

**CENTRAL COMMUNITY COLLEGE**  
**Board of Governors Meeting Minutes**  
**August 20, 2020**

Public notice of the time and place of the Central Community College Board of Governors' meeting was given in advance to CCC board members, college administrators and the five daily newspapers within the 25-county area. The agenda was available to the public in the college president's office and on the CCC website, [www.cccneb.edu](http://www.cccneb.edu). The college adheres to the Open Meetings Act, a copy of which is located in the college president's office.

The meeting was held in the Central Community College Administration Board Room, 3134 W. Highway 34, Grand Island, Nebraska.

Chair Sam Cowan called the Aug. 20, 2020, meeting to order at 1 p.m., with 11 board members present. Cowan asked for the roll call.

**ROLL CALL**

Aerni – present	Krieger – present
Borden – present	Miller – present
Cowan – present	Novotny – present
Davis – present	Pirnie – present
Heiden – present	Skiles – present
Keller – present	

**REVIEWING CLAIMS FOR NEXT MEETING**

Tom Pirnie will review the claims prior to the Sept. 10, 2020, board meeting.

**REQUEST FOR DISCUSSION OF CONSENT ITEMS**

Cowan asked board members for items in the consent agenda they would like to move to discussion of consent/action items.

**CONSENT ITEMS**

Consent items included:

1. [Agenda for Aug. 20, 2020, board meeting.](#)
2. [Minutes of the June 18, 2020, board meeting.](#)
3. [Claims for the period from June 1 through June 30, 2020, totaling \\$5,169,554.83 and for the period from July 1 through July 31, 2020, totaling \\$5,391,528.69.](#)
4. [Financial reports as of June 30 and July 31, 2020.](#)
5. Purchases:

[Columbus Campus Facilities Addition and Remodel](#): The College President recommends acceptance of the low acceptable bid from Bierman Construction, from Columbus,

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Nebraska, for \$808,800.00 to provide the labor and material for the facilities addition and remodel on the Columbus Campus.

Hastings Campus Phelps Building Boiler Replacement: The College President recommends acceptance of the low acceptable bid from RMV Construction for \$297,845.00 to provide all labor and material to replace the Phelps boiler on the Hastings Campus.

College-Wide Student Lodging: The College President has finalized a review of the bids and contracts have been signed with the Ramada Inn, Columbus and Holiday Inn Express, Hastings to meet the student housing needs.

6. Personnel:

Veronica Friesen: The College President recommends that Veronica Friesen be offered the position of Nursing Faculty in Grand Island, effective Aug. 1, 2020.

Jennifer Soderquist: The College President recommends that Jennifer Soderquist be offered the position of Nursing Faculty in Kearney, effective Aug. 1, 2020.

Shari Muggenberg: The College President recommends that Shari Mueggenberg be offered the position of Nursing Faculty in Grand Island, effective Aug. 1, 2020.

Laurel Bain: The College President recommends that Laurel Bain be offered the position of Construction Technology Faculty in Hastings, effective Aug. 1, 2020.

John Novotny reviewed the claims prior to the meeting and stated everything was in order.

MOVED BY NOVOTNY, SECONDED BY PIRNIE “to approve the claims with the exception of payments to myself and also to approve the other consent items.”

Aerni – aye  
Borden – aye  
Cowan – aye  
Davis – aye  
Heiden – aye  
Keller – aye

Krieger – aye  
Miller – aye  
Novotny – aye  
Pirnie – aye  
Skiles – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**PARTNERSHIP/OWNERSHIP**

In her business and entrepreneurship report, Roxann Holliday, dean of the division, shared the following program and faculty highlights:

