

## MASTER AGREEMENT WORK ORDER

### WORK ORDER NO. 22 – NORTH HANGAR EXPANSION: CONCEPTUAL PLAN FOR SANITARY SEWER AND WATER SYSTEM

This exhibit dated June 12, 2026 is hereby attached to and made a part of the Master Agreement for Professional Services dated October 15, 2020 between Blair Airport Authority (“Client”) and Olsson, Inc. (“Olsson”) providing for professional services. Olsson’s Scope of Services for the Agreement is as indicated below.

#### GENERAL

Olsson has acquainted itself with the information provided by Client relative to the project and based upon such information offers to provide the services described below for the project. Client warrants that it is either the legal owner of the property to be improved by this Project or that Client is acting as the duly authorized agent of the legal owner of such property.

#### PROJECT DESCRIPTION AND LOCATION

Project will be located at: Blair Executive Airport, Blair, Nebraska

Project Description: North Hangar Expansion: Conceptual Plan of the Sanitary Sewer System (Septic System No. 3) and Water system.

#### SCOPE OF SERVICES

Olsson shall provide the following services (Scope of Services) to Client for the Project:

#### PHASE 1 – TOPOGRAPHIC SURVEY

Topographic survey of the north hangar area and to the north to encompass potential sanitary sewer drainfield options.

#### PHASE 2 – SEPTIC SYSTEM NO. 3: CONCEPTUAL PLAN

##### **Task 2A: General Aviation North Expansion – Hangar Layout discussion**

Conduct site visit and on-site meeting to discuss the proposed layout of the northern general aviation hangar layout. Identify the locations of hangars to receive sewer connections.

##### **Task 2B: Engineering Evaluation - existing and future usage of septic system**

Establish requirements for permitting a septic tank and drain field per the County and State requirements for the future hangar expansion. Evaluate current usage, layout, and sizing of the proposed septic tank system. Determine future usage, proposed layout of sanitary service, and update the sizing spreadsheet to analyze the potential service needs for full development with due consideration given to topography, established hangar layout per the Airport Layout Plan. Septic analysis will be based on servicing the corporate hangars to the south of the existing drainage swale.

##### **Task 2C: State Permit Submittal**

Submit and coordinate permit submittal for onsite wastewater treatment system (per Title 124 “Authorization by Rule < 1000 gpd”)

### **Task 2D: Deliverables**

Prepare an 11x17 exhibit (3 page maximum) with proposed layout of sanitary service to be included with permit submittal. **This is a conceptual drawing, does not include construction drawings or specifications for sanitary sewer pipe system, tank design, or drainfield for bidding purposes.**

Update the excel spreadsheet depicting the usage flows (current and future assumed) utilized for the project design. Spreadsheet will be designed to allow for Airport Authority to input any modifications to system based on expansion needs.

Prepare a letter (3 page maximum) that summarizes the design components, design assumptions, and identifies next steps to complete design, construction, and/or operational components.

## **PHASE 3 – WATER SYSTEM – CONCEPTUAL PLAN**

### **Task 2A: Site Visit – Evaluation of proposed water service extension from future 12-inch watermain or existing rural water is extended north.**

Conduct site visit and on-site meeting to discuss scope of project. Establish requirements for permitting a water service extension per the County and State requirements for the future hangar expansion.

### **Task 2B: Engineering Evaluation - existing and future water demand**

Evaluate current usage, layout, and sizing of the proposed water service. Determine future usage, proposed layout of water service, and create a sizing spreadsheet to analyze the potential service needs for full development with due consideration given to topography, established hangar layout per the approved hangar layout plan and discussions with the Authority.

### **Task 2C: State Permit Coordination**

Coordinate requirements for a permit submittal for onsite water service extension and connection requirements.

### **Task 2D: Deliverables**

Prepare an 11x17 exhibit (3 page maximum) with proposed layout of water service to be included with permit submittal. **This is a conceptual drawing, does not include construction drawings or specifications for water main or services for bidding purposes.**

Update the excel spreadsheet depicting the water demands (current and future assumed) utilized for the future project design. Spreadsheet will be designed to allow for Airport Authority to input any modifications to system based on expansion needs.

Prepare a letter (3 page maximum) that summarizes the design components, design assumptions, and identifies next steps to complete design, construction, and/or operational components.

### **Understood Owner Responsibilities:**

- Phase 1 – Sanitary Sewer System
  - o Locations of existing sanitary sewer discharge locations.
- Phase 2 – Water System
  - o Asbuilts from NRD for rural water and plans for future 12-inch water line

Should Client request work in addition to the Scope of Services, Olsson shall invoice Client for such additional services (Optional Additional Services) at the standard hourly billing labor rate charged for those employees actually performing the work, plus reimbursable expenses if any. Olsson shall not commence work on Optional Additional Services without Client's prior written approval.

Olsson agrees to provide all of its services in a timely, competent and professional manner, in accordance with applicable standards of care, for projects of similar geographic location, quality and scope.

### **SCHEDULE FOR OLSSON'S SERVICES**

Unless otherwise agreed, Olsson expects to perform its services under the Agreement as follows:

Anticipated Start Date: August 2026  
Anticipated Completion Date: November 2026

Olsson will endeavor to start its services on the Anticipated Start Date and to complete its services on the Anticipated Completion Date. However, the Anticipated Start Date, the Anticipated Completion Date, and any milestone dates are approximate only, and Olsson reserves the right to adjust its schedule and any or all of those dates at its sole discretion, for any reason, including, but not limited to, delays caused by Client or delays caused by third parties.

### **COMPENSATION**

Client shall pay to Olsson for the performance of the Scope of Services, lump sum for each of the phases: **Phase 1: \$5,000.00; Phase 2 and 3 combined: \$20,000.00.** Olsson's reimbursable expenses for this project are included in the lump sum. Olsson shall submit invoices on a monthly basis, and payment is due within 30 calendar days of invoice date.

### **TERMS AND CONDITIONS OF SERVICE**

We have discussed with you the risks, rewards and benefits of the Project, the Scope of Services, and our fees for such services and the Agreement represents the entire understanding between Client and Olsson with respect to the Project. The Agreement may only be modified in writing signed by both parties.

Client's designated Project Representative shall be Phil Green and Dave Johnson.

If this Work Order satisfactorily sets forth your understanding of our agreement, please sign in the space provided below. Retain a copy for your files and return an executed original to Olsson, This proposal will be open for acceptance for a period of 30 days from the date set forth above, unless changed by us in writing.

### **OLSSON, INC.**

By   
Heather Olson, P.E.

By   
Curt Christianson, P.E.

By signing below, you acknowledge that you have full authority to bind Client to the terms of the Agreement. If you accept this Work Order, please sign:

**BLAIR AIRPORT AUTHORITY**

By \_\_\_\_\_  
Signature

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Dated: \_\_\_\_\_