## **Standards for Board Recordings**

The College President recommends approval of the following retention policy for the video recordings of our available scheduled meetings.

## **Board Meetings Video Recordings Retention Policy**

"The College is not required to video all scheduled meetings, but as much as possible does so as a public service, communication, and transparency function. When recordings are made, the College shall maintain video recordings of the board meetings for the duration of 60 months. After that point the College may destroy the copies in the manner appropriate to the current technology."

The Board of Governors accepts the concept of having the board meetings videoed for the viewing of their constituents.

The Board of Governors recognizes that the retention of the video recording is not specifically addressed within Schedule 155 and is attempting to remedy this with specific direction.

The Board of Governors further recognizes that video recordings best fits the definition of the category labeled "Board sub-team minutes and board support material" within schedule 155.

Therefore; it is the intent of the Board of Governors of Central Community College, Area to place into a policy the same standard as is reflected in Schedule 155 for clarity of the matter.

Approved by the Board of Governors January 21, 2021

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Sandra Borden Chair - Board of Governors