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- Agriculture: Three precision agriculture students are participating in the corn with pivot irrigation category of the University of Nebraska-Lincoln TAPS (Testing Ag Performance Solutions) competition at the North Platte UNL Research farm. Competitors make agronomic and marketing decisions on their field plots. CCC ag instructors Dirk Charlson and Brad Lang are TAPS coaches. Charlson also has finished the second chapter of an Introduction to Precision Ag textbook he is writing.
- Accounting: The ACCT 1200 Financial Accounting course is a transfer course that typically has an enrollment of 25 to 30 students during the summer. Because of the rigors of the material covered, the course historically has had a DFWI (drop, fail, withdraw, incomplete) rate of about 25 percent. This summer was different. Except for one student who dropped out because of COVID-related issues, all 27 students passed.
- Business Administration: The enrollment in the program increased over last summer. The division virtually advised and registered students, using any communication means (Google Hangouts, Messenger, Facetime, Zoom) they requested. Face-to-face courses are being held at the Kearney Center this year. Instructor Michelle Konen received a grant to incorporate an Intuit financial product into her introduction to entrepreneurship classes. Overall, 16 sections were added in the business division to accommodate the 56+ people who have enrolled with Nebraska Workforce Retraining Initiative (NWRI) scholarships.
- Business Technology: Individuals have earned 1,011 MOS (Microsoft Office Specialist) certificates at CCC in the last six years. Instructor Janis DeHaven said a single mom had thanked her for keeping her motivated to finish her education. The student got a job at an engineering firm and found out there had been 27 applications and hers went straight to the top because her MOS certifications indicated verifiable software knowledge and skills. She is now pursuing an associate of applied science degree in business at CCC.
- Criminal Justice: The program has seen double digit increases in enrollment for the past five consecutive semesters. The college is developing a criminal justice pathway program with Grand Island Senior High School that will involve four criminal justice classes once it gets fully implemented. The program is beginning this fall with the CRIM 1010 - Introduction to Criminal Justice class being taught to more than 65 GISH juniors and seniors.
- Hospitality Management and Culinary Arts: Although the installation of the kitchen in the food truck has been delayed because of COVID, the program will roll out a naming contest at the end of August. Three partnerships with local businesses and industries that provide internships are working toward a more formal agreement that will include sponsorship. Since the beginning of the Hastings College agreement, the program has graduated seven students and now has five people currently enrolled, so the numbers are growing. Program Director Lindsay Higel has earned a bachelor's degree and instructor Ronnie O'Brien has earned a master's degree.
- Information Technology and Systems: Instructors Dan Gompert, Brenda Licari and Ben Versaw all earned master's degrees in the last year. Another instructor, Balaji Balasubramaniam, had a paper featured in the best paper session at the ACM/ IEEE international conference. He's listed as the first author with Central Community College after his name. The conference had a 24 percent acceptance rate of papers with only three

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of these peer-reviewed submissions (less than 3 percent) selected as best papers. A video showed to the board explained the new cybersecurity certificate.

- Media Arts: Thanks to renovations to the Hastings Campus' Platte Building, the media arts program is finally in the same building with graphic arts joining broadcasting, photography and video production on the second floor.

Dan Gompert presented via pre-recorded video message about the new cybersecurity certificate and the strong demand for students with those skills. The presentation ended with Maggie Esch, director of the Hastings Entrepreneurship Center, discussing how the centers at the Columbus, Grand Island and Hastings campuses and the Kearney Center serve as community resources for people wanting to start or expand a business.

**EXECUTIVE SESSION**

Cowan requested an executive session to discuss personnel and litigation.

MOVED BY MILLER, SECONDED BY BORDEN that the Board of Governors recess the regular meeting in order to go into executive session to discuss personnel and litigation. (Time: 1:55 p.m.)

Aerni – aye	Krieger – aye
Borden – aye	Miller – aye
Cowan – aye	Novotny – aye
Davis – aye	Pirnie – aye
Heiden – aye	Skiles – aye
Keller – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

MOVED BY BORDEN, SECONDED BY AERNI to return to the regular session of the Board of Governors meeting. (Time: 2:38 p.m.)

Aerni – aye	Krieger – aye
Borden – aye	Miller – aye
Cowan – aye	Novotny – aye
Davis – aye	Pirnie – aye
Heiden – aye	Skiles – aye
Keller – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**DISCUSSION OF CONSENT/ACTION ITEMS**

Susan Teutschmann, auditor for Dana F. Cole & Company, Certified Public Accountants, presented the [Statements of Reimbursable Full-Time Equivalent Student Enrollment and](#)

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[Reimbursable Educational Units report](#). The company has issued an unmodified audit report for Central Community College, the best rating it can award, for the years ending in 2019 and 2020.

MOVED BY MILLER, SECONDED BY DAVID to accept the 2019 and 2020 Statements of Reimbursable Full-Time Equivalent Student Enrollment and Reimbursable Educational Units as presented by Dana F. Cole & Company.

Aerni – aye	Krieger – aye
Borden – aye	Miller – aye
Cowan – aye	Novotny – aye
Davis – aye	Pirnie – aye
Heiden – aye	Skiles – aye
Keller – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Joel King presented a [Concussion Management Protocol](#) that reflects changes in state laws. It also changes references from Central Community College-Columbus to Central Community College.

MOVED BY MILLER, SECONDED BY SKILES to accept the concussion management protocol with the changes.

Aerni – aye	Krieger – aye
Borden – aye	Miller – aye
Cowan – aye	Novotny – aye
Davis – aye	Pirnie – aye
Heiden – aye	Skiles – aye
Keller – aye	

[Center for Science and Technology](#): The work consists of a new addition and interior remodel at the existing East Education Building on the Columbus Campus. The remodel involves about 11,700 square-feet of restrooms, faculty offices, a technology lab and classrooms. The new addition is about 23,000 square-feet. The alternative bids of 1 and 2 include an open-seating plaza and a signage area. Joel King answered questions from the board about why the lowest bid wasn't accepted.

