

Land Development, Planning and Zoning Application

	QTY	TOTAL	
Subdivision Development			Crete Municipal Code Article 3 Subdivisions
Application Fee	\$100		
Preliminary Plat (plus City Attorney Fees)	\$200		Crete Municipal Code 11-306.01
Final Plat	\$200		Crete Municipal Code 11-306.02
Other Plats	\$200		
Subdivision Review and Inspections	\$250		City Engineer fees are in addition to listed fees
Recording Fee	\$25		
Administrative Subdivision			City Municipal Code 11-306.03 Administrative Subdivisions
Application Fee	\$100	1 100.00	
Subdivision Review and Inspections	\$250	1 250.00	
Recording Fee	\$25	1 25.00	
Zoning Change	\$200		Crete municipal Code Chapter 11 Article 2
Special Exception	\$200		Crete municipal Code Chapter 11-230
Variance Request	\$300		Crete Municipal Code 11-213
Comprehensive Plan Amendment	\$200		Future Land Use Map, Existing Land Use Map
Total Fees		375.00	City Attorney fees are in addition to listed fees

Owner Information

Name	Boone Corporation	Phone	402 826 5099	Email	pclarke8@icloud.com
Street Address	925 Main Ave	City	Crete	State	Nebraska
		Zip	68333		
Signature	Peter Clarke	Application Date	7-29-2026		

Applicant Information

Name	Peter Clarke	Phone	402 826 5099	Email	pclarke8@icloud.com
Street Address	940 Pine Ridge Rd	City	Crete	State	Nebraska
		Zip	68333		
Signature	Peter Clarke	Application Date	7-29-2026		

Description

Property address 683 co Rd 2300 - ID Parcel 760130841
splitting into three parcels

Subdivision Development Checklist

Pre Application Meeting Date _____ Time _____

Planning Commission Meeting Date _____ Time _____

☐ Application Fee

City Council Meeting Date _____ Time _____

- | | |
|---|---|
| ☐ Preliminary Plat physical and digital copies | ☐ Final Plat one original and two mylar copies |
| ☐ Name, Location, Legal description, Date | ☐ Date, title, Name, Location of Subdivision |
| ☐ Names of Adjoining Properties | ☐ Graphics Scale and North Arrow |
| ☐ North Point and Graphics Scale | ☐ Monuments 1" diameter maximum 30" length |
| ☐ Roads | ☐ Dimensions, angles and bearings, legal description of the property |
| ☐ Existing Utilities and sizes | ☐ Names of Adjoining Properties |
| ☐ Name, Location, Legal description, Date | ☐ Location and dimensions of easements |
| ☐ Proposed Utility System | ☐ Purpose for which sites are dedicated or reserved |
| ☐ Contours at intervals 2' or 5' | ☐ Surveyor Certification as to the accuracy of plat |
| ☐ Proposed improvement or grading | ☐ Certification signed and acknowledged by all parties holding title |
| ☐ Location of existing buildings | ☐ Certification recording the approval of the Planning Commission |
| ☐ Proposed Easements, Dedications | ☐ Certification recording the approval of the City Council |
| ☐ Filing Fees | ☐ Detailed Construction plans of all required public improvements approved by and engineer |
| ☐ Improvement schedule and restrictive covenants | ☐ Posted bond or certified check to the City of Crete in sufficient amount to complete the required improvements as approved by and engineer |
| ☐ Notification of County Planning Commission | |
| ☐ Notification of School Board | |

Administrative Subdivision ChecklistPre Application Meeting Date 7-13-26 Time 8:00 am

City Council Meeting Date _____ Time _____

☒ Application Fee

- | | |
|--|---|
| ☒ Name | ☒ Dimensions |
| ☒ Date | ☒ Legal description |
| ☒ Title | ☒ Certification |
| ☒ Location | ☒ Signed by all parties holding Title |
| ☒ Names of abutting streets | ☒ Protective covenants |
| ☒ New lots, block numbers, setback lines | ☒ Have owners requested annexation |
| ☒ Graphic Scale and true North Point | ☒ Utility easements shown |
| ☒ Monuments | ☐ Final Plat Original & 3 Mylar's |

Zoning Change or Comprehensive Plan Amendment

Pre Application Meeting Date _____ Time _____

☐ Scaled Survey Drawing

Publish and Post Date _____ Time _____

☐ Application Fee

Planning Commission Meeting Date _____ Time _____

City Council Meeting Date _____ Time _____

Parcel # and Current Zoning _____

Requested Zoning _____

Special Exception Request

Pre Application Meeting Date _____ Time _____

☐ Application Fee

City Council Meeting Date _____ Time _____