					Classifi	ed Staff Employ	ee Benefit Scheo	lule				
Average Hours Worke	d per Week => 25 Insurance					ave		1		1		
Employee Group	Health	Dental	Disability	Discretionary	Discretionary, Max Accumulation	School Cancellation Day(s)	Vacation	Holidays	Unpaid Meal Break	Overtime	School Cafeteria Meals (Breakfast / Lunch / Milk) = Fringe Benefit = Taxable	Cell Phone Stipend
12-Month	*100% Paid by District. Employee Premium is 100% paid by District. Addition of Spouse and/or Child(ren) are paid 100% by Employee.	* 100% Paid by District. 100% Paid by Employee.	100% Paid by District.	12 days based on average hours scheduled per day.	40 days based on average hours scheduled per day.	2 days based on average hours scheduled per day.	10 days based on average hours scheduled per day. No accumulation.	10 days based on average hours scheduled per day.	Yes, required, 30 minutes after working 4- 6 consecutive hours.	Prior Superintendent approval required.	Yes, as determined by Superintendent.	\$35 / month for Head Maintenance, Custodian Supervisor, & Business Manager.
12-Month (Other)	Employee Premium is 100% paid by District. Addition of Spouse and/or Child(ren) are paid 100% by Employee.	100% Paid by Employee.	100% Paid by District.	12 days based on average hours scheduled per day.	40 days based on average hours scheduled per day.	2 days based on average hours scheduled per day.	10 days based on average hours scheduled per day. No accumulation.	10 days based on average hours scheduled per day.	Yes, required, 30 minutes after working 4- 6 consecutive hours.	Prior Superintendent approval required.	Yes, as determined by Superintendent.	None.
10-Month	Employee Premium is 100% paid by District. Addition of Spouse and/or Child(ren) are paid 100% by Employee.	100% Paid by Employee.	100% Paid by District.	9 days based on average hours scheduled per day.	30 days based on average hours scheduled per day.	2 days based on average hours scheduled per day.	None.	8 days based on average hours scheduled per day.	Yes, required, 30 minutes after working 4- 6 consecutive hours.	Prior Superintendent approval required.	Yes, as determined by Superintendent.	None.
10-Month (School Calendar)	Employee Premium is 100% paid by District. Addition of Spouse and/or Child(ren) are paid 100% by Employee.	100% Paid by Employee.	100% Paid by District.	9 days based on average hours scheduled per day.	30 days based on average hours scheduled per day.	2 days based on average hours scheduled per day.	None.	None.	Yes, required, 30 minutes after working 4- 6 consecutive hours.	Prior Superintendent approval required.	Yes, as determined by Superintendent.	None.
Transportation Director	Employee Premium is 100% paid by District. Addition of Spouse and/or Child(ren) are paid 100% by Employee.	100% Paid by Employee.	100% Paid by District.	8 days based on routes scheduled per day.	30 days based on routes scheduled per day.	2 days based on routes scheduled per day.	None.	None.	Yes, required, 30 minutes after working 4- 6 consecutive hours.	Prior Superintendent approval required.	Yes, as determined by Superintendent.	Yes, \$35 / month.
Temporary / Seasonal	None.	None.	None.	None.	None.	None.	None.	None.	Yes, required, 30 minutes after working 4- 6 consecutive hours.	Prior Superintendent approval required.	None.	None.
Average Hours Worke												
Employee Group	Insurance			Leave Discretionary, School							School Cafeteria Meals	
	Health	Dental	Disability	Discretionary	Max Accumulation	Cancellation Day(s)	Vacation	Holidays	Unpaid Meal Break	Overtime	(Breakfast / Lunch / Milk) = Fringe Benefit = Taxable	Cell Phone Stipend
12-Month	None.	None.	None.	6 days based on average hours scheduled per day.	20 days based on average hours scheduled per day.	2 days based on average hours scheduled per day.	None.	None.	Yes, required, 30 minutes after working 4- 6 consecutive hours.	None.	None.	None.
12-Month (Other)	None.	None.	None.	6 days based on average hours scheduled per day.	20 days based on average hours scheduled per day.	2 days based on average hours scheduled per day.	None.	None.	Yes, required, 30 minutes after working 4- 6 consecutive hours.	None.	None.	None.
10-Month	None.	None.	None.	4 days based on average hours scheduled per day.	15 days based on average hours scheduled per day.	2 days based on average hours scheduled per day.	None.	None.	Yes, required, 30 minutes after working 4- 6 consecutive hours.	None.	None.	None.
10-Month (School Calendar)	None.	None.	None.	4 days based on average hours scheduled per day.	15 days based on average hours scheduled per day.	2 days based on average hours scheduled per day.	None.	None.	Yes, required, 30 minutes after working 4- 6 consecutive hours.	None.	None.	None.
Transportation	None.	None.	None.	7 days based on routes scheduled per day.	15 days based on routes scheduled per day.	2 days based on routes scheduled per day.	None.	None.	Yes, required, 30 minutes after working 4- 6 consecutive hours.	None.	None.	Yes, \$35 / month.
Temporary / Seasonal	None.	None.	None.	None.	None.	None.	None.	None.	Yes, required, 30 minutes after working 4- 6 consecutive hours.	None.	None.	None.
	Employee Groups			Positions includ	led in Employee Gro				alidava		I	
				Istodial, Maintenance, Business Manager				Holidays 8 10			1	
				cretary/Data Manager, Co-Head Cook/Summer Food				8 Labor Dav		10 Fourth of July		
10-Month Secretary				,				Thanksgiving		Labor Day		
				raprofessional, Food Service, Teacher's Aide				Day After Thanksgiving		Thanksgiving		
				ansportation Director, Route Drivers, Activity Drivers				Christmas Eve		Day After Thanksgiving		
								Christmas Day		Christmas Eve		
						New Year's Eve		Christmas Day		1		
						New Year's Day		New Year's Eve]		
H												

Good Friday

New Year's Day Good Friday

Memorial Day

School Cancellation Days are only allowed to be used when the District cancels school (full day cancellation). Not applicable for late start or early out cancellations. Leave may be taken in 1-hour, 2-hour, 4-hour, or 8-hour increments only. If gone less than 1 hour, time off will be unpaid or employee may request to adjust time card.

* Grandfathered Employees