

**Library Board Meeting Minutes**  
**June 14th, 2022 12:00 PM**  
**Crete Public Library UBT Room**  
**1515 Forest Ave.**

**1. Open Meeting**

The Library has posted a copy of the Open Meetings Act, Laws of the State of Nebraska, in the back of the meeting room. Additional copies are available to read, if anyone wishes one during this meeting, please advise. As each agenda item is considered, if there are any questions concerning the agenda item please advise. The Board may consider items listed on the agenda in random order. This meeting was posted at the Crete News.

**2. Roll Call**—Tom King, President, called the meeting to order at 12:00pm. Other board members present were Jim Crouse, Fabiola Dimas, Jared List, and Jan Sears. Also present were Joy Stevenson (Library Director), Carrie Wilsman (President of the Friends of the Crete Public Library), and Tom Ourada (City Administrator). Absent: None.

**3. Consent Agenda**—Board will consider approval for the following items. Explanation may occur for each item and the council approves and/or amends the items listed.

**A. Minutes of Previous Meeting.** Members reviewed and approved the minutes of the May 10th, 2022 meeting. List motioned to accept the minutes, seconded by Crouse. Crouse, Dimas, King, List, and Sears all voted to approve the minutes.

**4. Reports—**

**A. Friends of the Library**— Wilsman discussed the following with the board:

1. The Friends held their mission, vision, and values workshop on June 12th. The results were positive. The next steps will be for the subcommittees to develop the mission, vision, and values. The goal is to set these and then update the bylaws.
2. The Imagination library now has 215 children registered in the program. Ten children graduated out of the program because they turned five years old.
3. At the last meeting, the Friends approved funds for two sets of blinds in the library's children's room to remedy sunlight issues.
4. Members of the Friends volunteered to help the library summer programming kickoff.
5. Friends members will also be helping with the "Read with Friends" program.

**B. City Administrator**— Ourada discussed the following with the board:

1. City is beginning a new comprehensive study to yield a plan for the city for the future.
2. Steve Hensel, Police Chief, will be retiring at the end of this year. Ourada updated the advisory board members over next steps and the hiring process. Officer Arbuckle will be the K9 Handler.

3. The City has had difficulty in obtaining a bid to replace the gravel outside of the library entrance and has not received a bid from an outside contractor. The City plans to complete the project itself.
4. The City hired a custodian for all city buildings, including the library.
5. The City Council approved a general design for where the former library was, including an ADA playground and ADA parking. The plaque will be incorporated into the plan. The project will begin in the fall.

**C. Director**— Stevenson discussed the following with the board:

1. Summer reading update: Attendance was strong for the summer reading program kick-off. Three hundred fifteen children signed up for the program.
2. Today (6/14) was the wildlife encounter, tomorrow (6/15) is the interactive movie event with Nemo, and next week's programming is Shark Week.
3. July's event "Reading with Friends" is still looking for volunteers. The number of participants is predicated on the number of volunteers who sign up.
4. The outdoor musical instruments have shipped and arrived at the library. Installation is pending.
5. The Crete Reads! lecture with author William Kent Kruger will be October 22, 2022. The time has not been set yet. Stevenson is considering the possibility of holding a dinner before the talk.
6. Stevenson presented revised, updated check-out and renewal policies with the advisory board for consideration. Dimas moved to approve the revisions, seconded by List. Crouse, Dimas, King, List, and Sears all voted to approve the revisions.
7. Stevenson presented a revised, updated collections development policy with the advisory board for consideration. Ourada raised the question related to identifying the members on the Reconsideration Committee in the policy document. List raised a similar question of how the board members would be chosen. After discussion, it was proposed that the Reconsideration Committee would be composed of the Crete Public Library Director, the Assistant Library Director, and the Library Advisory Board members. Stevenson will update the policy as discussed and present the revised, updated document for consideration in July.
8. Stevenson presented revised, updated computer and internet use policies with the advisory board for consideration. List moved to approve the revisions, seconded by Sears. Crouse, Dimas, King, List, and Sears all voted to approve the revisions.
9. Stevenson presented a revised, updated confidentiality of library records policy with the advisory board for consideration. Dimas moved to approve the revisions, seconded by List. Crouse, Dimas, King, List, and Sears all voted to approve the revisions.
10. Stevenson presented for consideration revised, updated minors/unattended children policies with the advisory board. Crouse moved to approve the revisions, seconded by List. Crouse, Dimas, King, List, and Sears all voted to approve the revisions.
11. Stevenson presented for consideration a revised, updated test proctoring policy with the advisory board. Sears moved to approve the revisions, seconded by Dimas. Crouse, Dimas, King, List, and Sears all voted to approve the revisions.
12. The BioBlitz event was well attended with approximately 40 participants. Attendees took pictures of plants and uploaded them to iNaturalist for identification.

**D. President:** — King discussed the following with the board:

1. King thanked Stevenson for support with the Andy and Mark event. King has more engagements as Andrew Carnegie as a result of Stevenson's positive review.
2. King raised the question of a flagpole at the library. Currently there is no flagpole and wondered about the possibility of one at the library. Stevenson raised the question of who would be responsible for the flags (the US and Nebraskan flags), Parks and Recreation or the library.

**5. Special Order of Business—**

A. **Personnel:** Stevenson shared that during the Summer Reading program, part-time staff will be working a bit more than normal.

B. **Building and Equipment concerns:** None

C. **Board Duties:**

1. Stevenson shared future webinars options with the board previously via email. If a board member signs up for an event, Stevenson requests that they let her know to make sure she can log the continuing education hours.

Crouse shared that the PBS film about bees was well done and appreciated that the library showed it.

**6. Petitions-Communication- Citizen concern-None**

**7. Adjournment—**Meeting adjourned at 1:00pm motioned by Sears, seconded by Crouse, and Crouse, Dimas, King, List, and Sears voted to approve adjournment. The next meeting will be the second Tuesday of the month: Tuesday, July 12th, 2022, at 12pm