



CITY COUNCIL PUBLIC WORKS COMMITTEE MEETING

March 5th, 2024 at 5:00 PM
Crete City Hall, 243 East 13th Street

MINUTES

1. Open Meeting

2. Roll Call

Anthony Fitzgerald: Present

Dan Papik: Present

Dale Strehle: Present

Present: 3.

3. Items of Business

3.A. Consider a recommendation to the City Council on selling the City farm.

City Administrator, Tom Ourada, discussed how the city has one farm and how there is no need for the property. This will help offset the cost of the new property that is being purchased. It will be a sealed bid and sell-by process as outlined by the state statute.

Recommendation was made to the City Council on selling the City Farm Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

3.B. Consider a recommendation to the City Council for a new phone system.

City Administrator, Tom Ourada, discussed how the City has been working on this for a year now. Tom stated that the new Mytell system is decent and it would be a good deal.

Recommendation was made to the City Council for a new phone system. Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

3.C. Consider a recommendation to the City Council on the Airport Advisory Board Project list.

City Administrator, Tom Ourada, explained how this is something the Airport Advisory Board wanted the City Council to be aware of. This is for more informational purposes.

3.D. Consider a recommendation to the City Council on the Ricoh IM C2510 with eGoldfax & (RSI Software) Proposal

City Administrator, Tom Ourada, discussed how this would be for the library. It is not so much for coping, it is more for the digital, such as remote printing and faxing.

Recommendation was made to the City Council on the Ricoh IM C2510 with eGoldfax & (RSI software) proposal. Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

3.E. Consider a recommendation to the City Council on the sewer back-up claim on 15th St.

City Administrator, Tom Ourada, explained how this will be referred to the Risk Manager, LARM, who manages the insurance that the City has. The Risk Manager could investigate and come back with a recommendation.

Recommendation was made to the City Council on the sewer back-up claim on 15th St. Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

3.F. Consider a recommendation to the City Council amending the Crete Infrastructure Material Specifications and Testing Requirements

City Administrator, Tom Ourada, discussed how this would be minor updates. Tom would like to add Kennedy fire hydrants & Kennedy valves.

Recommendation was made to the City Council amending the Crete Infrastructure Material Specifications and Testing requirements. Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

3.G. Review action taken on a sewer back-up claim on Longwood Ave.

City Administrator, Tom Ourada, discussed how this went directly to the insurance company, and didn't involve the City. The claim was denied after the investigation. Tom stated that the claimant wants the City to take a position on this and the City would follow suit. City Council reviewed the action taken on the a sewer back-up claim on Longwood Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

Recommendation was made to the City Council that we agree with LARM and their finding and deny the claim as well. Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

3.H. Discussion of lease approach of city property.

No discussion and tabled.

Discussion of lease approach of the city property. Tabled with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

3.I. Consider a recommendation to the City Council on the Medical Utility Hold form.

City Administrator, Tom Ourada, explained how this form will allow customers to not be disconnected for 30 days and allow them to have that time to pay. If the customer has not paid for the previous bill on the 31st day, their service will get disconnected. This would formalize the process on a specific form.

Recommendation was made to the City Council on the Medical Utility Hold form. Carried with a motion by Dan Papik and a second by Anthony Fitzgerald.

Anthony Fitzgerald: Aye, Dan Papik: Aye, Dale Strehle: Aye

Aye: 3, No: 0

4. Officers' Reports

5. Adjournment