



CRETE HISTORIC PRESERVATION COMMISSION MEETING

October 22nd, 2024 at 7:00 PM
Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

2. Roll Call

Janet Jeffries	Present
Jennifer Robison	Present
Kendra Ordia	Absent
Scott Kuncel	Present
Tom King	Present

Also present: Tom Ourada, City Administrator and Director of the Historic Preservation Commission

Anna Burge, City Attorney and Commission Attorney

Wendy Thomas, Finance Director and Commission Treasurer

Nancy Tellez, City Clerk and Commission Secretary

3. Items of Business

3.A. Approve Meeting Minutes

Scott Kuncel motioned, and Janet Jeffries seconded to approve the amended meeting minutes.

3.B. Consider the mission statement

Janet Jeffries motioned and Scott Kuncel seconded to approve the mission statement.

Jennifer Robison motioned, and Janet Jeffries seconded to reconsider the vote.

There was discussion to remove the comma after the word capacity in the mission statement.

Scott Kuncel motioned and Jennifer Robison seconded to approve the mission statement and to delete the comma.

3.C. New Business

3.C.1. Discuss and consider the draft plan for the CLG application

Scott Kuncel motioned and Jennifer Robison seconded to accept the draft plan for the CLG application.

City Administrator Tom Ourada stated that he will be submitting the plan to the state.

3.D. Old Business

4. Petitions - Communications - Resident Concerns

5. Officers' Reports

5.A. Chairperson's Report

5.B. Director's Report

City Administrator and Historic Preservation Commission Director Tom Ourada stated that the commission members will need to become familiar with the Historic Preservation Ordinance.

Ourada stated that the Historic Preservation Commission members can start with discussing the application. The Director is who creates the application by ordinance.

Jennifer Robison asked Ourada and City Attorney Anna Burge if they can give a presentation on the Ordinance.

Janet Jeffries stated she would like to present a slide show to educate the team.

Ourada offered the following schedule:

Discussion on the Ordinance for the November meeting.

Slide show presentation for the December meeting.

The next meeting will be on Tuesday, November 26th at 7 p.m.

6. Adjournment

7:37 p.m.