MOVED BY SKILES, SECONDED BY KRIEGER to recommend acceptance of the bid by Hausman Construction, along with alternative bids of 1 and 2.

Aerni – aye	Krieger – aye
Borden – aye	Miller – aye
Cowan – aye	Novotny – aye
Davis – aye	Pirnie – aye

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Heiden – aye  
Keller – aye

Skiles – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

[Title IX Policies](#): The college’s nondiscrimination policy has been updated to reflect federal Title IX changes.

MOVED BY PIRNIE, SECONDED BY BORDEN to accept the updated nondiscrimination policy.

Aerni – aye  
Borden – aye  
Cowan – aye  
Davis – aye  
Heiden – aye  
Keller – aye

Krieger – aye  
Miller – aye  
Novotny – aye  
Pirnie – aye  
Skiles – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**INFORMATION ITEMS**

There were no information items this month.

**REPORTS**

**Student Success Report**

Brian McDermott, college effectiveness research director, presented the [2019-20 Enrollment Summary Report](#). The unduplicated headcount was 18,897 students, with 88 percent of students coming from CCC’s 25-county service area. Students ranged in age from an 9-year-old who took a “Holiday Cooking for Kids” class to a 93-year-old student who took a “Curiosity Enhances Your Life” class. The report offers information on types of course delivery; the counties, states and countries where students came from; a profile of credit students; and more.

**Dr. Gotschall’s Report**

- CCC was approved for the full amount of federal CARES funds, with at least 50 percent designated for students impacted by coronavirus-related expenses. As of early August, CCC had expended \$868,750 of the \$945,000 so \$76,477 remains for the fall term. As part of the 50 percent available for institutional expenses, CCC has applied \$419,038 toward spring residence hall room and board refunds and additional funds available for personal protective equipment, remote learning software and technology upgrades.
- Gov. Ricketts announced a \$16 million Nebraska Workforce Retraining Initiative grant for community colleges as part of the state’s stimulus and economic recovery funds. CCC

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received \$2.4 million based in part on the percentage of unemployed individuals in our region. Over 400 applications have been received to date.

- The 2020 Nebraska Community College Association annual conference in Scottsbluff has been postponed until fall 2021. The NCCA board will hold a virtual annual meeting in October 2020 where Diane Keller will assume the president's duties for 2020-21.
- The American Community College Trustee Leadership Conference on Oct. 5-8 will now be a virtual conference with a \$349 individual registration fee and no travel costs so board members are encouraged to register and participate.
- We received notification of the renewal of our five-year U.S. Department of Education TRiO student support grant and extension to a sixth year of our HELP grant.
- Most fall classes started on Aug. 17 with enrollment down slightly. We're still working through some restrictions and delays in early college/high school dual enrollment schedules due to COVID.
- The medical assisting program had its virtual accreditation visit this week with a positive exit interview.
- Six new nursing instructors have started teaching at CCC. Four full-time and several adjunct positions are still open. Faith Regional Hospital in Norfolk has agreed to be an additional clinical site due to a growing number of students in the Columbus area.
- An areawide Equity Action Committee has been formed with 50 employees volunteering to explore and address bias and barriers and promote equity and inclusion at CCC and in our communities. Lauren Slaughter and Sean Griffin will serve as co-chairs.
- Virtual and on-campus services will continue throughout fall for student activities, library, academic success center tutoring, counseling, disabilities services, career and employment services, advising, veterans services, success coaching, financial aid, registration, admissions and new student orientations.
- Three hundred sixty (360) of our over 1,660 fall semester sections were changed from face-to-face to hybrid or online delivery based on faculty input and dean approval.
- Brad Keasling and Michael David met with Grand Island High School to finalize the criminal justice schedule for dual-credit courses accepted by Grand Island Public Schools for the fall semester. A total of 67 students have enrolled in the CRIM 1010 course.
- The construction project continues at North Park Commons in Hastings that will provide hands-on learning for construction technology; electrical technology; heating, air conditioning and refrigeration; and heavy equipment operator students. They also will build four duplexes on adjacent properties acquired by CCC.
- The contract to move to SPARQ as the board meeting software was signed and will be used at the October meeting. Training will occur prior to or after the Sept. 10 board meeting.

[Read Dr. Gotschall's detailed report.](#)

The following reports can be found at: <http://cccneb.novusagenda.com/agendapublic>

- [Enrollment Report](#)

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- [Grants Report](#)
- [Purchasing Report](#)
- Upcoming Events: No report

**ADJOURNMENT**

MOVED BY KRIEGER, SECONDED BY BORDEN to adjourn.

Aerni – aye	Krieger – aye
Borden – aye	Miller – aye
Cowan – aye	Novotny – aye
Davis – aye	Pirnie – aye
Heiden – aye	Skiles – aye
Keller – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

Cowan declared the meeting adjourned at 3:32 p.m.