

WORK AGREEMENT

RAVENNA PUBLIC SCHOOLS
RAVENNA, NE 68869

EMPLOYEE: Lynda Endecott

1. That the "at will" employee named above has been elected to a position in the Ravenna Public Schools: that this appointment is made and accepted subject to assignment when and where needed, as the Superintendent of Schools or his designee may direct.
2. The salary shall be as follows and shall be payable in 12 monthly installments:
\$ 29,890.30 per year, commencing December 1, 2016
3. The wage rate set by the administration to provide the above specified compensation amount may be periodically adjusted during the year, due to the school district's need to transition to FLSA compensation guidelines.
4. The school district reserves the right to meet and confer with the employee on June 1st for the purpose of adjusting the hourly wage.
5. Benefits as described in the Classified Handbook.
6. That in the case of "at will" employees, Ravenna Public Schools may terminate this agreement upon at least two weeks of advance notice; that the employee may terminate the agreement upon two weeks of advance notice in writing.
7. The employee will fulfill duties of the position each day students report. In addition, time is expected as needed during extended out-of-school periods when students are not in attendance, as directed by the superintendent or the superintendent's designee(s). During such time when the employee is not at work, he/she will be "on call" to resolve any issues requiring his/her attention in his/her immediate area of supervision.
8. It is agreed that the Board of Education may require from time to time, physical examination tests and proof of physical and mental fitness.
9. In the event that service is terminated by reason of death, resignation, or other cause, or if there are any irregularities of service, the amount of salary due in full shall be based on actual days of service performed.

Lynda Endecott
Employee's Signature

Date 10-24-16

Kenneth Schneider
Superintendent's Signature

Date 10-24-16