

CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
November 16, 2023

Public notice of the time and place of the Central Community College Board of Governors' meeting was given in advance to the board members, college administrators and the five daily newspapers within the 25-county area. The agenda was available to the public in the college president's office and on the CCC website, www.cccneb.edu. The college adheres to the Open Meetings Act, a copy of which is available in the college president's office.

The meeting was held in the Administration Office Board Room at Central Community College, 3134 W. Highway 34, Grand Island, Nebraska.

All supplemental documents from this meeting are available at:
<https://meeting.sparqdata.com/Public/Organization/CCC>.

Chair Rita Skiles called the Nov. 16, 2023, meeting to order at 1 p.m., with 11 board members present.

ROLL CALL

Aerni – present	Keller – present
Borden – present	Novotny – present
Buss – present	Pirnie – present
Cowan – present	Quick – present
Davis – present	Skiles – present
Heiden – present	

INTRODUCTION OF GUESTS

Skiles asked college representatives to introduce guests and staff members.

REVIEWING CLAIMS FOR NEXT MEETING

Linda Aerni will review the claims prior to the Jan. 18, 2024, board meeting in Grand Island.

REQUEST FOR DISCUSSION OF CONSENT ITEMS

Skiles asked board members for items in the consent agenda they would like to move to discussion of consent/action items.

CONSENT ITEMS

Consent items included:

1. Agenda for Nov. 16, 2023.
2. Minutes of the Oct. 19, 2023, Board of Governors meeting and budget hearing.
3. Claims for the period from Oct. 1 through Oct. 31, 2023.
4. Financial report as of Oct. 31, 2023.

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5. Purchases:

Prefabricated Data Building, Hastings: The College President recommends acceptance of the low acceptable bid from B & T service station contractors for \$509,257.00 to provide all labor and material to install a prefabricated data building on the Hastings Campus.

Board Approval of Grant Fund Usage, \$30,000 and Over: The College President recommends approval of equipment purchased for grants CCC has received.

6. Personnel: None

7. Policies and Procedures Updates: Student Policies and Instructional Policies and Procedures

8. Claims Reviewers for 2024

MOVED BY QUICK, SECONDED BY NOVOTNY to approve the claims, with the exception of payments to themselves, and also to approve the other consent items.

Aerni – aye	Keller – aye
Borden – aye	Novotny – aye
Buss – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS “AYE” VOTE – MOTION CARRIED

PARNERSHIP/OWNERSHIP

Amy Mancini, dean of academic education, gave a report on the arts, sciences and business division. She shared the following highlights:

- The division’s mission is to nurture a collaborative and inclusive educational community through building trust, seeking and providing opportunities, and clearly communicating.
- In 2022-23, division graduates earned 300 degrees, 155 diplomas and 297 certificates, making up 60% of the college's FTE, 43% of the college's degrees and 27% of the college's awards.
- The substitute certification course continues to be in high demand, with at least three sections offered each month. The course was first offered in the fall of 2020 in response to the substitute teacher crisis. It is offered in partnership with the Nebraska Department of Education and local school districts. Total enrollment is 2,212, with 372 enrolled this semester.
- The division is working on a paraeducator certificate, which would be offered in partnership with ESUs, school districts, Nebraska Department of Education and Project Para. Individuals completing the 12-credit certificate would qualify for three specialized

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para positions. The certificate also would ladder into an AAS degree in early childhood education or an AA degree for education. It will fully transfer to partner institutions.

- The division also is working on a business program redesign to meet the needs of today's students and employers.

DISCUSSION OF CONSENT/ACTION ITEMS

Financial Audit Report

Kim Pearson from Dana F. Cole & Company, LLP, shared the opinion from the independent audit: "In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of Central Community College Area, as of June 30, 2023 and 2022, and the respective changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America."

MOVED BY DAVIS SECONDED BY NOVOTNY to approve the audit report.

Aerni – aye	Keller – aye
Borden – aye	Novotny – aye
Buss – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS "AYE" VOTE – MOTION CARRIED

Authorization for College President to Approve Actions in December 2023

Since the Board of Governors doesn't meet in December, Joel King asked for this authorization so Dr. Gotschall could address an issue if it might arise during the month.

MOVED BY NOVOTNY, SECONDED BY DAVIS to authorize the College President to approve actions during December 2023.

Aerni – aye	Keller – aye
Borden – aye	Novotny – aye
Buss – aye	Pirnie – aye
Cowan – aye	Quick – aye
Davis – aye	Skiles – aye
Heiden – aye	

UNANIMOUS "AYE" VOTE – MOTION CARRIED

REPORTS

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Student Success Report

Brian McDermott, college effectiveness research director, gave a report on enrollment trends during the 2022-23 academic year. He shared details about student headcount by program type; student educational goals, gender and age of credit students; and the educational levels, languages and countries of origin of adult education students.

Dr. Gotschall's Report

Dr. Gotschall reported the following:

