylar copies
- Date, title, Name, Location of Subdivision
- Graphics Scale and North Arrow
- Monuments 1" diameter maximum 30" length
- Dimensions, angles and bearings, legal description of the property
- Names of Adjoining Properties
- Location and dimensions of easements
- Purpose for which sites are dedicated or reserved
- Surveyor Certification as to the accuracy of plat
- Certification signed and acknowledged by all parties holding title
- Certification recording the approval of the Planning Commission
- Certification recording the approval of the City Council
- Detailed Construction plans of all required public improvements approved by and engineer
- Posted bond or certified check to the City of Crete in sufficient amount to complete the required improvements as approved by and engineer

**Administrative Subdivision Checklist**

Pre Application Meeting Date \_\_\_\_\_ Time \_\_\_\_\_

City Council Meeting Date \_\_\_\_\_ Time \_\_\_\_\_  Application Fee

- Name
- Date
- Title
- Location
- Names of abutting streets
- New lots, block numbers, setback lines
- Graphic Scale and true North Point
- Monuments
- Dimensions
- Legal description
- Certification
- Signed by all parties holding Title
- Protective covenants
- Have owners requested annexation
- Utility easements shown
- Final Plat Original & 2 Mylar's

**Zoning Change or Comprehensive Plan Amendment**

Pre Application Meeting Date \_\_\_\_\_ Time \_\_\_\_\_  Scaled Survey Drawing

Publish and Post Date \_\_\_\_\_ Time \_\_\_\_\_  Application Fee

Planning Commission Meeting Date \_\_\_\_\_ Time \_\_\_\_\_

City Council Meeting Date \_\_\_\_\_ Time \_\_\_\_\_

Parcel # and Current Zoning \_\_\_\_\_ Requested Zoning \_\_\_\_\_

**Special Exception Request**

Pre Application Meeting Date 5-7-26 Time \_\_\_\_\_  Application Fee

City Council Meeting Date \_\_\_\_\_ Time \_\_\_\_\_