



CRETE AIRPORT ADVISORY BOARD MEETING

October 19th, 2023 at 8:15 AM
Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
Post Office, 1242 Linden Avenue
City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

2. Roll Call

Kirk Keller: Absent
Greg Hier: Present
Howard Nitzel: Present
Blaine Spanjer: Present
James Dux: Absent

Present: 3, Absent: 2.

Also present: Airport Manager Will White, Clerk-Treasurer Jerry Wilcox, IT Director Mike Kalkwarf, City Attorney Anna Burge, City Clerk Nancy Tellez, Chris Corr

3. Petitions - Communications - Citizen Concerns

4. Items of Business

4.A. Discuss Hangar #1 (Air Methods) repairs.

Airport Manager Will White stated that he got some bids of \$31,000 and \$35,000 for a hydraulic door from Rathman & Manning for the Hangar door. White also stated that Midland

Door Solutions will be going to look at the hangar to provide a bid.

Chris Corr mentioned that when looking at a hydraulic door, evaluating the width of the framing of the building and the electrical would be necessary. Depending on how the building is structured, there may have to be footings for a free-standing door.

4.B. Discuss T-Hangar Inspections

It was mentioned that a reminder will be sent to the people that still need to provide proof of insurance. Airport Manager Will White mentioned that he will be starting hangar inspections on November 6th, 2023

City Attorney Anna Burge explained that a physical letter should be sent out to let them know at least 2 weeks before the inspections. White will draft a letter and send it to City Administrator Tom Ourada and City Attorney Anna Burge.

White asked about heaters in the T-Hangars and Blaine Spanjer stated that no space heaters are allowed in the hangars. It was also mentioned that a notice should be posted so that people are reminded of this.

White asked about tenants asking to hook up campers in the hangars. Spanjer mentioned that he has said no to tenants when they have asked. White will be taking to Ourada to ask about that. It is mentioned in the T-Hangar lease that 15 amps max. Burge mentioned she will look at the lease.

5. Officers' Reports

5.A. Airport Manager Report

Airport Manager Will White reported the following:

- Front deck mower is okay and just needs normal maintenance
- Asked if Greg Hier and Howard Nitzel could do the Biannual walk-through with him.
- Gordon is going to look at the snow plow and one of the tires has a slow leak
- The snow blower is running
- They have 2 Bits for the tractor plow
- White mentioned that they currently have two
- Possibly eliminating the fuel tank that is at the airport and having a tank in the back of a truck to bring fuel to service equipment

Chris Corr stated the following:

- December 1st 2023 the selection is due for the construction consultant.
- The projects on the list are the following:
 - Construct and Light Partial Parallel Taxiway
 - Construct 8-Place T-hanger
 - Construct Storage Hangar
 - Crack & Joint Seal
- Corr will forward the invoice from the title company
- Clerk-Treasurer Jerry Wilcox stated that City Administrator Tom Ourada requested that

Blaine Spanjer and Howard Nitzel be on the selection committee for the Engineer

- The interviews for selecting an Engineer will be on December 11th, 2023

Nitzel asked if the skydiving signs could be taken down.

6. Adjournment

9:29 a.m.