

Memo

To: Dr. Andrew Dick and Scottsbluff Board of Education
From: Marianne Carlson, Executive Director of Finance
Date: May 11, 2026
Re: Property Disposal

Per Board Policy 3090, any sale of school property is contingent on approval of the Board of Education. With the remaining portion of the renovation for Westmoor Elementary occurring this summer, we have items that are no longer needed. Over the past few years, SBPS has utilized an online auction company to assist with selling the items. Any unsold items were either recycled or disposed of appropriately. Based on several years of using this method, we have determined which items have either historically not sold or have sold for less than \$10, and these amounts are further reduced after the company takes its commission.

This year, we would like to advertise a day when the public may come and make an offer on an item they would like to purchase. Anything remaining after that day shall be recycled or disposed of.

Any item that has historically sold for greater than \$10 shall be kept for an auction that shall occur at a later date.

Motion: Approve the sale of items attached to the Board memo.