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## **CITY COUNCIL REGULAR MEETING**

December 21, 2021 at 6:00 PM  
Crete City Hall, 243 East 13<sup>th</sup> Street

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### **MINUTES**

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

#### **1. Open Meeting**

#### **2. Roll Call**

Kyle Frans: Present  
Ryan Hinz: Present  
Jack Oelschlager: Present  
Dan Papik: Present  
Travis Sears: Present  
Dale Strehle: Present

Present: 6.

#### **3. Consent Agenda**

Approve consent agenda as presented. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

#### **3.A. Approve Meeting Minutes**

##### **3.A.1. December 7, 2021 City Council meeting**

##### **3.A.2. December 7, 2021 Finance Committee meeting**

##### **3.A.3. December 7, 2021 Legislative Development meeting**

**3.A.4. December 7, 2021 Personnel Committee meeting**

**3.B. Accept the City Treasurer's Report**

**3.C. Approve the Payment of Claims Against the City**

**3.D. Approve the Mayor's appointment of Todd Allen as the Fire Chief.**

**4. Items of Business**

**4.A. Consider employing new firefighters Shane Telesz and Ned Goertzen.**

HR Coordinator Wendy Thomas introduced Ned Goertzen, who was present and spoke a little bit about his background as a firefighter and now a paramedic. The Public Safety met on this and recommended employing the two firefighters.

Approve employing new firefighters Shane Telesz and Ned Goertzen. Carried with a motion by Jack Oelschlager and a second by Ryan Hinz.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

**4.B. Consider approving Olsson's application for a right-of-way permit for a fiber optic build to Fairfield Inn.**

City Administrator Tom Ourada informed the council that if the application is for more than one property, it must be approved by the council. The Public Works Department met on this and recommended approving the application from Olsson

Approve Olsson's application for a right-of-way permit for a fiber optic build to Fairfield Inn. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

**4.C. Consider setting a bid letting date and time for the 22nd Street bridge and lift station project.**

City Administrator Tom Ourada reported all of the plans being in and ready to go as of yesterday. The Public Works Committee met on this and recommended approving the bid letting date and time of January 27th at 10am.

Approve setting a bid letting date and time of January 27th at 10am for the 22nd Street bridge and lift station project. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

**4.D. Consider setting a bid letting date and time for the Crete SE-Doane Substation project.**

City Administrator Tom Ourada stated that the RFP is done and everything is ready to go. This bid letting will be for engineering work only. The Public Works Committee met on this and recommended approving the date and time of January 20th at 10am.

Approve setting a bid letting date and time of January 20th at 2pm for the Crete SE-Doane Substation project. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

**4.E. Consider approving a revised election ward boundary map based on the 2020 census data.**

City Administrator Tom Ourada stated that this was one of two options provided by GWorks. The Legislative & Economic Development Committee met on this and recommended approving the presented revised map.

Approve the proposed revised election ward boundary map based on the 2020 census data. Carried with a motion by Ryan Hinz and a second by Jack Oelschlager.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

**4.F. Consider entering into a five-year highway maintenance agreement with the Nebraska Department of Transportation.**

City Administrator Tom Ourada informed the council that this agreement is usually an annual agreement, but this one is 5 years. It was ensured that it should not change anything besides the length of the agreement.

Approve entering into a five-year highway maintenance agreement with the Nebraska Department of Transportation. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

**4.G. Consider authorizing the purchase of a new police cruiser from AFL, LLC for \$36,516.**

The Public Safety Committee met on this and recommended approving the purchase.

Approve authorizing the purchase of a new police cruiser from AFL, LLC for \$36,516. Carried with a motion by Jack Oelschlager and a second by Ryan Hinz.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

**4.H. Consider authorizing the Library Director to apply for a \$1,000 grant for ecological education programs.**

Library Director Joy Stevenson informed the council that this grant is about bees and pollinating. The Legislative & Economic Development Committee met on this and recommended authorization to apply for the grant.

Approve authorizing the Library Director to apply for a \$1,000 grant for ecological education programs. Carried with a motion by Ryan Hinz and a second by Kyle Frans.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

**4.I. Consider entering into the Low Income Household Water Assistance Program Vendor Agreement with the Nebraska Department of Health and Human Services to provide federal assistance to low-income households for water service.**

City Administrator Tom Ourada and City Attorney Kyle Manley reviewed the agreement and think it would be a great asset to those who may need assistance with their bill. The Finance Committee met on this and recommended entering the agreement.

Approve entering into the Low Income Household Water Assistance Program Vendor Agreement with the Nebraska Department of Health and Human Services to provide federal assistance to low-income households for water service. Carried with a motion by Travis Sears and a second by Dan Papik.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

**4.J. Consider which gap paving projects should be on the 1-Year Street Improvement Plan and which should be on the 6-Year Street Improvement Plan.**

City Administrator Tom Ourada presented the Public Works Committee with 10 gap paving projects for the 1-Year Plan. The committee discussed options and decided to recommend putting all 10 projects onto the 1-Year Plan.

Approving all 10 gap paving projects to be put on the 1-Year Street Improvement Plan. Carried with a motion by Dale Strehle and a second by Travis Sears.

Kyle Frans: Aye, Ryan Hinz: Aye, Jack Oelschlager: Aye, Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 6, No: 0

**5. Petitions - Communications - Citizen Concerns**

**6. Officers' Reports**

- **Library Director Joy Stevenson** reported that Crete will join Lincoln in the VITA Program, starting February 1st, helping citizens sign up and file their taxes. Also on February 1st, the library will be coordinating the Imagination Library by the Dollywood Foundation, which gives each child who signs up a free book each month.
- **Police Chief Steve Hensel** reported that the department's Operation Under the Tree, collecting clothing, toys and money for families in need, was a major success. On Saturday, December 18th, all of the gifts were distributed. Hensel also commented on the positive effects of handling the nuisance properties has had on the community.
- **Council member Ryan Hinz** reported that the food bank this month was successful, helping over 300 families. Also, last weekend, the Crete Cares program helped over 110 families.
- **City Administrator Tom Ourada** commented on the big impact of nuisance property results. Ourada reported that he's working on infrastructure things, showing new Public Works Director Brian Stork what is in store for him.
- **Mayor Dave Bauer** wished everyone a safe, blessed, and Merry Christmas.

## 7. Adjournment

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Mayor

(SEAL)

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City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

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City Clerk-Treasurer

(S E A L)