- Military Times magazine published its 2023 results of Best for Vets schools. Central Community College was ranked #1 among all two-year colleges, #4 in the Central Region and #27 among all two-year and four-year colleges nationwide.
- Thanks for those of you who attended the Nebraska Community College Association annual meeting in North Platte this month. Good presentations and meetings were held, and we were happy to honor CCC-Kearney chemistry instructor Dr. Yunteng He as CCC's 2023 Outstanding Faculty Member and Ross and Karen Pesak as CCC's Outstanding Alumni.
- There are 370 students eligible for graduation for the 2023 Winter Commencement Ceremony. In 2022, there were 346 eligible graduates, and in 2021, there were 336 eligible graduates. Dr. Kellie Pickett, vice president of college access and success from the Susan Thompson Buffett Foundation, will be the keynote speaker.
- Participated in the Phelps County Economic Development annual meeting to learn more about its initiatives.
- This week, CCC was the lead host of the first statewide apprenticeship conference. The goal was for 100 participants but ended up with over 250! The governor gave a welcome and company employers and apprentices talked about the advantage of this work-based learning experience. Two national speakers presented and included community college attendees from all six Nebraska community colleges, tribal college, a Kansas and Virginia community college.
- Attended the CCC Foundation Board meeting with a significant outcome being their support to assist with a capital campaign for the Hastings Transportation Training Center.
- Hosted my quarterly President's Quality Action Council meeting with representatives from students, faculty, staff and administrators from across the area. Also hosted Grand Island/Administrative Office, Hastings and Columbus open forums this semester. Will add Kearney to the mix in the spring.
- Attended Heartland United Way meetings, First National Bank Open House, Grand Island Chamber Childcare Focus Group, and a CCC volleyball game.
- At just 13 years old, Chance Rohda, a freshman at East Butler High School, achieved a perfect score on his ACT. CCC-Columbus has been part of his journey since 2019 when, at the age of 9, he attended the Central Honors Institute (CHI) Academic Camp. At the time, an exception was made to accommodate Chance at camp, given the fact he was significantly younger in age than the other incoming seventh and eighth graders. Extraordinarily gifted, Chance returned to CHI Camp in 2022 as an incoming eighth

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grader. His story is a testament to the impact of early educational opportunities and the remarkable achievements that can result.

- Kearney's 27th Annual Career Exploration Day was held on Oct. 18. This year, 63 businesses and roughly 500 students (traveling from as far as Valentine) were in attendance. This was a great event for CCC to showcase several of its programs.
- Upcoming Community and Workforce Education Training and Workshops include the Leadership Development Series in Hastings, Nov. 8; National Electrical Code Review in Columbus, Nov. 16; Microsoft Excel training in Grand Island, Nov. 21; 8-Hour Hazmat training in Columbus, Nov. 29; Industrial Maintenance Series in Lexington, Dec. 19; and Six Sigma training in Columbus, Jan. 24. There is also ongoing entry-level truck driver training and Google certificates.
- Craig Potthast, industrial coordinator/trainer, has been named RJG's Qualified Trainer of the Year.
- Doug Pauley, associate dean of workforce development, attended the National Career Pathways Network Conference in Charlotte on Nov. 8-10. He presented on the iMEC project for high school students.
- CCC-Kearney received the ESGR (Employer Support of the Guard and Reserve) Statement of Support.
- CCC-Holdrege was included in an article in the Phelps County Development Corporation's (PCDC) Fall Business Journal, highlighting our new Early College, early-morning nursing assistant class.
- A CCC-Kearney student, Akikin Pungupung, was interviewed for a Veterans Day article for the Kearney Hub. The article shared his challenges with returning to civilian life and how CCC helped him in the transition.
- In a guest article in the Kearney Hub on Nov. 14, Kearney Public Schools Superintendent Jason Mundorf, recognized CCC and other community partners behind the school district's successful support of students.
- Mallory Swantek, LIMHP, is now an ADHD-Certified Clinical Services Provider. This means that she has completed a minimum of 30 hours of continuing education, with 24 hours specific to ADHD assessment and treatment topics; three hours specific to psychopharmacology and three hours specific to managing ADHD in an educational setting.
- Counseling Director Luz Colon-Rodriguez was selected as one of 20 licensed mental health providers across the Midwest Region to participate in the Decolonizing Supervision and Training Conference in Omaha, sponsored by the Mid-America Mental Health Technology Transfer Center. As part of this cohort, she will be able to access ongoing consultation, professional development and support for the continued development of mental health and prevention services at CCC.
- First Responder Act implementation has been approved by the board. Information on how students apply has been sent to those that had previously requested information. We have had two legal dependents complete the full process and receive the tuition waiver.
- Four financial aid team members attended the RMAFAA (regional financial aid association) conference at the beginning of October. During this conference Jordan

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Eisenmenger from CCC-Kearney, was the recipient of the Oscar R. "Jack" Hendrix Award. This is equivalent to the Rookie of the Year Award.

- A Topsy Tuesday event was hosted by Student Activities and Counseling and Prevention Education.
- CCC-Hastings Career and Employment Services Director Andrea Hays coordinated a Career Day on Oct. 11, and the participation was record-breaking. There were 90 employers and a total of 248 students who attended this event.
- Residence Life helped organize the most recent LeapFrog Village event, a Halloween-themed evening for children on the Hastings Campus on Oct. 26. Over 200 people attended for a wonderful meal and several activities in the gym. Over 30 CCC student volunteers from the HMRM program event management class and early childhood education classes and resident assistants helped with setup, assisted children with activities and maintained a safe and fun environment throughout the event.
- The occupational therapy assistant, pharmacy technician, medical lab technician, medical assisting and paramedicine programs provided 67 Lexington and Harvard students with hands-on activities on Oct. 30.
- Students from the 2023 graduating class who took the Dental Assisting National Board examination have passed and are now Certified Dental Assistants. Several students in the current group are working part-time in dental offices.
- Vanessa Crookshank, adjunct dental hygiene instructor, was one of the speakers for the Nebraska Dental Hygienists' Association virtual fall conference on Oct. 6. Her presentation was "From Confusion to Compliance: Understanding Dental Unit Waterline Safety."

The following reports were also submitted for board review:

- Enrollment Report
- Grants Report
- Purchasing Report

INFORMATION

Dr. Gotschall asked board members to consider serving as treasurer or as an alternate Nebraska Community College Association representative for 2024.

EXECUTIVE SESSION

Skiles said there was no need for an executive session and requested a motion to adjourn.

ADJOURNMENT

Skiles declared the meeting adjourned at 2:11 p.m.