



January 7, 2025

Gina Doose, CDBG Program Manager  
Department of Economic Development  
245 Fallbrook Blvd, Suite 002  
Lincoln, Nebraska 68521

**Re: City of Crete, NE  
CDBG Grant #24DTR001**

Dear Ms. Doose:

I certify that the City of Crete is a member of the Southeast Nebraska Development District (SENDDD) and has contracted with them to be the grant administrator for the CDBG Grant #24DTR001 project. Initially, James Owens, Community Development Specialist, will be the SENDDD CDBG Certified Administrator assigned to this project, and will also serve as the recipient grant manager. Mr. Owens's certification is valid until December 31, 2026.

Any changes that are made in grant administrators will be reflected in the Subrecipient Information form within AmpliFund. Please contact myself, or Mr. Owens, should you have any questions regarding this matter.

Sincerely,

David Bauer  
Mayor