




MEMORANDUM

FROM: Gary Young, Jr. 
DATE: 11-02-23
RE: Explanation of Expenses

Attached is a request to be reimbursed \$60.41. I felt an explanation was needed.

As part of my leadership philosophy, I like to reward/award outstanding performance or recognize an employee's long term service. To do so through commercial means is tremendously expensive. A life-saving award, matted and mounted in a frame, cost more than \$300. That cost, for a single incident, is too much.

My wife Linda purchases inexpensive frames at Hobby Lobby and does the work herself. I have used these frames to recognize stellar performance for Beatrice PD personnel who went out of their way to help us with computer issues, recognition of 20 years of service to the PD, a going-away and recognition for service award, etc.

This modest cost allows me to continue recognizing multiple important contributions to the department for far less than a single award done at a specialty shop.

Crete Police Department Expense Voucher

Name: Gary Young

Travel

Purpose: _____

Location: _____

Dates: _____ to _____

_____ x \$0.575 = \$ -

Meals:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	\$0.00 = \$0.00

Lodging:

_____	_____
_____	= \$0.00

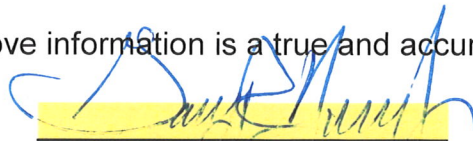
Other Itemized Expenses

Frames for Recognition	\$22.37	
Frames for Recognition	\$38.04	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	= \$60.41

TOTAL EXPENSES:

\$60.41

The above information is a true and accurate statement of expenses I incurred.



Signature

Date: 11/02/23

All expenses (Other than mileage) must be accompanied by receipt

Approval

Supervisor's Approval (Initial): _____

Chief's Approval: _____

HOBBY LOBBY

Super Savings, Super Selection!

100 South 66th St., Suite A
Lincoln, NE 68510
Hobby Lobby Store #59 (402) 327-0084

S-59 R-5 T-0370 MAGGIE C SALE
101500000 Frames 17.98
50 % Off (17.99-9.00)
2 @ 8.99 ea
101500000 Frames 17.49
50 % Off (34.99-17.50)
SUBTOTAL 35.47
TAX TOTAL 2.57
TOTAL 38.04
CASH 40.04
CHANGE DUE 2.00

Number of Items Purchased: 3

Total savings: 35.50

Thank You. Please come again.
Become a fan on Facebook.

Sign up today for our Hobby Lobby App

Visit our website at www.hobbylobby.com



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RETURN POLICY

Hobby Lobby values customer satisfaction,
with or without the receipt.

WITH ORIGINAL SALES RECEIPT:

Within 90 days of purchase, we will gladly exchange the merchandise, give a store credit, or issue a refund based on the original method of payment. There will be a wait of 10 calendar days on check purchases, or merchandise credit can be issued.*

WITHOUT ORIGINAL SALES RECEIPT:

You may exchange the merchandise or be issued a merchandise credit based on the lowest selling price in the last 60 days. Valid ID is required.

*Returns or exchanges of Cricut[®], Silhouette[®], Sizzix[®] and Spellbinders[®] products are prohibited unless customer presents original receipt and products are in new, unopened condition.

*Warranty claims must be submitted directly to the manufacturer.

We reserve the right to limit or refuse to accept the return of certain products and non-receipted items.



HOBBY LOBBY

Super Savings, Super Selection!

100 South 66th St., Suite A
Lincoln, NE 68510
Hobby Lobby Store #59 (402) 327-0084

S-59 R-1 T-9255 HAYLEE M SALE
101500000 Frames 7.99
50 % Off (15.99-8.00)
105100000 Paper Crafts 1.38
2 @ 0.69 ea
101500000 Frames 11.49
50 % Off (22.99-11.50)
SUBTOTAL 20.66
TAX TOTAL 1.51
TOTAL 22.37
CASH 22.37
CHANGE DUE 0.00

Number of Items Purchased: 4

Total savings: 19.50

Thank You. Please come again.

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*Returns or exchanges of Cricut[®] Machines, HeatPress[®] Machines and Sewing Machines (except Singer Stitch Quik[®]) are prohibited unless customer presents original receipt and products are in new unopened condition.

*Warranty claims must be submitted to manufacturer.

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